

USE OF THE SQUARE APPLICATION
CITY OF HAMILTON
HAMILTON, GA 31811
706-628-5321

NAME OF GROUP: _____

TYPE OF EVENT: _____

REPRESENTATIVE: _____

ADDRESS/TELEPHONE #: _____

DATE OF EVENT: _____

TIME OF EVENT (INCLUDING SET UP/TAKE DOWN): _____

I, _____, AGREE THAT I WILL BE
HELD RESPONSIBLE FOR ANY DAMAGE AND OR LITTER ON THE SQUARE AFTER
THIS EVENT. I FURTHER UNDERSTAND THAT ANY DAMAGE AND OR LITTER LEFT
WILL BE TAKEN CARE OF BY THE CITY OF HAMILTON AND BILLED TO ME.

SIGNATURE OF REPRESENTATIVE(S): _____

DATE: _____

APPROVED BY: _____

DATE: _____

COPY TO/DATE: _____

RULES FOR THE USE OF THE SQUARE

CITY OF HAMILTON
PO BOX 112, 210 WALTON STREET
HAMILTON, GA 31811

706-628-5321 fax 706-628-9520

THE CITY OF HAMILTON WELCOMES YOU TO USE THE SQUARE FOR YOUR
EVENT. WE, HOWEVER, DO EXPECT THAT THE SQUARE WILL BE RETURNED TO
ITS ORIGINAL CONDITION AFTER THE FESTIVITIES. THE FOLLOWING RULES
APPLY TO ALL USERS:

1. THERE WILL BE NO COOKING ALLOWED ON THE SQUARE. ANY FOOD
ITEMS FOR SALE ON THE SQUARE MUST HAVE A HEALTH DEPARTMENT
PERMIT OR A LETTER OF APPROVAL FROM THE HEALTH DEPARTMENT,
EVEN FOR PRE-PACKAGED FOODS.
2. ALL LITTER MUST BE PICKED UP, TRASH CANS MUST BE EMPTIED, AND
TRASH REMOVED FROM THE SQUARE THE SAME DAY.
3. NO TAPING OF POSTERS TO LAMPS OR STAPLING OR NAILING TO TREES
OR WELL HOUSE WILL BE ALLOWED. ALL SIGNS MUST BE FREESTANDING.
4. NO VEHICLES OF ANY KIND ARE ALLOWED ON THE SQUARE.
5. ANY TENTS MUST BE FREESTANDING. DUE TO UNDERGROUND
SPRINKLERS AND BURIED ELECTRICAL WIRING, NO TENT STAKES OF ANY
KIND WILL BE PERMITTED. EVENT ORGANIZERS SHOULD PLAN TO USE
WEIGHTS ONLY, TO STABILIZE TENTS. ANY TENTS OR SIGNS MUST BE
REMOVED AT THE CLOSE OF THE EVENT.
6. CITY STREETS MAY NOT BE BLOCKED WITHOUT PERMISSION OF THE CITY
COUNCIL.
7. KEEP OUT OF PLANTED FLOWER BEDS AND SHRUB BORDERS.
8. NO LOUDSPEAKERS, LOUD MUSIC OR SIGNS THAT WOULD IMPEDE OR
DETRACT FROM NORMAL TRAFFIC FLOW.
9. USE OF THE SQUARE WITHOUT CITY OF HAMILTON'S PERMISSION
COULD RESULT IN DENIAL OF ANY FUTURE REQUEST FOR USE OF THE
SQUARE.
10. ALL FUNCTION'S ON THE SQUARE MUST CONCLUDE BEFORE DARK
UNLESS PRIOR PERMISSION IS GIVEN BY THE HAMILTON CITY COUNCIL
FOR LATER HOURS.
11. ALL RULES ARE SUBJECT TO CHANGE WITHOUT NOTICE.