



Building Application and Permit City of New Berlin, Texas

Permit Number: _____

Permit Issue Date: _____

Construction Start Date: _____		Permit Application Date: _____	
Property Location Address: _____			
Nearest Adjoining Street: _____		Subdivision Name: _____	Lot No.: _____
Property Owner(s) Name: _____		Property Owner Phone #: _____	
Owner Mailing Address: _____			
Owner's Email: _____			
Contractor's Name: _____		Contractor Phone #: _____	
Contractor Contact Name: _____		Contractor Contact Phone #: _____	
Architect or Engineer Name: _____		Architect or Engineer Contact Phone #: _____	
Mailing Address: _____		License No./Expiration Date: _____	
Work to be Done: ☐ New Construction ☐ Dwelling ☐ Barn ☐ Other (see attachment): ☐ Existing Structure Improvement ☐ Garage ☐ Hangar			
Fees & Structure Type:		Permit Fee:	Ck #:
☐ Residential, Livable ☐ yes ☐ no		\$50.00	
☐ Commercial, Livable ☐ yes ☐ no		\$50.00	
☐ Agricultural Related		\$20.00	
☐ Moving Structure <u>Off</u> Property		\$50.00	
☐ Placement Structure <u>On</u> Property		\$50.00	
☐ Utility Companies		\$400.00	
Permit Documents Received: ☐ Survey Plat with set-backs ☐ Site Plans, Drawings, Construction Plans ☐ Written approval from HOA/POA authorizing entity if site located in a subdivision jurisdiction. ☐ Sign Permit (for commercial structure if needed) New Berlin Sign Permit.pdf ☐ Burn Permit (during construction only if requested) New Berlin Burn Permit.pdf			
<i>I have read and will comply with applicable City Ordinances listed below. I agree that structure will be built to meet the International Code Council specifications listed below. I also agree that as the owner and/or builder I'm responsible for all building inspections to ensure they meet all National Building Codes.</i>			
Free Online access to the International Code Council specifications are available at https://codes.iccsafe.org/content/ibc2018			
City of New Berlin <u>Ordinances</u> found on website: WWW.NEWBERLINTX.GOV			
Building Permit (2021-002)	Subdivision of Land (2003-001)	Public Rights of Way (01-001)	
Tree Management (15-003)	Flood Damage Prevention (04-003)	Outdoor Burning (04-002)	Use of Signs (2008-001)
Property Owner(s) Name: 1) _____		Signature(s): 1) _____	
(print name(s)) 2) _____		2) _____ Date: _____	
Contractor Contact Name: _____		Signature: _____	
(print name)		Date: _____	
This Building Permit is for the type of construction as indicated on this permit at the above listed Property Location in accordance with the City of New Berlin, Texas <u>Ordinance No. 2021-002</u> known as the "Building Permit Ordinance" which replaces all prior <u>Building Permit Ordinances</u> . Permit is valid for two years from the date of issuance.			
FLOOD PLAIN: (To be completed by Flood Plain Administrator)			
Will the building be in a zone classified as flood plain? ☐ No ☐ Yes			
If Yes, has a licensed engineer certified the plan and proposed structure meet the National Flood Insurance Program (NFIP) requirements? ☐ Yes, Engineer Certification is attached.			
Flood Plain Administrator: _____		Signature: _____	
Mayor New Berlin per Ord 04-003 pg 12		Date: _____	
Permit Issued By: _____		Signature: _____	
City Secretary - City of New Berlin (Mayor's Designee)		Date: _____	
secretary@newberlintx.gov		City Hrs: Monday - Thursday	
830-914-2455		9:00 am to 4:00 pm	
275 FM 2538		New Berlin, Tx 78155	

Addendum Revision February 16, 2026 for Ordinance No. 12-0008

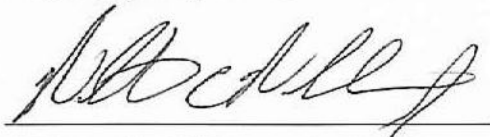
FEE SCHEDULE

IN CONJUNCTION WITH ORDINANCE NO. 12-0008, THE FOLLOWING FEE SCHEDULE IS ADJUSTED AND APPROVED:

1) <u>Residential Structure</u>	Fee	\$50 per permit
2) <u>Agricultural Related Structure</u>	Fee	\$20 per permit
3) <u>Commercial Structure</u>	Fee	\$50 per permit
4) <u>Placement Structure on Property - manufactured/mobile homes/ construction trailers</u>	Fee	\$50 per permit
5) <u>Moving Structure</u>	Fee	\$50 per permit
6) <u>Telecommunications Companies, Broadband Providers, Altnets, Local Distribution Companies (LDC), and/or Natural Gas Utility Companies</u>	Fee	\$400 per permit

This Fee Schedule shall be effective from and after its passage or from and after the 16th day of February 16, 2026.

PASSED AND APPROVED this 16th day of February 2026, with an effective date of February 16, 2026.



Walter C. Williams Jr, Mayor



Roxann Pullin, City Secretary



(CITY SEAL)