

**Community Development**

16000 N. Civic Center Plaza

Surprise, AZ 85374

Ph 623-222-3000

Fax 623-222-3002

TTY: 623-222-1002

Self-Certification Program
Professional of Record Statement

Professional of Record Name: _____ City of Phoenix
Registration Number: _____

Project Address: _____

I hereby certify I have read the Professional of Record Statement portion of the Self-Certification Rules and Regulations, including but not limited to the following:

- The assertions made on the permit application are true and correct.
- The attached application and each page of the plans that I have stamped were personally prepared or reviewed by me, and submitted herewith they are complete and in accordance with all applicable provisions of the Surprise Municipal Code and any applicable state or federal laws, as of this date.
- I have exercised a professional standard of care in the preparation, completion, and submittal of these documents and I am aware that the Building Official for the City of Surprise will rely upon the truth and accuracy of this statement as the basis for issuance of a building permit. If it is determined by the City of Surprise that the submitted plans do not conform to such laws, I agree to immediately take all remedial measures within my control, to meet their requirements.
- If I become aware of any false or inaccurate statements made in any documentation provided to the City of Surprise, whether such misrepresentations are made by agents, my employee or by me, I will immediately take the necessary measures to correct such statements. I realize that failure to take any such corrective action may result in termination of my participation in the City of Surprise Self-Certification Program, with notification to the City of Phoenix, and the Arizona Board of Technical Registration.

☐ **ARCHITECT**☐ **STRUCTURAL ENGINEER**☐ **CIVIL ENGINEER**

Signature: _____

Printed Name: _____

Address: _____

City: _____ State: _____ Zip: _____

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Self-Certification Program
Professional of Record Statement

Design Team

I hereby certify the following information:

- Each page of the plans that I have stamped were personally prepared or reviewed by me and submitted herewith are complete and in accordance with all applicable provisions of the Surprise Municipal Code and any applicable state or federal laws, as of this date.
- I have exercised a professional standard of care in the preparation, completion, and submittal of these documents and I am aware that the Building Official for the City of Surprise will rely upon the truth and accuracy of this statement as the basis for issuance of a building permit. If it is determined by the City of Surprise that the submitted plans do not conform to such laws, I agree to immediately take all remedial measures within my control, to meet their requirements.
- If I become aware of any false or inaccurate statements made in any documentation provided to the City of Surprise, whether such misrepresentations are made by agents, my employee or by me, I will immediately take the necessary measures to correct such statements. I realize that failure to take any such corrective action may result in termination of my participation in the City of Surprise Self-Certification Program, with notification to the City of Phoenix, and the Arizona Board of Technical Registration.

Architect

Signature: _____

Printed Name: _____

Address: _____

City: _____ State: _____ Zip: _____

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Structural Engineer

Signature: _____

Printed Name: _____

Address: _____

City: _____ State: _____ Zip: _____

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**Self-Certification Program
Professional of Record Statement**

Electrical Engineer

Signature: _____

Printed Name: _____

Address: _____

City: _____ State: _____ Zip: _____

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Here**Plumbing/Mechanical Engineer**

Signature: _____

Printed Name: _____

Address: _____

City: _____ State: _____ Zip: _____

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Here**Civil Engineer**

Signature: _____

Printed Name: _____

Address: _____

City: _____ State: _____ Zip: _____

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