



TOWN OF CICERO
SEASONAL BYRON STREET OUTDOOR SEATING AREA
SIDEWALK ENCROACHMENT APPLICATION

YOU MUST PROVIDE ALL REQUESTED INFORMATION ON THIS APPLICATION
BLANKS WILL DELAY PROCESSING OF YOUR APPLICATION AND ISSUANCE OF PERMIT

LOCATION	BUSINESS NAME:	
	ADDRESS OF ENCROACHMENT:	
APPLICANT	APPLICANT'S NAME (CONTACT PERSON):	
	COMPANY:	
	MAILING ADDRESS:	PHONE:
	EMAIL:	
	PROPERTY OWNER'S NAME:	PHONE:
PROPERTY OWNER'S MAILING ADDRESS:		

DO YOU PLAN TO PLACE TABLES ON THE PUBLIC SIDEWALK ☐ YES ☐ NO

DO YOU PLAN TO PLACE CHAIRS ON THE PUBLIC SIDEWALK ☐ YES ☐ NO

CERTIFICATION AND NOTICE OF INTENT TO COMPLY

I hereby certify that I have the authority to make the forgoing application, that the application and plans filed with the application are correct, and that the placement of all encroachments will conform to the regulations in the Town of Cicero, Indiana Code of Ordinances Section . I acknowledge that the Town Council of the Town of Cicero that signage, tables, and chairs will be designed to be relatively compatible with the color and design of adjacent buildings.

Signature of Applicant

Applicant's Address

DO NOT WRITE IN THIS SPACE – STAFF USE ONLY

****See reverse side for terms and conditions of approval****

APPROVED – DENIED

Permit reviewed by: _____

Date Reviewed: _____

Date Issued: _____

331 East Jackson Street, Cicero, Indiana 46034
Phone (317) 984-4900

PROPERTY OWNER CONSENT FOR SEASONAL BYRON STREET
OUTDOOR SEATING AREA SIDEWALK ENCROACHMENT APPLICATION

Property Address: _____

Contact: _____

Business Name: _____

Phone Number: _____

Detailed Description of the proposed encroachment: _____

Owner's Name: _____

Owner's Address: _____

Owner's Phone Number: _____ Email Address: _____

As owner of the property, I acknowledge that I am aware of my tenant's intentions to seek an application for encroachment at the above property and hereby grant my consent to the proposed use. It is my understanding that the tenant intends to request an encroachment permit to utilize the Byron Street public sidewalk designated area adjacent to my property in a manner as listed above and as permitted with the application. The tenant will obtain any required permits prior to the start of the encroachment in accordance with the provisions of Town of Cicero Ordinances.

Owner's Signature

SUBSCRIBED AND SWORN to me, a Notary Public in and for said County and State, this

_____ day of _____, 20_____.

Printed: _____

My Commission Expires:

NOTARY PUBLIC

A resident of _____ County, Indiana