



VILLAGE OF MALTA

302 S. 2nd Street, Malta IL 60150

(815) 825-2330 ext. 2

email us at:

permitsmaltail@outlook.com

OFFICE USE ONLY

Permit No.: _____

Fee: _____

Receipt No.: _____

Zoning District: _____

Date of Application: _____

Received by: _____

BUILDING PERMIT APPLICATION

(Do not use this application for fences use the Fence Permit Application)

Note: If improvements are made by someone other than the homeowner, or if the structure is commercial, industrial, or multi-family, a licensed/registered plumber, roofing contractor, and electrician are required to perform the work.

Application is hereby made for a building permit involving premises described below.

APPLICANT INFORMATION

Applicant Name: _____

Applicant Address: _____

City: _____ State: _____ Zip: _____

Telephone Number: _____ Email Address: _____

Applicant's Interest in Property:

☐ Owner

☐ Contractor/Name: _____ Telephone: _____ Email: _____

☐ Other: _____

Owner of Record Name: _____ Address: _____

Telephone: _____ Email: _____

PROPERTY INFORMATION

Address of Proposed Project: _____

Parcel Number: _____

Estimated Value of Improvement (Rounded to nearest \$100): \$ _____

PRIMARY USE OF PROPERTY (Check One)

- ☐ Residential 1 or 2 Family Dwelling
 - ☐ Multi-Family Dwelling (Describe): _____
 - ☐ Commercial
 - ☐ Industrial
-

STRUCTURE TO BE AFFECTED (Check One)

- ☐ Primary Structure / Residence
- ☐ Accessory Structure (Garage, Shed, etc.)

Describe: _____

TYPE OF IMPROVEMENT (Check All That Apply)

- | | | |
|---|--|--|
| ☐ New Structure | ☐ Addition | ☐ Alteration / Repair |
| ☐ Structure Demolition | ☐ Moving Structure | ☐ Deck/Gazebo ☐ Roof |
| ☐ Electrical/Energy | ☐ Plumbing | ☐ Shed/Garage ☐ Driveway |
| ☐ HVAC | ☐ Patio/Sidewalk/Foundation | |
| ☐ Other (Describe) _____ | | |

2 sets of plans are required and a complete site plan with existing structures identified, abutting street(s), lot dimensions, proposed structures defined. Permits without a site plan will be returned.

PERMIT FEE SCHEDULE

New Construction \$700 plus .25 per sq. ft./unit \$200.00 - Plan Review 15% of permit fee

Additions \$350 plus .20 per sq. ft./unit min. \$50 - Plan Review .20 per sq. ft. of permit fee

Remodel \$175 plus .15 per sq. ft./unit min. \$50 - Plan Review .20 per sq. ft. of permit fee

Electrical/Mechanical/Energy \$100/dwelling unit

Detached garage up to 750 sq. ft. w/electric \$150, over 750 sq. ft. \$300/unit

Other Permits - Electrical service upgrade, mechanical, stoops/staircases, ramps, signs, site development \$150/unit, Demolition \$150 Deck / Gazebo – \$150 Pool / Spa / Pond with Electric – \$150 In-Ground Pool – \$350, Patio / Sidewalk / Foundation – \$100, Driveway / Culvert – \$100 Roof – \$100, Shed - \$100, Other accessory structure \$100

PERMIT CONDITIONS

CALL J.U.L.I.E. BEFORE DIGGING – 811 or www.Juliebeforeyoudig.com IT'S THE LAW

The property owner and/or contractor is responsible for ensuring all work complies with approved site plans, property lines, easements, setbacks, and applicable Village codes.

This permit does not authorize encroachment into public right-of-way or public property, or to put a structure in any utility easement unless specifically approved. The issuance of this permit does not waive subdivision restrictions or other applicable regulations.

REQUIRED INSPECTIONS

See back of permit card. 24-hour notice required. Re-inspection fees may apply. Work shall not proceed beyond required inspection stages without approval. **CALL 815-825-2330 EXT 2 TO SCHEDULE AN INSPECTION.**

PERMIT TERM

Permit is void if work does not begin within 6 months. Permit expires after 1 year unless properly extended.

CHANGES No changes to approved plans without written approval of the Building Official.

OWNER CERTIFICATION

The authorized applicant/property owner's signature below attests:

All information contained in the application is true and correct. All work performed will be in accordance with the plans and plat diagram submitted unless authorized changes are approved in writing. Inspections are required and located on the back of the permit card. Sub-division Covenants apply. I certify if this property is bound by sub-division covenants, this application meets those provisions. Failure of code official to identify a code violation during review does not give the permit applicant the right to violate the code. The final installation must be in conformance with all Village of Malta codes & ordinances. Structures are not allowed in any utility or drainage easements.

Signature: _____ Date: _____

Additional requirements set forth by the Building Inspector:

Signature Applicant: _____ Date: _____