



437 Butler Street

Etna, PA 15223

P: 412-781-0569

F: 412-782-5302

www.etnaborough.org

Zoning Permit Application

PURPOSE

A Zoning Permit Application is required by the Borough of Etna when undertaking any alterations to a property or changes to a property's use. This ensures that any alterations or changes in use comply with the Borough's zoning ordinance and any work done meets safety standards.

APPLICATION CHECKLIST

Fully completed and signed application.

All applicable PennDOT Highway Occupancy Permits, if required.

Workers' Compensation Insurance Certificate from all identified contractors.

Site plan or plat of survey (preferred) drawn to scale, to include:

Location and dimensions of lot.

Location and dimensions of all existing/proposed buildings on lot and those within 50 feet.

All driveways and accesses to property.

Setbacks from front, side, and rear property lines.

Floor elevation of proposed new buildings.

North arrow.

Copy of Occupancy Permit issued by qualified building inspector - CODE SYS (if commercial unit)

Any additional information deemed necessary by Borough of Etna officials.

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Incomplete Applications Will Not Be Reviewed



DATE:		
PROPERTY INFORMATION		
ADDRESS:		LOT/BLOCK#:
FEMA FLOOD ZONE:	A/AE X N/A	CONSTRUCTION COST (EST.): \$
ZONING DISTRICT:	R-1 R-2 C-1 C-2 I RO	FAIR MARKET VALUE: \$
APPLICANT INFORMATION		
APPLICANT NAME:		EMAIL:
ADDRESS:		PHONE:
OWNER OF RECORD (check here if same as applicant)		
NAME OF OWNER:		EMAIL:
ADDRESS:		PHONE:
PROJECT INFORMATION		
APPLICATION FOR (Check all that apply): New Commercial Building New Residential Building Exterior Alteration Interior Alteration Addition to Building Accessory Building Garage Shed Fence/Wall Deck Pool Parking Change of Use Home Occupation Other:	CURRENT BUILDING USE	SETBACK INFORMATION
		Front Lot Line: _____ (ft)
	PROPOSED USE*	Side Lot Line: _____ (ft)
	Residential # of Units _____	Rear Lot Line: _____ (ft)
	Mercantile Business Factory or Industrial Storage Institutional Educational Assembly Utility and Misc. High Hazard	STRUCTURE INFORMATION
Structure Area: _____ (sq ft)	Will this project require Conditional or Special Exception Use review? YES NO	
Structure Height: _____ (ft)		

* A guide to Use and Occupancy Classifications from the IBC can be viewed at bit.ly/etnaibcch3

Borough of Etna
Zoning Permit Application

PROJECT DESCRIPTION

Please provide a complete and accurate description of the proposed project.

WORK WILL BE PERFORMED BY: CONTRACTOR HOMEOWNER

CONTRACTOR / PROFESSIONAL SERVICES

NAME/COMPANY:

ADDRESS:

PHONE:

EMAIL:

HIC #:

Contractor, in compliance of Act 44 (Workers' Compensation) of 1993, hereby submits: *(please check one)*

Certificate of Insurance

Certificate of Self-Insurance

Affadavit of Exemption

Contractor/Applicant is Sole Proprietorship

Contractor/Applicant is a corporation or partnership and the only employees working on the job have and are qualified as "Executive Employees" under Section 104 of the Workers Compensation Act. Please explain:

ARCHITECT / ENGINEER

NAME/COMPANY:

N/A SAME AS ABOVE

ADDRESS:

PHONE:

EMAIL:

LICENSE #:

FLOOD ZONE REQUIREMENTS

*Properties located in the flood zone may require additional information as part of the application process and may be subject to additional fees and review procedures. Please consult **Ordinance 1353** for additional requirements.*

STORMWATER REQUIREMENTS

*Qualifying projects may require additional information as part of the application process and may be subject to additional fees and review procedures. Please consult **Ordinance 1366** for additional requirements.*

Borough of Etna
Zoning Permit Application
SIGNATURE

I hereby certify that the above information is true and correct to the best of my knowledge and belief, and that the proposed use/work is authorized by the owner of record. I further agree to comply with the provisions of the Codes and Regulations of the Borough of Etna and all other applicable laws and regulations of Allegheny County, Commonwealth of Pennsylvania and the United States, whether or not specified in this application. In addition, I agree that if a permit is issued, the permit may be revoked by administrative action of the Borough of Etna for failure to comply with said laws and regulations.

I understand that in consideration of the issuance by the Borough of Etna of a Zoning Permit to the undersigned Applicant, the Applicant acknowledges that, in reviewing plans and specifications, in issuing Zoning Permits, and in inspecting property of the Applicant, employees of the Borough are only performing their duties to require compliance with the minimum requirements of the applicable ordinances. Accordingly, neither the Borough nor any of its elected or appointed officials or employees shall have any liability to the applicant for defects or shortcomings of design or engineering not discovered during the Borough's review or inspections. The Applicant agrees to defend, hold harmless, and indemnify the Borough, its elected and appointed officials and employees from and against any and all claims, demands, actions, and causes of action of any one or more third parties arising out of or relating to the Borough's review or inspection of the Applicant's design, engineering or work, or issuance of a Zoning Permit, or arising out of or relating to the design, engineering or work done by the Applicant pursuant to such Zoning Permit. All references in this agreement are applicable to the Applicant's employees, agents or any other persons or entities performing work pursuant to the issuance of the Zoning Permit by the Borough. Furthermore, the Applicant is hereby informed that any violation(s) of the Building Code and/or the Zoning Code for the Borough of Etna is subject to fines and penalties as stated in the applicable ordinance(s).

APPLICANT SIGNATURE: _____

DATE: _____

OWNER SIGNATURE (if different): _____

DATE: _____

BOROUGH USE ONLY		
RECEIVED:	<u>STATUS</u> APPROVED DENIED BUILDING PERMIT REQ'D CHANGE IN OCCUPANCY	<u>FEES</u> Residential \$50 Commercial \$50 Industrial/RO \$50 TOTAL: Cash Check # _____
APPROVAL CONDITIONS:		
DENIAL REASONS:		
PERMIT #:	ISSUED BY:	DATE: