



MONTEREY PARK FIRE DEPARTMENT
FIRE PREVENTION DIVISION
320 W NEWMARK AVENUE - MONTEREY PARK, CA 91754
OFFICE# (626) 307-1308

INSPECTION REQUEST

To request an inspection, please email this form to the Fire Prevention Division at fireprevention@montereypark.ca.gov, a minimum of three business days prior to your preferred inspection date. An Inspector will contact you directly, to schedule the date and time of the inspection. If you have questions, please call (626) 307-1308.

Today's Date _____ Time _____

INSPECTION TYPE

Fire Protection Systems

- ☐ Underground Hydro
- ☐ Underground Flush
- ☐ Commercial OH Sprinkler Rough
- ☐ Commercial OH Sprinkler Final
- ☐ Residential Sprinkler OH Rough & Hydro
- ☐ Residential Sprinkler Final
- ☐ T.I. Rough
- ☐ T.I. Final
- ☐ T.I. Rough & Final
- ☐ Ansul (Hood) System
- ☐ Fire Alarm Rough
- ☐ Fire Alarm Final
- ☐ Spray Booth

Construction

- ☐ Commercial Final
- ☐ Commercial T.I. Final
- ☐ Tract Final
- ☐ Residential Final
- ☐ Solar PV Final

Miscellaneous

- ☐ Sprinkler Weld Inspection
- ☐ Permit
- ☐ Proof of Correction
- ☐ Fire Rough
- ☐ Fire Final Inspection
- ☐ Fire Department Clearance
- ☐ Other

JOB INFORMATION

Fire Plan Check # _____ Building Permit # _____

Job Name: _____

Address _____ Suite# _____ Cross Street _____
(Address Number & Street Name)

Inspection Requested for:

Monday ____ Tuesday ____ Wednesday ____ Thursday ____ Time: AM PM AM (8am - 11am)
PM (1pm - 4pm)

Contact Person: _____ Email _____

Sprinkler Fitter Name _____ Certification# (if applicable) _____

OFFICE USE ONLY

Date Received: _____ Time Received: _____ Received by: _____ Inspector Assigned: _____

Additional Information _____

NO SHOW/CANCELLATION POLICY:

A 24-HOUR NOTICE IS REQUIRED TO CANCEL OR CHANGE AN INSPECTION APPOINTMENT. FAILURE TO PROVIDE ADEQUATE NOTICE OF CANCELLATION WILL RESULT IN A NO SHOW/LATE CANCELLATION FEE OF \$153.14. AN APPOINTMENT WILL NOT BE RESCHEDULED UNTIL THE FEE IS PAID.