

MAYOR
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VICTOR M. BARRERA | PARKS & PUBLIC PROPERTY
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CODE ENFORCEMENT/BUILDING DEPARTMENT

THOMAS O'MALLEY | CONSTRUCTION OFFICIAL
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TOWN OF WEST NEW YORK
COUNTY OF HUDSON, NEW JERSEY



MUNICIPAL BUILDING
428-60th STREET
WEST NEW YORK, NEW JERSEY 07093
(201).295.5100

OFFICE LOCATIONS

PUBLIC LIBRARY 425-60th STREET
(201).295.5135
SENIOR CENTER 515-54th STREET
(201).295.5162/5144
FIRE PREVENTION 6015 TYLER PLACE
(201).295.5220
PUBLIC WORKS 6300 BROADWAY
(201).295.5230/5231
PARKING SERVICES 224-60th STREET
(201).295.1575
WEST NEW YORK, NEW JERSEY 07093

MUNICIPAL PERMIT APPLICATION

ORDINANCE NUMBERS 24/15, 25/15, 4/16, 2/20

SAME MUST BE COMPLETED ENTIRELY OR WILL BE REJECTED

SEE FEE SCHEDULE ON APPLICATION* MAKE PAYABLE TO TOWN OF WEST NEW YORK

() SHED () FENCE () SIDEWALK () CURB-CUT () DUMPSTER **X** TREE

DATE: _____

PERMIT NUMBER: _____

BLOCK: _____

LOT: _____

PROP. ADDRESS: _____

PLACEMENT/LOCATION: _____

PROPERTY OWNER INFORMATION

(LLC'S MUST INCLUDE PRINCIPAL OR WILL BE REJECTED)

PROP. OWNER: _____

PROP OWNER ADDRESS: _____

CELL PHONE: _____ EMAIL ADDRESS: _____

CONTRACTOR INFORMATION

(LLC'S MUST INCLUDE PRINCIPAL OR WILL BE REJECTED)

CONTRACTOR NAME: _____

CONTRACTOR ADDRESS: _____

CELL PHONE: _____ EMAIL ADDRESS: _____

AMOUNT PAID: _____ CHECK NO.: _____ REC'D BY: _____ DATE REC'D: _____

The Town of West New York is proud to be a drug free workplace and an equal opportunity employer.
MUNICIPAL PERMIT REQUEST 6-21-23



A CURRENT COPY (NOT OLDER THAN TEN YEARS) OF THE PROPERTY SURVEY MUST BE SUBMITTED WITH THIS APPLICATION OR SAME WILL BE REJECTED. SAME MUST SHOW LOCATION OF SHED/FENCE SAME IS IN ACCORDANCE WITH ORDINANCE NUMBERS 24/15, 25/15, 4/16

- ☐ **SHEDS** (100 SQ. FT OR LESS, NO HIGHER THAN 12 FT AS MEASURED FROM GRADE) \$ 100.00
(No shed shall be installed in the front yard or side yard leading to the rear yard. No shed shall be installed within three feet of a rear or side property line or within ten feet of another structure. Failure to obtain permit - \$50.00 fine plus the cost of the permit)

COPY OF SURVEY ()

(Said copy shall be no more than 10 years old. Said copy must show the location of the proposed shed)

COPIES OF CONTRACTOR'S LICENSE & CERT. OF INSURANCE ()

- ☐ **FENCE** (6 FT. OR LESS) (HIGHER THAN 6 FT, UCC PERMIT REQUIRED) \$ 100.00
(No fence may be erected in a residential, commercial or mixed use front yard. For corner lots, the front yard shall be that yard which faces the primary entrance to the residence, commercial or mixed use building. In the side and rear yards of residential, commercial and mixed use properties, a fence may be erected to a maximum height of six feet. Failure to obtain permit - \$50.00 fine plus the cost of the permit)

~~X~~ COPY OF SURVEY ()

