



Life Connected.

Universal Planning Application Form

All applications must be submitted with:

1. Universal Application Form	2. Fees (Check Fee Schedule)	3. All Materials from Associated Checklist
Applications will be processed based on the City's official submission dates (Check Planning Submittal Schedule)		
APPLICATION TYPE		PROJECT INFORMATION
☐ Annexation ☐ Development Agreement ☐ DTC Major Modification ☐ Plat – Amending ☐ Plat – Conveyance ☐ Plat – Final ☐ Plat – Minor ☐ Plat – Preliminary ☐ Plat – Replat ☐ Site Plan ☐ Specific Use Permit ☐ Right-of-Way Vacation ☐ Zoning (Straight/Rezoning/PD) ☐ Zoning Verification Letter	Project Name: Project Address (or Nearest Cross Street): Parcel Tax ID: Legal Description (Survey/Abstract or Lot/Block/Subdivision): *Attach metes and bounds description for all unplatted property and all zoning cases Total Acreage: Existing Zoning: Proposed Zoning (If Applicable):	
CONTACT INFORMATION – APPLICANT (PRIMARY CONTACT)		CONTACT INFORMATION - OWNER
Name: Company: Address: Phone: Email:		Name: Company: Address: Phone: Email:
PROPERTY OWNER CONSENT/AGENT AUTHORIZATION		
I CERTIFY THAT I AM THE LEGAL OWNER OF THE ABOVE REFERENCED PROPERTY, OR HIS AUTHORIZED AGENT, AND THAT TO THE BEST OF MY KNOWLEDGE THIS IS A TRUE DESCRIPTION OF THE PROPERTY UPON WHICH I HAVE REQUESTED THE ABOVE CHECKED ACTION. I UNDERSTAND THAT I AM FULLY RESPONSIBLE FOR THE ACCURACY OF THE LEGAL DESCRIPTION GIVEN. Signature: Name: Date: <i>I waive the statutory review period time limits in accordance with Section 212.009 of the Texas Local Government Code (For Plat Applications Only).</i> Signature: _____ Date: _____		

7/28/2025