



NEIGHBORHOOD TRAFFIC CALMING PROGRAM

Application for Evaluation

Information on filling out the Neighborhood Traffic Calming Program (NTCP) Application Form is provided from pages 1 to 3. The application form is provided on pages 4 to 5. Please fill in as much detail as possible to help the City staff review.

Primary Point of Contact

For any application, one community member will be designated as a primary point of contact to coordinate with the City. This person will fill out this section with their contact information.

Concern Location

Detailed information regarding the concern will need to be provided. This includes if the concern is located at an intersection (ex. Berks Street and Dover Street) or pertains to a roadway segment (ex. Wilson Street from Laurel Street to Palmer Street). One application form is required per concern location.

The types of primary concerns that the NTCP is intended to address include cut-through traffic, vehicular speeding, limited roadway visibility, pedestrian safety, bicycle safety, and roadway safety. Applications not related to the above will not be accepted for review by the City.

NTCP Applicability

The NTCP is intended to address concerns on neighborhood streets. The process is not intended to be used on the City's primary arterial system. In order to determine applicability the following two criteria must be met:

- The roadway is classified as a "collector" or "local street" as specified in the City of Napa 2040 General Plan (or most recent version), and
- Posted speed limit of the roadway is 35 miles per hour or less.

The road classification may be found in the City's General Plan, in Figure 3-1 Future Roadway Network, which is available on the City's website at:

<https://www.cityofnapa.org/DocumentCenter/View/10794/Napa-General-Plan-PDF>

Based on the type of concern, the following criteria will also be evaluated by the City to determine applicability:

- The roadway meets the following vehicles per day (vpd) threshold:
 - o Local Streets: 500 vpd or greater
 - o Collector: 1,000 vpd or greater.
- Road segments must be longer than 500 feet.
- 85th-percentile speed of traffic exceeds the posted speed limit by at least 5 mph.
- Has a documented crash history.
- Located in a school zone or along a bike route.



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Neighborhood Support Section

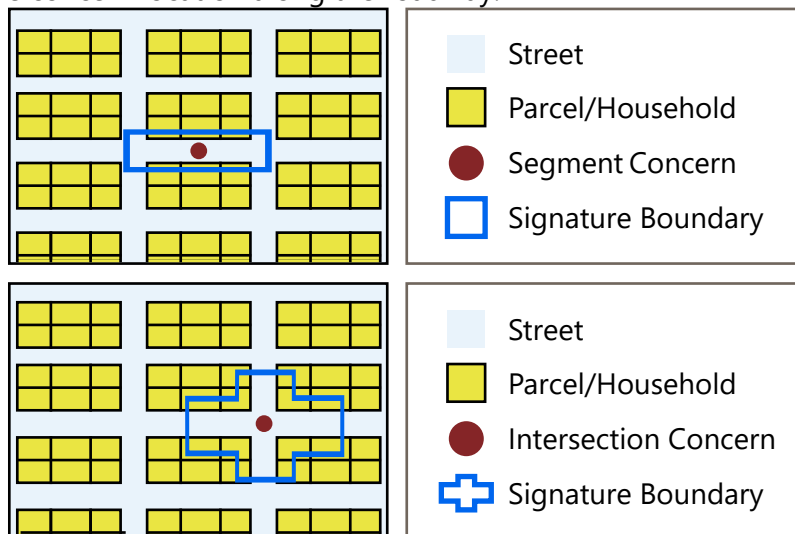
To initiate an evaluation for traffic calming, the primary point of contact must obtain signatures from at least 20 percent of residents within 500 feet of the concern location where a traffic calming evaluation is being requested.

Only one signature per property is counted for the neighborhood support requirement. If there is a condominium or apartment building, each unit is considered a separate "property." For example, if there are 20 households and one retail store within the signature collection boundary, at least four signatures must be collected. Please use page 5 to gather signatures. Use additional copies of page 5 as necessary to collect additional signatures.

Note: In accordance with Section 2.4 of the NTCP Guidelines and Procedures document, additional support (60%) is required for Tier IIb and Tier III measures. If applicable, the City will coordinate with the primary point of contact on this.

For determining the signature collection boundary:

If a traffic concern pertains to a roadway segment, then the signature collection boundary will include the roadway segment on which the concern is located. The boundary will extend 500 feet from the concern location along the roadway.



If the traffic concern is at an intersection, then the signature collection boundary will include all roadways touching the intersection. The boundary will extend 500 feet from the concern location along each roadway.



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Application Submittal

Please submit the completed application by email or postal service. The application form and signature page(s) may be emailed to NTCP@cityofnapa.org with the subject line "Traffic Calming Application". Applications may also be submitted by mailing the application to:

Public Works Department, City of Napa
Attn: NTCP
1600 First Street,
Napa, CA 94559

Questions and Additional Information

If you have any questions regarding the application process, please contact City staff by emailing NTCP@cityofnapa.org or by calling the City's Public Works department (707) 257-9520.



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Primary Point of Contact

Name

Email Address

Phone Number

Street Address

Zip Code

Concern Information

☐ Intersection: _____ and _____
Street Name *Street Name*

Or

☐ Segment: _____ from _____ to _____
Street Name *Cross Street* *Cross Street*

Types of Concerns (*Select all that apply*):

- ☐ Cut-through Traffic ☐ Vehicular Speeding ☐ Roadway Visibility ☐ Other
☐ Pedestrian Safety ☐ Bicycle Safety ☐ Vehicular Safety

Please provide detailed information about your concern(s):

Application Submittal

Please submit the completed application by email or postal service.

Via Email:

NTCP@cityofnapa.org

Subject Line: "Traffic Calming Application"

Via Mail:

Public Works Department, City of Napa

ATTN: NTCP

1600 First Street

Napa, CA 94559

For more information, please visit the City's Neighborhood Traffic Calming Program website, email at NTCP@cityofnapa.org, or call (707) 257-9520.

CITY OF NAPA

NEIGHBORHOOD TRAFFIC CALMING PROGRAM

Signature Form

Please include the Primary Contact signature in Line #1. Use additional copies of this sheet as necessary to collect more signatures.

Concern Information

☐ Intersection: _____ and _____
Street Name *Street Name*

Or

☐ Segment: _____ from _____ to _____
Street Name *Cross Street* *Cross Street*

Types of Concerns *(Select all that apply)*:

☐ Cut-through Traffic

☐ Vehicular Speeding

☐ Roadway Visibility

☐ Pedestrian Safety

☐ Bicycle Safety

☐ Vehicular Safety

☐ Other

We, the undersigned, hereby petition the City of Napa to proceed with the evaluation of the listed locations.

#	Resident Name	Address	Signature	Email (Optional)	Phone (Optional)