~~X~~ (Said copy shall be no more than 10 years old. Said copy must show the location of the proposed fence)

~~X~~ COPIES OF CONTRACTOR'S LICENSE & CERT. OF INSURANCE ()

- ☐ **SIDEWALK REPLACEMENT** (FOR THE FIRST 300 SQ. FT) \$ 50.00
(EACH ADD'L 100 SQ. FT) \$ 20.00

TOTAL SQUARE FEET: _____

COPIES OF CONTRACTOR'S LICENSE & CERT. OF INSURANCE ()

- ☐ **CURB CUT-REPLACEMENT** QUANTITY: _____ (EACH) \$ 5.00

COPIES OF CONTRACTOR'S LICENSE & CERT. OF INSURANCE ()

- ☐ **DUMPSTER** (EACH) \$100.00
(Fee is for seven days, including weekends. Dumpsters must be removed by 12:00 the day after your permit expires. Furthermore, it is your responsibility to contact the Traffic Division 48 hours prior to the placement of the dumpster(s) if placed on public property. Should you require additional time, it is your responsibility the Building Dept. to obtain a new dumpster permit; otherwise fines(s)/penalties shall be imposed.)

ASSOCIATED PERMIT NUMBER: _____

DUMPSTER COMPANY NAME: _____

DUMPSTER COMPANY ADDRESS: _____

TYPE OF DEBRIS (CIRCLE ONE) CONSTRUCTION DEMOLITION CLEANOUT

CAPACITY OF DUMPSTER: _____ YARDS

DATE OF DELIVERY: _____ DATE OF REMOVAL: _____

- ☐ **TREE PERMIT** () REMOVAL () PLACEMENT QUANTITY: _____ (EACH) \$ 25.00
() TRIMMING ONLY \$ 15.00

() I have reviewed the attached copy of Ordinance Number 2/00 dated 2/16/00 and fully understand its contents. _____ INITIAL _____ DATE

Soil Disturbance Permit () Certificate of No Interest ()

Town of West New York, NJ
Tuesday, October 25, 2016

Chapter 379. Tree Removal

[HISTORY: Adopted by the Board of Commissioners of the Town of West New York 12-16-2015 by Ord. No. 25715.^[1] Amendments noted where applicable.]

[1] Editor's Note: This ordinance also repealed former Ch. 379, Tree Removal, adopted 2-16-2000 by Ord. No. 2700.

§ 379-1. Permit to remove trees required; fee.

- A. No person shall remove, break, damage, alter, kill, destroy, mutilate or cut down any shade tree located on any of the public streets or places, including any public right-of-way, without first obtaining a permit from the office of the Building Department of the Town of West New York.
- B. The fee for obtaining said permit shall be \$25 per tree, which must be paid upon the filing of the application for permit. This fee shall be paid in the form of a [REDACTED] money order payable to the Town of West New York.

§ 379-2. Removal of multiple trees.

- A. Should more than one tree be removed on a single lot, whether pursuant to § 379-1, § 379-3 and/or § 379-4, within a six-month period, said tree removals shall be done in compliance with this section.
- B. All fees established by §§ 379-1, 379-3 and/or 379-4 must be paid in accordance with the scope and rules of those sections respectively.
- C. Permit required. No person shall remove multiple trees on a single lot without first obtaining applying for a soil disturbance permit from the Construction Department.
- D. The Construction Department shall review and determine the environmental impact of the removal of the multiple trees and the related soil disturbance. If upon consideration of the application the Construction Department determines there is likely no to minimal environmental impact, it shall issue a permit.

§ 379-3. Removal of trees on private property; fee; certificate of no interest required.

- A. Exception. Any tree residing on a lot designated as residential, pursuant to the Town of West New York Zoning Map and related code provisions, shall not require a permit pursuant to §§ 379-1, 379-2 and 379-4 so long as said tree does not reside on or extend over a right-of-way wherein the Town of West New York holds an interest.
- B.

