

YEADON BOROUGHCHURCH LANE AND BAILEY ROAD
P.O. BOX 5187
YEADON, PA 19050 PH: 610-284-3110**REQUEST FOR PROPERTY
TRANSFER CERTIFICATE OF
OCCUPANCY**
REV 10/25/2005

DATE RECEIVED _____

1. LOCATION

AT LOCATION _____

NO: _____

STREET: _____

**2. USE OF
PROPERTY**CURRENT
USE OF
THE
PROPERTY☐

SINGLE FAMILY

☐

NON-RESIDENTIAL

DESCRIBE _____

☐

MULTIFAMILY

☐

RESIDENTIAL /NON-RESIDENTIAL MIXED

DESCRIBE _____

PROPOSE
D USE OF
THE
PROPERTY☐

SINGLE FAMILY

☐

NON-RESIDENTIAL

DESCRIBE _____

☐

MULTIFAMILY

☐

RESIDENTIAL /NON-RESIDENTIAL MIXED

DESCRIBE _____

**3. USE
ALTERATIONS**

Will there be any alterations to the property that would significantly change the use of the property.

☐

YES

NO

☐

DESCRIBE _____

**4. RENTAL
STATUS**

Is the property currently set up as a rental property?

☐

YES

☐

NO

Will the property be set up to be used as a rental property in the future?

☐

YES

☐

NO

**5. IDENTIFICATION
OF ALL PARTIES
(PRINT)**

CURRENT PROPERTY OWNER OR LESSOR

MAILING ADDRESS-NUMBER, STREET, CITY AND STATE

TELEPHONE

REALTOR, AGENT, SALESPERSON AND OR BROKER :

MAILING ADDRESS-NUMBER, STREET, CITY AND STATE

CONTACT NAME:

TELEPHONE

PROPOSED BUYER OR TENANT

CURRENT MAILING ADDRESS-NUMBER, STREET, CITY & STATE

TELEPHONE

6. OWNER OR LESSOR'S ACKNOWLEDGEMENT OF POLICIES AND PROCEDURES

I, (we) the owner of record, understand that I, (we) shall not proceed to settlement, sell or transfer ownership of this property; nor shall I (we) occupy, let, lease or allow the occupancy by another unless performing required repairs approved by the Department of Code Enforcement; until the property in question has been inspected by the Department of Code Enforcement and has been approved for occupancy by virtue of the issuance of a Property Transfer Certificate of Occupancy.

Furthermore, as indicated by my signature below, I hereby acknowledge that I have read the Property Transfer Resale Inspection Program Administrative Processes packet that was provided with this application and that failure to comply with any or all of the requirements of this program, may result in citations issued by the local court with fines assessed up to \$10,000 per day, for each day the violation occurs.

SIGNATURE OF OWNER OR LESSOR

ADDRESS

DATE

PRINT NAME OF OWNER OR LESSOR

7. REALTOR, AGENT, SALESPERSON AND OR BROKER ACKNOWLEDGEMENT OF POLICIES & PROCEDURES

I, (we) the REALTOR, AGENT, SALESPERSON AND OR BROKER, understand that I, (we) shall not proceed to settlement, sell or transfer ownership of this property; nor shall I (we) occupy, let, lease or allow the occupancy by another unless performing required repairs approved by the Department of Code Enforcement; until the property in question has been inspected by the Department of Code Enforcement and has been approved for occupancy by virtue of the issuance of a Property Transfer Certificate of Occupancy.

Furthermore, as indicated by my signature below, I hereby acknowledge that I have read the Property Transfer Resale Inspection Program Administrative Processes packet that was provided with this application and that failure to comply with any or all of the requirements of this program, may result in citations issued by the local court with fines assessed up to \$10,000 per day, for each day the violation occurs.

SIGNATURE OF REALTOR, AGENT, SALESPERSON AND OR BROKER

ADDRESS

DATE

PRINT NAME OF REALTOR, AGENT, SALESPERSON AND OR BROKER



BOROUGH OF YEADON

Church Lane and Baily Road
P.O. Box 5187 Yeadon, PA 19050
610-284-3110 • Fax 610-284-2138

BUYERS INSPECTION VERIFICATION AFFIDAVIT*

*This affidavit must be completed and returned to the Code Department with the application.

I _____ am the purchaser of the property located at _____, Yeadon, PA. This property has been inspected by the Code Enforcement Department. I further understand that this inspection is a check for compliance with the Borough of Yeadon's Property Maintenance Minimum Housing and Quality of Life Code.

I further understand that the inspections performed by the Code Department are visual in nature and that no diagnostic testing or technical evaluations of equipment and services are performed; and that operational testing of switches and valves controlling building utilities, devices and equipment is minimal.

I further understand that the issuance of any Certificate of Occupancy, shall not be construed to represent any warranties or guarantees, by or on behalf of the Borough of Yeadon; nor shall the issuance of any certificates or approvals be construed to imply that the property is:

- A. Completely safe or free of any dangers or hazards to the occupants or general public
- B. Completely free and clear of any violations of this chapter or any other codes
- C. Completely free and clear of any defects related to any structural, fire protection, fire prevention, building utilities or any other features of the property.

****Note - If you have contracted a registered Third Party Home Inspector, please attach a copy of the report to be kept in the property file.**

By my signature below, I hereby waive the Borough of any liability in the event that any defects present or found in my home after settlement.

Buyer's Signature

Date