

# PERMIT APPLICATION

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|                                |              |                                  |              |
|--------------------------------|--------------|----------------------------------|--------------|
| <b>MECHANICAL PERMIT</b> _____ |              | <b>PLUMBING PERMIT</b> _____     |              |
| Municipality _____             | County _____ | Lot# _____                       | Block _____  |
| Tax Parcel _____               |              | Construction Site Location _____ |              |
| Date Received _____            |              | Owner _____                      |              |
| Tenant _____                   |              | Address _____                    |              |
| Address _____                  |              | State _____                      |              |
| Zip _____                      | Phone# _____ | Zip _____                        | Phone# _____ |

Describe proposed work in detail: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**State Classification:** New Commercial \_\_\_\_\_ Other Commercial \_\_\_\_\_ New Residential \_\_\_\_\_ Other Residential \_\_\_\_\_

**MECHANICAL PERMIT**

Contractor \_\_\_\_\_  
(if owner, put same name above)

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ Cell \_\_\_\_\_

Fed Employee No. \_\_\_\_\_  
(Certificate of Insurance for Workers Compensation needed or sign exemption form)

Estimate of total costs for all work \_\_\_\_\_

  

| Technical Site Data No. | Fixture/Equipment |
|-------------------------|-------------------|
| _____                   | Water Heater      |
| _____                   | Fuel Oil Piping   |
| _____                   | Gas Piping        |
| _____                   | Steam Boiler      |
| _____                   | Hot Water Boiler  |
| _____                   | Hot Air Furnace   |
| _____                   | Oil Tank          |
| _____                   | LPG Tank          |
| _____                   | Fireplace         |
| _____                   | Hydronic Piping   |
| _____                   | Appliances        |
| _____                   | Solar             |
| _____                   | Heat Pump         |
| _____                   | Fire Dampers      |
| _____                   | Exhaust Hood Sys. |
| _____                   | HVAC              |

Others: \_\_\_\_\_

\_\_\_\_\_

Signature: \_\_\_\_\_  
Owner ( ) Contractor ( ) Owner Representative ( )

**PLUMBING PERMIT**

Contractor \_\_\_\_\_  
(if owner, put same name above)

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ Cell \_\_\_\_\_

Fed Employee No. \_\_\_\_\_  
(Certificate of Insurance for Workers Compensation needed or sign exemption form)

Estimate of total costs for all work \_\_\_\_\_

  

| Technical Site Data No. | Items                    | Technical Site Data No. | Items                 |
|-------------------------|--------------------------|-------------------------|-----------------------|
| _____                   | Water Closet             | _____                   | Interceptor/Separator |
| _____                   | Urinal/Bidet             | _____                   | Backflow preventer    |
| _____                   | Bath tub                 | _____                   | Grease trap           |
| _____                   | Lavatory                 | _____                   | Sewer Connection      |
| _____                   | Shower                   | _____                   | Sewer Pump            |
| _____                   | Floor drain              | _____                   | Stacks                |
| _____                   | Sink                     | _____                   | Solar                 |
| _____                   | Dishwasher               |                         |                       |
| _____                   | Drinking fountain        |                         |                       |
| _____                   | Washing Machine          |                         |                       |
| _____                   | Hose Bibb                |                         |                       |
| _____                   | Water Heater             |                         |                       |
| _____                   | Fuel Oil Piping          |                         |                       |
| _____                   | Gas Piping               |                         |                       |
| _____                   | Steam Boiler             |                         |                       |
| _____                   | Hot Water Boiler         |                         |                       |
| _____                   | Water Service Connection |                         |                       |

Others: \_\_\_\_\_

\_\_\_\_\_

Signature: \_\_\_\_\_  
Owner ( ) Contractor ( ) Owner Representative ( )

**MECHANICAL CODE OFFICIAL USE ONLY**

Plans Approved \_\_\_\_\_ Plans Approved with Comments \_\_\_\_\_

UCC Mechanical Fee: \_\_\_\_\_

Plan Review Fee: \_\_\_\_\_

Admin. Fee: \_\_\_\_\_

State Fee: \_\_\_\_\_

Total Cost: \_\_\_\_\_

Code Official: \_\_\_\_\_ State Cert.# \_\_\_\_\_

Date Issued: \_\_\_\_\_

**PLUMBING BUILDING CODE OFFICIAL USE ONLY**

Plans Approved \_\_\_\_\_ Plans Approved with Comments \_\_\_\_\_

UCC Plumbing Fee: \_\_\_\_\_

Plan Review Fee: \_\_\_\_\_

Admin. Fee: \_\_\_\_\_

State Fee: \_\_\_\_\_

Total Cost: \_\_\_\_\_

Code Official: \_\_\_\_\_ State Cert.# \_\_\_\_\_

Date Issued: \_\_\_\_\_

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# CONSTRUCTION PERMIT APPLICATION