No person removing a tree pursuant to this section shall remove said tree or cut any limbs without first obtaining a certificate of no interest from the Town. The fee for obtaining said certificate shall be \$15 per tree, which must be paid upon the filing of the application for a certificate of no interest. This fee shall be paid in the form of a check or money order payable to the Town of West New York.

§ 379-4. Permit to cut limbs required.

- A. No person other than the property owner upon which any tree is located within the lines of any street or public place shall cut any branch(es) or limb(s) without first obtaining a permit from the Building Department.
- B. No permit authorizing the attaching of wires on any such tree shall grant or give any right to cut any limb or branch of any such tree.
- C. Fee. The fee for obtaining said permit shall be \$5, which must be paid upon the filing of the application for permit. This fee shall be paid in the form of a check or money order payable to the Town of West New York.
- D. Exception. A property owner upon which any tree is located within the lines of any street, public place and/or a right-of-way wherein the Town of West New York holds an interest may cut any branch or limb if such branch or limb is dead, diseased, broken, or decayed or constitutes a menace to the safety of the public without a permit from the Building Department.

§ 379-5. Unsafe trees.

In the event that the Police Department, Fire Department or Building Department declare a tree(s) to be unsafe, the property owner shall be permitted to remove said tree(s) or trim the affected areas of the tree(s) without first obtaining an appropriate permit in accordance with this chapter; however, the property owner shall be required to immediately file the appropriate application for a permit in accordance with this chapter.

§ 379-6. Damage to sidewalks.

In the event that a sidewalk adjoining a property is raised, cracked or otherwise damaged which creates a hazardous condition and the property owner receives a notice from the Town, which notice orders that property owner to correct the condition prior to performing any work at the property, the property owner must contact the Building Department in order for a representative of the Building Department to inspect the tree and/or root which is causing the damage to the property. If at all possible, the property owner shall trim the root in order to correct the problem in a manner which shall cause as little damage to the root system as possible. Furthermore, the trimming of the root system shall be done during a period of time during which the root system is dormant. The removal of the tree shall only be performed if absolutely necessary and only if it is determined that the root system cannot be trimmed or otherwise cut back to correct the problem.

§ 379-7. Replacement trees.

In the event that any property owner removes a tree pursuant to any provision of this chapter, a replacement tree shall be planted at or near the location of the tree which was removed. Said replacement must be made within six months of the issuance of the tree removal permit, and the

replacement tree must be of a height of at least six feet and three inches to five inches caliper (width). The property owner shall consult with the Building Department in order to determine the species of tree which shall be used for replacement, and the species shall be selected from a list of approved species which shall be maintained within the Building Department.

- A. In the event that replacement tree(s) are not planted in accordance with the provisions of this section, then the property owner shall be fined \$250 per month that the tree is not replaced.

§ 379-8. Restriction on poplar and willow trees.

No person shall hereafter plant or permit to be planted any poplar or willow tree in any public street or public place or within 40 feet of the side lines of any street or place.

§ 379-9. Notice of violations; enforcement.

In the event that any member of the public observes a condition which they deem to be in violation of the within chapter, they shall immediately forward written notice of said alleged violation to the Building Department, and the appropriate representative of the Building Department shall be required to act in any manner necessary in order to assist in the enforcement of the terms and provisions of this chapter.

§ 379-10. Appeal.

In the event that any applicant for a permit shall have been refused a permit, said person shall have the right and privilege to appeal from such refusal to grant a permit to the Board of Commissioners of the Town of West New York; provided, however, that not less than five days' written notice of such appeal shall have been served upon the Board of Commissioners, either in person or by registered mail, return receipt requested, and a date of hearing before the Board of Commissioners (or its designee) shall be fixed no later than 30 days after the receipt of said notice of appeal. Thereupon, the Board of Commissioners (or its designee) shall notify said person of the place, date and time of hearing.

