

Town of Onancock

Sign Permit Application

This permit is required per Section 38-406 (c). Article XI of the town zoning ordinances lists all permitted and excluded signs.

Applicant Information

Business Name:

Contact Name:

Street address:

Tax Map, Parcel ID, or GPIN:

Zoning Classification:

Linear feet of street frontage

Square feet of Windows

Note: Please include all proposed signage for all businesses located on this tax parcel in your project description.

Project Description

Property Owner Information

Owner Name:

Mailing Address:

Phone No:

E-mail:

Building Mounted Sign Details

Type *	Sq. Feet	Ground Height	Lighted	Qty

Window Signs

Window Sq. Feet	Sign Sq. Feet	Lighted	Qty

Sketch - draw a rough sketch of the building showing where signs will be displayed.

Permit Fee Information

The fee to process a Sign Permit Application is \$50.00 plus any required advertising. Advertising is required when a public hearing is required.

Project Submittal Application

I, _____, certify that the information included in this application is correct and that I have the authority to submit this application on behalf of the property owner.

Name: _____ Position Title: _____
Signature: _____ Date: _____

Permit Approval

I, _____, certify that the application and its submittals have been reviewed against current code and field verified and I approve the application.

Name: _____ Position Title: _____
Signature: _____ Date: _____
Jurisdiction: _____

Permit Denial

I, _____, certify that the application and its submittals have been reviewed against current code and field verified and I deny the application for the reasons detailed below.

Name: _____ Position Title: _____
Signature: _____ Date: _____
Jurisdiction: _____

For Town Use Only: Fee received (date, check #)