



## TOWN OF TROPHY CLUB

1 TROPHY WOOD DRIVE  
TROPHY CLUB, TEXAS 76262  
682-237-2917  
[Permitting@trophyclub.org](mailto:Permitting@trophyclub.org)

### SOLICITATION PERMIT APPLICATION

NAME

ADDRESS

CITY/ST/ZIP CODE

PHONE NUMBER

COMPANY/CORP.

ADDRESS

CITY/ST/ZIP CODE

PHONE NUMBER

PLEASE LIST PHYSICAL DESCRIPTION OF APPLICANT:

SEX      DATE OF BIRTH      HEIGHT      HAIR/EYE COLORS      DRIVERS LICENSE NUMBER/STATE ISSUED

LIST OTHER COMMUNITIES THAT APPLICANT HAS WORKED AS A SOLICITOR IN THE PAST 12 MONTHS:

PLEASE LIST THE NATURE OF GOODS OR MERCHANDISE TO BE SOLD OR OFFERED FOR SALE OR NATURE OF SERVICES TO BE FURNISHED:

WILL APPLICANT DEMAND, ACCEPT, OR RECEIVE PAYMENT OR DEPOSIT OF MONEY PRIOR TO FINAL DELIVERY?  
NO ☐ YES ☐

IF YES, APPLICATION SHALL BE ACCOMPANIED BY A BOND IN THE PENAL SUM OF ONE THOUSAND DOLLARS (\$1,000.00) FOR AN INDIVIDUAL PERMIT EXECUTED BY SUCH APPLICANT AS PRINCIPAL AND A SURETY COMPANY LICENSED TO DO BUSINESS AS SUCH IN TEXAS.

PLEASE LIST METHODS TO BE USED WHEN CONDUCTING SOLICITATIONS:

HAS APPLICANT OR ANY PERSON SOLICITING PURSUANT TO THE APPLICANT'S PERMIT BEEN CONVICTED WITHIN THE FIVE (5) YEARS PRECEDING THE DATE OF THE APPLICATION OF MURDER, BURGLARY, THEFT, FRAUD, ROBBERY, RAPE, ANY DRUG-RELATED FELONY OR IS A REGISTERED SEX OFFENDER?

NO ☐ YES ☐

APPLICANT SHALL PROVIDE DOCUMENTATION FROM THE TEXAS DEPARTMENT OF PUBLIC SAFETY THAT NEITHER THE APPLICANT NOR ANY OF THE APPLICANT'S AGENTS HAVE BEEN CONVICTED WITHIN THE FIVE (5) YEARS PRECEDING THE DATE OF THE APPLICATION OF MURDER, BURGLARY, FRAUD, THEFT, ROBBERY, RAPE, ANY DRUG-RELATED FELONY OR ARE REGISTERED SEX OFFENDERS.

☐

APPLICANT SHALL SHOW SATISFACTORY WRITTEN PROOF OF THE APPLICANT'S AUTHORITY TO REPRESENT THE COMPANY OR INDIVIDUAL SUCH APPLICANT STATES THAT HE REPRESENTS.

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**ALL REQUESTED INFORMATION MUST BE SUBMITTED IN ORDER TO PROCESS APPLICATION.**

PERMIT FEE \$50.00. PLEASE ALLOW 5 DAYS FOR PROCESSING OF SOLICITATION PERMIT.

*DISCLAIMER: The Town of Trophy Club only enforces Town ordinances, and approval or denial of an application is based on that authority. Permit approval does not exempt the applicant from Covenants & Restrictions and/or HOA regulations*

**Sec. 4.03.033 Application for permit**

(a) Any person desiring to solicit within the town shall file a written application for a permit to do so with the permitting department, which application shall show:

- (1) The name and address of the applicant; if the applicant is an association, company or corporation, then it shall state its name along with the names of the persons who will be soliciting in the town;
- (2) The name and address of the employer or firm which such applicant represents;
- (3) If the applicant is a corporation, or if the individual is employed by a corporation, the date and place of incorporation;
- (4) The names of other communities in which the applicant has worked as a solicitor in the past twelve (12) months, and if he was employed by a different company in the other communities, the names of those companies shall also be stated;
- (5) The nature of goods or merchandise to be sold or offered for sale or the nature of the services to be furnished;
- (6) Whether such applicant upon such order so obtained will demand, accept or receive payment or deposit of money in advance of final delivery;
- (7) The period of time such applicant so wishes to solicit in the town;
- (8) An outline of the method or methods to be used in conducting the solicitations;
- (9) A physical description of the applicant which includes sex, height, hair and eye color, date of birth, driver's license number and the name of the state issuing the driver's license; and
- (10) Whether the applicant or any person soliciting pursuant to the applicant's permit has been convicted within the five (5) years preceding the date of the application of murder, burglary, theft, fraud, robbery, rape, or any drug-related felony or is a registered sex offender.

(b) Such application shall also show satisfactory written proof of the applicant's authority to represent the company or individual such applicant states that he represents.

(c) The application shall be accompanied by a fee as set forth in the fee schedule in [appendix A](#) of this code, and no permit hereunder shall be issued until such fee has been paid by the applicant.

(d) A permit requested under this section shall be issued for the length of time requested, not to exceed twelve (12) months. Upon expiration of one permit, the solicitor may apply for a new permit in the same manner prescribed by this section for a new permit.

(e) The permitting department shall require the applicant to provide documentation from the state department of public safety that neither the applicant nor any of the applicant's agents have been convicted within the five (5) years preceding the date of the application of murder, burglary, fraud, theft, robbery, rape, or any drug-related felony or are registered sex offenders.

(2006 Code, ch. 10, sec. 4.02(C). See end of this division for full history for this division.)