Applicant Completes: Sections I, II, III (optional), IV, VI, and VII

## I. IDENTIFICATION

|                                                     |                                                |
|-----------------------------------------------------|------------------------------------------------|
| 1. Proposed Work Site at: _____                     | Tel. ( _____ ) _____                           |
| 2. Name of Owner in Fee: _____                      | _____                                          |
| Address _____                                       | street _____ municipality _____ zip code _____ |
| 3. Ownership in Fee: _____                          | Public _____ Private _____                     |
| 4. Principal Contractor: _____                      | Tel. ( _____ ) _____                           |
| Address _____                                       | _____                                          |
| License No. OR, if new home, Builder Reg. No. _____ | Exp. Date: _____                               |
| Federal Employee No. _____                          | FAX ( _____ ) _____                            |
| 5. Architect or Engineer: _____                     | Tel. ( _____ ) _____                           |
| Address _____                                       | _____                                          |
| 6. Responsible Person in Charge of Work: _____      | FAX ( _____ ) _____                            |
| Tel. ( _____ ) _____                                | _____                                          |

| II. PROPOSED WORK                                  | Est. Cost | OPTIONAL (for office use only) |               |                |               |          |          |           |          |
|----------------------------------------------------|-----------|--------------------------------|---------------|----------------|---------------|----------|----------|-----------|----------|
|                                                    |           | Plans Received By              | Date Received | Rejection Date | Approval Date | Reviewer | Approval | Rejection | Reviewer |
| 1. <input type="checkbox"/> Minor Work             |           |                                |               |                |               |          |          |           |          |
| 2. <input type="checkbox"/> New Building           |           |                                |               |                |               |          |          |           |          |
| 3. <input type="checkbox"/> Addition               |           |                                |               |                |               |          |          |           |          |
| 4. <input type="checkbox"/> Alteration             |           |                                |               |                |               |          |          |           |          |
| 5. <input type="checkbox"/> Fire Protection        |           |                                |               |                |               |          |          |           |          |
| 6. <input type="checkbox"/> Plumbing               |           |                                |               |                |               |          |          |           |          |
| 7. <input type="checkbox"/> Electrical             |           |                                |               |                |               |          |          |           |          |
| 8. <input type="checkbox"/> Elevator Devices       |           |                                |               |                |               |          |          |           |          |
| 9. <input type="checkbox"/> Asbestos Abatement     |           |                                |               |                |               |          |          |           |          |
| 10. <input type="checkbox"/> Lead Hazard Abatement |           |                                |               |                |               |          |          |           |          |
| 11. <input type="checkbox"/> Demolition            |           |                                |               |                |               |          |          |           |          |
| TOTAL COSTS                                        |           |                                |               |                |               |          |          |           |          |

III. DO YOU WANT: (optional)

1. ☐ Partial Releases

2. ☐ Prototype Processing

IV. DOES OR WILL YOUR BUILDING CONTAIN ANY OF THE FOLLOWING?

|                                                            |                                                                     |
|------------------------------------------------------------|---------------------------------------------------------------------|
| 1. <input type="checkbox"/> Elevators / Escalators / Lifts | 5. <input type="checkbox"/> Cross-Connections / Backflow Preventers |
| 2. <input type="checkbox"/> High Pressure Boilers          | 6. <input type="checkbox"/> Hazardous Uses / Places of Assembly     |
| 3. <input type="checkbox"/> Pressure Vessels               | 7. <input type="checkbox"/> Sprinklers                              |
| 4. <input type="checkbox"/> Refrigeration Systems          | 8. <input type="checkbox"/> Smoke Control Systems in Open Wells     |
|                                                            | 9. <input type="checkbox"/> Underground Storage Tanks               |

| V. FEE SUMMARY (for office use only) |          | Update | Update |
|--------------------------------------|----------|--------|--------|
| 1. Building                          | \$ _____ |        |        |
| 2. Electrical                        |          |        |        |
| 3. Plumbing                          |          |        |        |
| 4. Fire Protection                   |          |        |        |
| 5. Mechanical                        |          |        |        |
| 6. Subtotal                          | \$ _____ |        |        |
| 7. Plan Review                       |          |        |        |
| 8. Administrative Fee                | \$ _____ |        |        |
| 9. L & I Training Fee                |          |        |        |
| 10. Subtotal                         | \$ _____ |        |        |
| 11. Certificate of Occupancy         |          |        |        |
| 12. Zoning                           |          |        |        |
| 13. TOTAL                            | \$ _____ |        |        |

| VI. BUILDING / SITE CHARACTERISTICS        |  | (office use only) |
|--------------------------------------------|--|-------------------|
| 1. Number of Stories _____                 |  |                   |
| 2. Height of Structure _____ ft.           |  |                   |
| 3. Area - Largest Floor _____ sq. ft.      |  |                   |
| 4. New Building Area _____ sq. ft.         |  |                   |
| 5. Volume of New Structure _____ cu. ft.   |  |                   |
| 6. Construction Classification _____       |  |                   |
| 7. Total Land Area Disturbed _____ sq. ft. |  |                   |
| 8. Flood Hazard Zone _____                 |  |                   |
| 9. Base Flood Elevation _____ ft.          |  |                   |
| 10. Wetlands _____ yes _____ no _____      |  |                   |
| 11. Max Live Load _____                    |  |                   |
| 12. Max. Occupancy Load _____              |  |                   |

| VII. DESCRIPTION OF BUILDING USE                       |  |
|--------------------------------------------------------|--|
| A. RESIDENTIAL                                         |  |
| 1. <input type="checkbox"/> Hotels (R-1)               |  |
| 2. <input type="checkbox"/> Multi-Family (R-2)         |  |
| 3. <input type="checkbox"/> 1-2 Family (R-3)           |  |
| 4. <input type="checkbox"/> Residential Care <17 (R-4) |  |
| 5. <input type="checkbox"/> _____                      |  |
| 6. <input type="checkbox"/> _____                      |  |
| No. of dwelling units: _____                           |  |
| Before Construction _____                              |  |
| After Construction _____                               |  |
| Net Gain or Loss _____                                 |  |
| B. NON-RESIDENTIAL                                     |  |
| 1. State Specific Use: _____                           |  |
| 2. Use Group: _____                                    |  |
| 3. Change in Use Group, Indicate Former: _____         |  |