

Non-Owner Occupied Residential Property Registry

Fees: Calculate by entering number of structures and units

Date: _____

No.	Type	Amount
_____	Units	x \$20 each = _____
Single family home = 1 unit; Duplex = 2 units		
Total:		\$ _____

Section I – Property/Dwelling Unit Information

Property Information:

Address: _____

Total No. of Dwelling Units _____ Are Any of These Units Your Primary Residence? ☐ Yes ☐ No

Section II – Property Owner's Information

Property Owner's Information:

Property Owner Name: _____ Home Phone: (_____) _____

E-mail Address: _____ Cell Phone No. (_____) _____

If LLC or Corporate Ownership, Contact Person: _____

Property Owner Address

Physical Address**: _____

Mailing Address** (if different): _____

Section III – Property Manager or Responsible Local Agent

☐ Property Manager

☐ Responsible Local Agent

Company Name (if applicable): _____

Main Office No. (_____) _____

Contact Name: _____

Cell Phone No. (_____) _____

Address _____ City _____ State _____ Zip _____

E-mail address: _____

Emergency Contact Name: _____

Cell Phone No. (_____) _____

****Please date and sign the next page before submitting****

Section IV – Agreement

I hereby attest the above information is true and correct to the best of my information, knowledge, and belief. I am aware that a false statement or dishonest answer may be grounds for denial of my registration, or may be punishable by law.

Date

Property Owner Signature

Property Owner Printed Name