



Instructions for Completing the Environmental Information Form (Environmental Information Form)

TO THE APPLICANT:

The California Environmental Quality Act (CEQA) requires a review of your proposed project for possible environmental impacts. This Initial Study process is intended to determine the type of environmental documentation necessary to have your project considered by the City. The Initial Study consists of a completed questionnaire and other material, which you must provide, and an analysis of potential impacts prepared by staff, often with the input from reviewing agencies with special expertise. This process can be expedited with your cooperation.

The project file must include the following exhibits, which you are required to provide.

1. Initial Study Questionnaire.
 - a. In completing this questionnaire, all questions should be answered as completely as possible (attach extra pages if necessary).
 - b. If requesting a land division, it should be anticipated that future development will take place, and the questionnaire completed accordingly.
 - c. Preliminary grading and/or development concepts should be submitted, even if no immediate construction is anticipated.
2. Development Plan with contours delineating:
 - a. The location and layout of the proposed development and/or possible pad location;
 - b. Native vegetation, including the location, spread, health and circumference (measured 4½ feet above ground level) of any Oak, Walnut Sycamore, Arroyo Willow and naturalized California Pepper trees; and
 - c. Existing and proposed landscaping.
3. Vicinity map (scale: 1"= 100') showing the subject property in relation to nearby streets and other significant physical features. Street maps (such as Thomas Guide) in urban areas or U.S.G.S. Quad Sheets in rural areas should be used (Quad Sheets are available at many map stores or from the Department of the Interior Geologic Survey, 300 N. Los Angeles Street, Room 7638, Los Angeles. This is the Federal Building in Los Angeles Civic Center).
4. Photographs of the subject site, pad locations, and surrounding area. An index map keyed to the photographs should be provided, delineating the location and direction of each photograph.

5. Generalized land use map of appropriate scale for the project site and surrounding properties, with uses clearly labeled.
6. Be certain that the project number(s) is on all material (e.g. maps, photographs, questionnaire, etc.).

Failure to submit all requested materials and to provide complete questionnaire information can result in delays in processing your project.



Project No.

For City Use

ENVIRONMENTAL INFORMATION FORM

(INITIAL STUDY QUESTIONNAIRE)

(To be completed by applicant, attach additional sheets of paper if necessary)

A. General Information

Project Applicant (Owner):

Project Representative:

Name

Name

Address

Address

Phone _____

Phone _____

Fax _____

Fax _____

Email _____

Email _____

1. Action requested and project description:

2. Street location of project:

3. Legal description of project site (including Assessor's Block and Lot Number):

4. Existing Use of Site:

5. Previous use of site or structures:

6. Project Description:

- a. Site size (total area)

- b. Square footage (covered by structures, paving, etc.)

- c. Number of floors of construction

- d. Amount of off-street parking provided

- e. Landscaping/open space:

- f. Proposed scheduling:

- g. Anticipated incremental development:

- h. If residential, include the number of units, schedule of unit sizes (range of sale prices or rents and type of household size expected):

- i. If commercial, indicate the type, whether neighborhood, city or regionally oriented, square footage of sales area and loading facilities:

j. If industrial, indicate type, estimated employment per shift, and loading facilities:

k. If institutional, indicate the major function, estimated employment per shift, estimated occupancy and loading facilities, and community benefits to be derived from the project:

l. If the project involves a Variance, Conditional Use Permit, Zone Change, General Plan Amendment, or Development Review application, state this and indicate clearly why the application(s) is required:

7. Please list all previous cases (if any) related to this project:

8. List related permit(s)/approval(s) required. Specify type and granting agency:

9. Are future phases planned for this project:

Yes _____ No _____

If yes, explain:

10. Existing zoning:

11. General Plan Land Use Designation:

12. Water and sewer service:

Domestic Water

Public Sewer

Does service exist at site?

Yes _____ No _____

Yes _____ No _____

If **yes**, do surveyors have capacity to meet demand of project and all other approved projects?

Yes _____ No _____

Yes _____ No _____

If domestic water or public sewers are not available, how will these services be provided?

13. Residential Projects:

a. Number and type of units:

b. Floor area of each unit:

c. Number of floors:

d. Housing market targeted (demographic profile):

e. Sales price/rent:

f. Describe proposed amenities:

g. Minimum net lot size:

h. Maximum net lot size:

i. Average net lot size:

j. Schools:

- School district serving the project?

- Are existing school facilities adequate to meet project needs?

