



BOROUGH OF GLENDON

24 Franklin Street, Glendon • Easton, Pennsylvania 18042-6805
Phone 610-253-1577 • Fax 610-923-5111

APPLICATION FOR PERMISSION TO UNDERTAKE CONSTRUCTION / ZONING OCCUPANCY PERMIT

Date _____
Permit expires six (6) months from date of issue

To the Zoning Officer/Building Permit Officer:
The undersigned hereby applies for a permit to undertake construction and/or for a Zoning Occupancy Permit.

1) Owner's Name: _____ Phone: _____

Address: _____

2) Applicant's Name: _____ Phone: _____

Address: _____

3) Architect's Name: _____ Phone: _____

Address: _____

4) Builder's Name: _____ Phone: _____

Address: _____

5) Address and location of property upon which construction is to take place:

6) Identification of property: Tax Map No: _____ Deed Ref: _____

7) Brief description of proposed construction: _____

8) Estimated cost of proposed construction: \$ _____

9) Attach plan of site showing dimensions of property and exact size and location of proposed construction as well as any existing buildings or structures.

Note: Upon completion of authorized construction or alteration, and prior to the use or occupancy of any land or building, an occupancy permit must be secured from the zoning officer.

Notice to Taxpayers: Glendon Borough Ordinance 96-3 provides for property tax exemption for construction on certain deteriorated industrial, commercial or other business property in certain sections of the borough. An application for exemption may be secured from the Building Code Officer and must be filed with the Borough at the time a building permit is secured.

Attested by: _____

Signature of Owner or Owner's Agent _____

Fee paid: _____

Date: _____

Checklist of Items: Application _____ Fee _____ Site Plan _____

Office Use Only:

Date of Acceptance: _____ Payment: _____

Approved: _____ Denied: (reason) _____

State section of zoning Ordinance: _____

Zoning Officer Signature: _____