



ZONING BOARD

CITY OF MOUNT VERNON

NOTICE OF PUBLIC HEARING

THIS NOTICE IS SENT TO YOU BY ORDER OF THE CHAIRMAN OF THE ZONING BOARD
OF APPEALS BECAUSE YOU ARE A PROPERTY OWNER WITHIN
_____ FOOT RADIUS OF

(Indicate Street Address of Proposed Project)

PLEASE TAKE NOTICE:

That an application has been made to this Board by _____,
(Authorized representative)

Pursuant to Article IX of the Zoning Ordinance, for a(n) ☐Area Variance ☐Use Variance ☐Amendment
(Check all that apply)

On behalf of _____
(APPLICANT)

for permission to _____
(Indicate description of proposed action)

at the premises known as _____
(Indicate street address)

situated on the ☐north ☐south ☐east ☐west side of _____
(Check all that apply)

A distance of _____ feet from the corner formed by the intersection of _____
and _____

being designated in the Tax Assessment Map of the City of Mount Vernon as Block _____, Lot(s) _____.

The premises are presently in a _____ Zoning District.

This application, Calendar No. _____-Z has been scheduled for a pubic hearing at

_____ on _____, _____, in the Memorial Room, Second
(Time) (Day) (Date)

Floor, City Hall, Mount Vernon, New York at which public hearing you may appear in person or by your authorized
representative. If you cannot appear at the public hearing, you may mail or hand deliver your written consent
or objection, duly sworn to, and file with the Board in the office of the Department of Planning and Community
Development, One Roosevelt Square Mount Vernon, New York prior to the date of the hearing.

All papers and documents on file related to this matter may be reviewed at the office of Department of Planning and
Community Development or at the office of the City Clerk, located at City Hall, Mount Vernon, New York.

Respectfully,

Dated: _____

Applicant

AFFIDAVIT OF MAILING

For an application before the Zoning Board of Appeals, City of Mount Vernon

STATE OF NEW YORK)

CITY OF _____) SS: _____, being duly sworn

COUNTY OF _____)

deposes and says that (s)he is over twenty-one years of age and resides at _____ in the City/Town/Village of _____, in the County of _____ in the State of New York, that (s)he gave notice of a certain proceeding before the Board of Appeals, City of Mount Vernon, New York, being an application under the Zoning Ordinance, bearing Calendar No. _____-Z, relating to premises known and designated as _____ to each and all the persons named on the list of owners of property affected by certified mail, return receipt requested, and regular mail to all those named on the Assessment Roll of the City of Mount Vernon, and in the rules and regulations set by the Zoning Board of Appeals which (s)he filed with said application by mailing on _____, 20_____, to each of said owners a notice, a true copy of which is attached to this affidavit.

Sworn to before me this _____ day of _____, 20_____

Notary Public or Commissioner of Deeds

Affix stamp here

AFFIDAVIT OF OWNERSHIP (SOLE PROPRIETOR)

STATE OF NEW YORK)

CITY OF _____) SS: _____, being duly sworn

COUNTY OF _____)

deposes and says that (s)he resides at _____ in the City/Town/Village of _____ in the County of _____ in the State of New York, that (s)he is the owner in fee of all that certain lot, piece, or parcel of land, situated, lying and being in the City of Mount Vernon aforesaid and known and designated as _____, Mount Vernon, New York, and that (s)he has read the foregoing application and knows the contents thereof and that the same is true to his/her own knowledge and belief.

Sworn to before me this _____ day of _____, 20_____

Notary Public or Commissioner of Deeds

Affix stamp here

AFFIDAVIT OF OWNERSHIP (CORPORATION)

STATE OF NEW YORK)

CITY OF _____) SS: _____, being duly sworn

COUNTY OF _____)

deposes and says that (s)he resides at _____ in the City/Town Village of _____ in the County of _____ in the State of New York, that (s)he is the _____ of _____ that said corporation is the owner in fee of all that certain lot, piece, or parcel of land, situated, lying and being in the City of Mount Vernon and known and designated as No. _____ Mount Vernon, New York; that (s)he has read the annexed application and knows the contents thereof, and that the same is true to his/her own knowledge and belief. Deponent further says that the reason this verification is made by the deponent and not _____, is because the said _____ is a domestic corporation and deponent is an officer thereof, to wit, its _____.

Sworn to before me this _____ day of _____, 20_____

Notary Public or Commissioner of Deeds

Affix stamp here