



ANACONDA-DEER LODGE COUNTY
PLANNING DEPARTMENT
800 MAIN, ANACONDA, MT 59711
(406) 563-4010

Building Permit Application
(Please Fill Out Entire Application)

ABSOLUTELY DO NOT BEGIN PROJECT UNTIL ALL PAPERWORK IS FINALIZED AND PHYSICAL PERMIT HAS BEEN OBTAINED

Date of Application: _____ Building Permit #: _____

Your permit will not be processed if you do not fill out the required permit information. The property owner and/or licensed contractor must sign and date the application. Each permit requires a separate check processing.

PLEASE PROVIDE DETAILED BUILDING PLANS, FOUNDATION PLAN, AND ENGINEERED TRUSS DRAWINGS

SECTION 1: Property Owner/Contractor Information

Owner:

Name: _____ Street Address: _____

City, State, Zip: _____ Phone/Mobile #: _____

E-Mail: _____

Contractor ☐ SELF ☐

ALL CONTRACTORS AND SUBCONTRACTORS MUST HAVE AN ACTIVE ADLC BUSINESS LICENSE

Contractor #1: _____ License #: _____

Mailing Address: _____ City: _____ State: _____ Zip: _____

Phone/Mobile #: _____ E-Mail: _____

PLEASE LIST ALL OTHER CONTRACTORS NOT LISTED ABOVE ON PAGE 3 AS NEEDED

SECTION 2: Property Information

Location:

Project Address: _____ City, State, Zip: _____

Legal Description:

Section: _____ Township: _____ Range: _____ Block: _____ Lot: _____ COS/Tract#: _____ Acres: _____

17-Digit Geocode: _____

Building or Structure Use (please check only one):

- ☐ Residential
☐ Single Family ☐ Duplex ☐ Townhouse ☐ With Attached Garage
☐ Multi-Family _____ Units
☐ Storage Building
☐ Detached Garage
☐ Other _____



ANACONDA-DEER LODGE COUNTY
PLANNING DEPARTMENT
800 MAIN, ANACONDA, MT 59711
(406) 563-4010
Building Permit Application
(Please Fill Out Entire Application)

ABSOLUTELY DO NOT BEGIN PROJECT UNTIL ALL PAPERWORK IS FINALIZED AND PHYSICAL PERMIT HAS BEEN OBTAINED

SECTION 3: SANITARIAN APPROVAL (if applicable)

Septic: Approved ☐ Denied ☐ N/A ☐ Well: Approved ☐ Denied ☐ N/A ☐

SECTION 4: PROPOSED WORK

New Construction ☐ Foundation Install/Work ☐ Remodel ☐ Addition ☐ Change of Use ☐
Repair Structures ☐ Emergency Repair ☐ Fire Suppression ☐ Moving Building ☐

Project Description (this is what will be listed on your permit): _____

Total Valuation	Building Permit Fee (Residential Only) <i>please refer to the ADLC Planning Department for Commercial Building Fees</i>
\$1 to \$500	\$12.50
\$501 to \$2000	\$12.50 for first \$500 plus \$1.75 for each additional \$100 or fraction thereof, to and including \$2,000
\$2001 to \$25,000	\$46.25 for first \$3,000 plus \$7.50 for each additional \$1,000 or fraction thereof, to and including \$25,000
\$25,001 to \$50,000	\$216.75 for first \$26,000 plus \$5.50 for each additional \$1,000 or fraction thereof, to and including \$50,000
\$50,001 to \$100,000	\$348.75 for first \$50,000 plus \$3.75 for each additional \$1,000 or fraction thereof, to and including \$100,000
\$100,001 and UP	\$536.25 for first \$100,000 plus \$2.50 for each additional \$1,000 or fraction thereof

Est. Building Cost: _____ Building Permit Fee: _____

Plan Review Fee (25% of Building Permit Fee: _____ Total Amount Due: _____

Please see attached invoice Check #: _____

I do hereby acknowledge that all information on this application and on the attached plans is true and correct, and that the activity or development permitted will be conducted in full compliance with all ordinances of Anaconda-Deer Lodge County, as well as all state and federal laws. The activity or development will be in full compliance with any and all conditions imposed on the approval of this permit and that the permit and conditions imposed are binding on future owners of the subject property and on future building permits issued for this site.

X _____

Property Owner/Contractor

Date



ANACONDA-DEER LODGE COUNTY
PLANNING DEPARTMENT
800 MAIN, ANACONDA, MT 59711
(406) 563-4010

Building Permit Application
(Please Fill Out Entire Application)

**ABSOLUTELY DO NOT BEGIN PROJECT UNTIL ALL PAPERWORK IS FINALIZED AND PHYSICAL PERMIT
HAS BEEN OBTAINED**

BUILDING PERMIT APPLICATION SUPPLEMENTAL INFORMATION

CONTRACTOR LIST

PLEASE USE THIS TO ADD CONTRACTORS IF NEEDED

Contractor #1: _____ License #: _____

Mailing Address: _____ City: _____ State: _____ Zip: _____

Phone/Mobile #: _____ E-Mail: _____

Contractor #1: _____ License #: _____

Mailing Address: _____ City: _____ State: _____ Zip: _____

Phone/Mobile #: _____ E-Mail: _____

Contractor #1: _____ License #: _____

Mailing Address: _____ City: _____ State: _____ Zip: _____

Phone/Mobile #: _____ E-Mail: _____

Contractor #1: _____ License #: _____

Mailing Address: _____ City: _____ State: _____ Zip: _____

Phone/Mobile #: _____ E-Mail: _____



ANACONDA-DEER LODGE COUNTY
PLANNING DEPARTMENT
800 MAIN, ANACONDA, MT 59711
(406) 563-4010

Building Permit Application

(Please Fill Out Entire Application)

ABSOLUTELY DO NOT BEGIN PROJECT UNTIL ALL PAPERWORK IS FINALIZED AND PHYSICAL PERMIT HAS BEEN OBTAINED

Informational Only

Please be advised for new residential construction, that an Administrative Development Permit (ADP), as well as a Septic and/or Well Permit and a Driveway Approach Permit (depending on each individual construction site) is required before a Building Permit Application can be approved. The Office of Environmental Health handles all well and septic permits, and they can be reached at (406) 563-4035. All other permit applications can be obtained in the Planning Office at (406) 563-4010.

The Building Permit and the Administrative Development Permit require a full set of plans from a Registered Design Professional or Engineer before a review of this application can take place. **The Building/Planning Department requires a minimum of two (2) weeks from the receipt of completed application and plans for review.**

Please be advised that construction must begin within six (6) months of Building Permit approval. Building Permits expire six (6) months from the date of being issued if construction has not been started. After construction begins, the construction should be completed within six (6) months, however extensions may be requested prior to expiration, not less than one (1) month prior. If an extension request is not received before the expiration date, the Building Permit will be null and void and the process will need to be restarted. Extensions may be requested due to weather conditions and/or financial difficulties.

If you have any further questions, please feel free to call the office at (406) 563-4010.

Note: Twenty-Four (24) hour notice is required for all inspections, including concrete

You will receive an inspection check sheet with your permit