Yes _____ No _____

- If not, what provisions will be made for additional classrooms?

14. Non-residential projects (commercial, industrial, and institutional):

a. Distance to nearest residential use or sensitive use (school, hospital, etc.):

b. Number and floor area of buildings:

c. Number of employees and shifts:

d. Maximum number employees per shift:

e. Operating hours:

f. Community benefit derived from the project:

g. Identify any end products, waste products and means of disposal:

h. Do project operations use, store or produce hazardous substances such as oil, pesticides, chemicals, paints, or radioactive materials?

Yes _____ No _____

If yes, explain in detail:

i. Do your operations require any pressurized tanks?

Yes ____ No ____

If yes, explain in detail:

j. Identify any flammable, reactive or explosive material to be located on-site:

k. Will delivery or shipment trucks travel through residential areas to reach the nearest highway? Yes ____ No ____

If yes, explain in detail:

15. Associated projects:

16. Describe public or private utility easements, utility lines, structures or other facilities that exist on or below the surface of the project site:

17. Describe any change in the appearance of the site resulting from the project as proposed:

18. Describe how the proposed project will fit into its surroundings (i.e., Will the project blend into the existing neighborhood? How will it relate to the size, scale, style and character of the existing surrounding development?):

B. Environmental Information

1. Environmental setting of the project site:

- a. Existing use and structures:

- b. Topography, soil stability, and slopes:

c. Animals:

d. Vegetation:

e. Water course:

f. Cultural, historical, and scenic aspects:

g. Other:

2. Environmental setting surrounding the project site:

a. Existing uses and structures (types, densities, etc.):

b. Existing scale of development (height, frontage, setbacks, rear yard, etc.):

c. Relationship to a larger project or series of projects:

d. Topography, soil stability, and slopes:

e. Animals:

f. Vegetation/Plants:

g. Watercourses:

h. Cultural, historical, and scenic resources:

i. Other:

3. Are there any major trees on site, including Oak, Walnut, Sycamore, naturalized California Pepper and Arroyo Willow?

Yes _____ No _____

If yes, explain in detail (size, quantity, location, condition, etc.):

4. Will the project change any scenic views or vistas from existing residential areas or public lands or roads?

Yes _____ No _____

If yes, explain in detail:

5. Will the project change any existing features of any hills or will there be any substantial alteration of ground contours?

Yes _____ No _____

If yes, explain in detail:

6. Will the project change the pattern scale, or character of the general area of the project?

Yes _____ No _____

If yes, explain in detail:

7. Will the project require grading:

Yes _____ No _____

If yes, how many cubic yards of cut _____ and fill _____.

8. Will earthwork be balanced on site?

Yes _____ No _____

If not balanced, where will dirt be obtained or deposited?

9. Are there any identifiable landslides or other major geologic hazards on the property including uncompacted fill or on a slope of 10 percent or more?

Yes _____ No _____

If yes, explain in detail:

10. Is the property located within a high fire hazard area (hillsides with moderately dense vegetation)?

Yes _____ No _____

If yes, explain in detail:

Distance to the nearest fire station:

11. Will the project generate significant amounts of solid waste or litter?

Yes _____ No _____

If yes, explain in detail:

12. Describe the existing noise sources at the site:

Describe any noise or vibration to be generated by the project:

13. Describe any fumes or odors to be generated by the project and its toxicity?

14. Describe any dust, ash, or smoke to be generated by the project?

15. Will the project substantially increase fossil fuel consumption (electricity, oil, natural gas, etc.)?

Yes _____ No _____

If yes, explain in detail:

16. Will the project have a substantial change in demand for municipal services (i.e. police, fire, water, sewage, etc.)?

Yes _____ No _____

If yes, explain in detail:

17. What energy-conserving designs or material will be used?

18. Describe any alteration of the existing drainage patterns or potential for changes in surface or ground water quality or quantity (i.e., Will the flow of any permanent or intermittent surface or subsurface water change as a result of this project? If so, explain how. Will there be any injection wells, septic systems, or other facilities that may affect surface or subsurface water quality?):

19. Describe any residential construction proposed on filled land:

20. Describe any potential changes that the project will have on existing traffic and how these changes will be mitigated.

Certification:

I hereby certify that the statements furnished above and in the attached exhibits present the data and information required for this initial evaluation to the best of my ability, and that the facts,

statements, and information presented are true and correct to the best of my knowledge and belief.

Date: _____ Signature: _____

For: _____