



Borough of
West Long Branch
New Jersey

James Miller
Zoning / Code Enforcement Officer / Animal Control Officer
965 Broadway
West Long Branch, NJ 07764
www.westlongbranch.org
(732) 571-5957

COMMERCIAL
CERTIFICATE OF CONTINUED OCCUPANCY APPLICATION
FEE: \$100.00 (*Check or Money Order Only*)

Zoning/Planning Approval: Zoning permit must be obtained prior to the issuing of the Commercial CCO.

Application is herein made for **inspection** of the following premises and Issuance of Commercial Certificate of Occupancy (CCO) as required by Ordinance of the Borough of West Long Branch

Date: _____

Prospective Business Name:			
Business Location Address: (NO P.O. BOX ALLOWED)	Block: _____ Lot: _____ Unit#: _____		
Business Mailing Address: (if "same" please indicate)			
Business Phone No.:		Owner Cell:	
Business Owner Name:			
Owner Email Address:			
Tax ID #			

Emergency Information: ***Emergency 24 Hours***

Emergency Contact Name/Address:	
Emergency contact's phone:	
Emergency contact's email:	

Building Owner

Building Owner Name:	
Building Owner Address:	
Building Owner Phone:	
Building Owner Email:	
Is this a Lease? If so how Long/term?	

Type of Business: Assembly ☐ Business ☐ Educational ☐ Factory ☐ High Hazard ☐
Institutional ☐ Mercantile ☐ Utility & Miscellaneous ☐ Residential ☐

SQ FT Area: _____ Will Food/Beverages (packaged or non-packaged) be Sold? ☐ Yes ☐ No

----- (Business Use Only) -----

Zoning Permit Number _____