

City of Somerset

Application for Business Permit

Name of Tenant (applicant):		Tenant's Phone #:	
Name of Owner (building/property):		Owner's Phone#	
Name of Company/Business:		Business's Phone #	
Business Physical Address:			
Tenant's Mailing Address:			
Owner's Mailing Address			
Emergency Contact:		Phone #	
Anticipated Move-In Date:		Anticipated Grand Opening Date:	
Email:		Drivers License #:	
Applicant Signature:		Date:	

Would you like to invite the Mayor and City Council Members to Grand Opening? YES NO

Describe in detail the proposed use, hours of operation, renovation/remodel and parking spaces.
(If more space is needed please attach a separate sheet of paper)

Fees: Business Permit issued before July 1st: \$75.00 (annually) Business Permit Issued after July 1st: \$37.50(then \$75.00 annually) Business Permit Food/beverage issued before July 1st \$400.00(annually) Business Permit Food/Beverage issued after July 1st \$200.00(then \$400.00 annually) Final Occupancy Inspection: \$85.00 *other fees may apply for building permit, inspections, signs, final occupancy, etc.		
*****OFFICE USE ONLY*****		
Date Received: _____		Received By: _____
Health Inspections: _____		Total Fees: _____
Received Copies of the following? Health Inspection Final Occupancy Liability Insurance Sales Tax and Use Permit Lease Agreement		
Permit Number Issued: _____		Date Permit Issued: _____