



LEAGUE CITY POLICE DEPARTMENT

Application for Annual Tow Truck for Wrecker Rotation List

MAY BE HANDWRITTEN (BLACK INK ONLY),
TYPEWRITTEN OR FILLED OUT ON-LINE.

FEBRUARY 1, 2025 THROUGH JANUARY 31, 2026

Print Form

E-Mail

Reset Form

☐ New Application

☐ New Truck on Existing Permit

☐ Annual Application Renewal

☐ Change of Truck on Existing Permit

COMPANY NAME:

(Name the Permit will be issued in)

Instructions:

1. Application should be filled out on-line or it may be printed and turned in physically.
2. Incomplete applications will not be accepted for further processing. If printing the application to fill out by hand, it must be done in ink or typed and the company needs to add the appropriate number of vehicles and operators **before** printing the application.
3. All photos and documentation must be attached to application at the time of submission. Color photo must include at least 2 sides of tow trucks and tow truck drivers. Include the owner, if he or she will respond to calls.
4. Copy of all tow fees associated with Police Department directed nonpreference/nonconsent will be provided upon request at the Police Department.
5. All tow trucks on attached permit must be present at the same time for inspection. No permit will be issued for any truck that does not pass inspection. Each tow vehicle has a permit cost of \$200 to be paid at 555 W Walker St. Wrecker Operator permits cost \$15.00 and can be paid at the Police Department when these permits are issued.
6. All companies must agree to abide by all state laws, county and city ordinances and local rules and regulations.
7. Partnership agreement disclosing the names of all general or limited partners if a partnership, or, if a corporation, a copy of the articles of incorporation and a certificate from the corporate secretary setting forth the names of all officers, directors and persons owning ten (10) percent or more of the outstanding stock of the corporation.
8. Permits will run from **FEBRUARY 1, 2025 THROUGH JANUARY 31, 2026**
9. Inspection standards to be completed by wrecker officials. One for each wrecker that will be permitted.
10. Storage facilities will be inspected by designated Police Department employees and must conform to specification of the Code of Ordinances as denoted in Sections 118-34 through 118-43.

DO NOT WRITE HERE -- FOR POLICE DEPARTMENT USE ONLY

Copy of fee receipt enclosed:

☐ YES

☐ NO

Amount: \$0.00

Date received: _____ Date processed: _____ Date inspected: _____ Date permit issued: _____

Permit #1 _____ LICENSE PLATE _____

Permit #2 _____ LICENSE PLATE _____

Permit #3 _____ LICENSE PLATE _____

Permit #4 _____ LICENSE PLATE _____

COMPANY INFORMATION:

Name of Owner/President: _____

Company Address: _____

Number

Street

City

State

ZIP

E-Mail Address: _____ Fax Number: _____ Telephone #: _____

OWNER INFORMATION:

Name of Owner: _____

Owner Address: _____

Number

Street

City

State

ZIP

E-Mail Address: _____ Fax Number: _____ Telephone #: _____

MANAGER INFORMATION:

Name of Manager: _____

Manager Address: _____

Number

Street

City

State

ZIP

E-Mail Address: _____ Fax Number: _____ Telephone #: _____

CORPORATION PARTNERS DISCLOSURE:

Pursuant to Instruction #7 on Page 1, all officers, directors and persons owning 10% or more of the outstanding stock of the corporation must be listed on this disclosure.

DISPATCH OFFICE:

Address: _____

Number

Street

City

State

ZIP

Telephone #: _____

1. 24-hour dispatch service: ☐ YES ☐ NO
2. Does company use answering service after hours? ☐ YES ☐ NO
3. Cellular phone: ☐ YES ☐ NO
4. Mobile radio system: ☐ YES ☐ NO

VEHICLE STORAGE FACILITY:

Location: _____
(Must be located in the boundaries of League City)

Size of Storage Area: _____ Size of Office Area: _____

Type of Surface Material: _____ Storage office open:
(Blacktop, shell, etc.) ☐ 24-Hours or ☐ Office Accessible 24-Hours

Telephone #: _____

1. Does storage office have direct communication with tow trucks? ☐ YES ☐ NO
2. Cellular phone: ☐ YES ☐ NO
3. Mobile radio system: ☐ YES ☐ NO

STANDARDS OF CONDUCT FOR PERMITTEES

League City Ordinance, Section 118-50

Check each section to indicate that you have read, understood and agree to abide by each section.

The permittee shall adhere to the following standards of conduct:

- ☐ (1) Abide by all reasonable instructions of police officers, EMS personnel and other city officials at the scene of an accident.
- ☐ (2) Not engage in price gouging. "Price gouging" shall consist of charging a fee that is in excess of the prices as set by City Council.
- ☐ (3) Respond to accidents within twenty-five (25) minutes if the call is accepted.
- ☐ (4) Promptly notify the Police Department if the permittee cannot respond within twenty-five (25) minutes.
- ☐ (5) Allow tow trucks, salvage yards and business premises to be inspected.
- ☐ (6) Display the City permit sticker on each tow truck.
- ☐ (7) Use due care in towing vehicles.
- ☐ (8) Use due care in the maintenance of the security of vehicles that are stored.
- ☐ (9) Use due care to maintain the tow trucks in optimum operating condition.
- ☐ (10) Use due care not to unreasonably interfere with the personnel at the scene of an auto accident and the orderly arrival at the scene of the tow truck called by the Police Department from the rotation list.
- ☐ (11) Use due care to clean the site at the scene of an accident.
- ☐ (12) Abide by all the terms as denoted in Sections 118-31 through 118-55, of the Code of Ordinances as amended in June 2010.
- ☐ (13) Abide by all state laws and regulations, county and city ordinances and local rules and regulations.

This form shall be completed by each permit applicant (owner/operator)

Owner/Operator

Printed Name

Date

**AFFIDAVIT
HOLD HARMLESS AGREEMENT**

STATE OF TEXAS

X

COUNTY OF _____

X

X

KNOWN ALL ME BY THESE PRESENTS

I, _____, as duly authorized officer and representative of

(Name the Permit will be issued in) (name of wrecker company), do hereby bind said company to
covenant and agree to, and by these presents, said company, its officers, agents, representatives and employees, do hereby
fully indemnify, hold harmless, and defend the City of League City, Texas, its officers, agents, and employees from and against
any and all claims, suits, or causes of action of any nature whatsoever, whether real or asserted, brought for or on account of
any injuries or damages to persons or property, including death, arising out of or incident to the operation of said company's
towing service and all other of its operations arising under, or otherwise incident to the towing or storage of motor vehicles.

ACKNOWLEDGMENT

I, _____ as duly authorized officer and representative of

(Name the Permit will be issued in) (name of wrecker company), do hereby acknowledge that this instrument
was executed by me for the purposes expressed herein, and I acknowledge that I have executed the foregoing instrument, and
that the contents are true and correct. I further attest that I have read the entire contents of the application submitted by

(Name the Permit will be issued in) (name of wrecker company) to the City of League City, Texas for
issuance of a nonconsent/non-preference tow permit and that said contents are accurate, true and correct.

Applicant's Signature

On this the _____ day of _____, 20_____, personally appeared before the person whose
name is subscribed to the foregoing instrument and being by me first duly sworn, acknowledge that the statements therein
contained are true and correct.

S E A L

Notary Public in and for
The State of Texas

Date commission expires

REQUIRED EQUIPMENT

- | | | |
|--|---------------------------|--------------------------|
| 1. Carrying capacity 1 ton (2,000 pounds) or larger. | ☐ YES | ☐ NO |
| 2. Lifting capacity (minimum 8,000 pounds). | ☐ YES | ☐ NO |
| 3. Tow bar. | ☐ YES | ☐ NO |
| 4. Safety chains. | ☐ YES | ☐ NO |
| 5. Fire extinguisher (size _____). | ☐ YES | ☐ NO |
| 6. Emergency lights. | ☐ YES | ☐ NO |
| 7. Shovel. | ☐ YES | ☐ NO |
| 8. Sledge hammer (8 pound minimum). | ☐ YES | ☐ NO |
| 9. Debris container (5 gallon bucket minimum). | ☐ YES | ☐ NO |
| 10. Dry chemical absorbing material (10 pound minimum). | ☐ YES | ☐ NO |
| 11. Two (2) highway flares. | ☐ YES | ☐ NO |
| 12. 3 reflective triangles for day time use. | ☐ YES | ☐ NO |
| 13. Wrecker bar. | ☐ YES | ☐ NO |
| 14. Broom | ☐ YES | ☐ NO |
| 15. Ax | ☐ YES | ☐ NO |
| 16. Mobile communication system (radio or cellular phone). | ☐ YES | ☐ NO |

TRUCK INSPECTION

- | | | |
|----------------------------------|----------------------------------|--------------------------------------|
| 1. Overhead light bar. | ☐ FUNCTIONAL | ☐ NON-FUNCTIONAL |
| 2. Headlights. | ☐ FUNCTIONAL | ☐ NON-FUNCTIONAL |
| 3. Taillights. | ☐ FUNCTIONAL | ☐ NON-FUNCTIONAL |
| 4. Turn signal and brake lights. | ☐ FUNCTIONAL | ☐ NON-FUNCTIONAL |
| 5. Clearance lights. | ☐ FUNCTIONAL | ☐ NON-FUNCTIONAL |
| 6. Horn. | ☐ FUNCTIONAL | ☐ NON-FUNCTIONAL |
| 7. Truck lettering. | ☐ FUNCTIONAL | ☐ NON-FUNCTIONAL |
| 8. Tires. | ☐ FUNCTIONAL | ☐ NON-FUNCTIONAL |
| 9. Inspection sticker: | Expiration date: _____ | |
| 10. License plate: | Expiration date: _____ | |

I hereby certify that the Tow Truck and Tow Company described herein appears to meet the requirements of the City Code, Chapter 118, as amended and I recommend the issuance of a permit.

Date Approved: _____

Vehicle Maintenance
City of League City

APPROVAL OF & ISSUANCE OF ROTATION LIST PERMIT

COMPANY NAME:

(Name the Permit will be issued in)

Exhibit "A"

LEAGUE CITY POLICE DEPARTMENT

NON-CONSENT TOW FEES

This schedule applies only to non-consent tows from public or private property. Any towing services performed at the direction of or with specific consent of a vehicle owner are set through policies of the towing company or are negotiable between the owner and the towing company.

STANDARD SERVICES

MAXIMUM RATE

STANDARD	$\$150.00 + \$20.00 \text{ (Admin Fee)} = \170.00
HEAVY DUTY	$\$300.00 + \$20.00 \text{ (Adm in Fee)} = \320.00

OTHER SERVICES

VEHICLE IN WATER	\$250.00
2nd TOW TRUCK	\$125.00

RESOLUTION NO. 2016-75

A RESOLUTION AMENDING THE RATE SCHEDULE FOR
NON-CONSENT VEHICLE TOWING FEES AS REQUIRED BY
CHAPTER 118, ARTICLE II, SECTION 118-37 OF THE CODE
OF ORDINANCES OF THE CITY OF LEAGUE CITY
ENTITLED "RATE SCHEDULE"

WHEREAS, on February 12, 2013, the City Council passed and approved Resolution 2013-07 to approve a rate schedule for non-sent vehicle tows; and

WHEREAS, the City Council deems it necessary and in the best interest of the citizens of the City to amend the fee schedule for non-consent vehicle tows.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LEAGUE CITY, TEXAS, as follows:

Section 1. The facts and opinions in the recitations of this Resolution are true and correct.

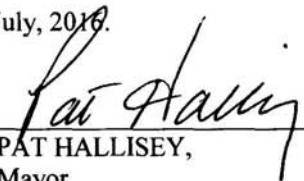
Section 2. The City hereby approves the non-consent vehicle tow fee schedule attached hereto as Exhibit "A" and made a part of this resolution.

Section 3. This resolution shall take effect October 1, 2016.

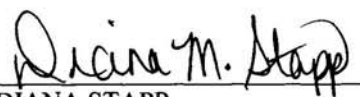
Section 4. All resolutions and agreements in conflict herewith are hereby repealed to the extent of the conflict only.

Section 5. It is hereby found and determined that the meeting at which this resolution was passed was open to the public and that advance public notice of the time, place and purpose of said meeting was given as required by law.

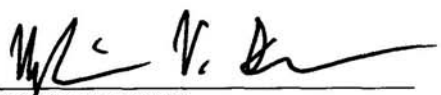
PASSED AND APPROVED on the 12th day of July, 2016.


PAT HALLISEY,
Mayor

ATTEST:


DIANA STAPP,
City Secretary

APPROVED AS TO FORM:


NGHIEM DOAN,
City Attorney