

Borough of Westwood

Department of Public Works



APPLICATION FOR CURBS, SIDEWALKS, CONCRETE DRIVEWAY APRON AND TREES

Site Address:	Block:	Lot:
Owner Name:		
Owner Home Phone#:	Owner Cell Phone#:	
Contractor Name:		
Contractor Address:		
Contractor Phone #:		
Date work will commence:		
WORK BEING DONE PLEASE CHECK ONE:		
Curb	☐	Sidewalk
Drop Curb	☐	Driveway Apron
Are any trees and/or their roots being affected by the above work? Yes ☐ No ☐		

INSTRUCTIONS:

1. Fill out application and return completed application along with your \$25.00 check made out to the Borough of Westwood.
2. You may commence removal of damaged sidewalks.
3. Please note: DO NOT REMOVE ANY ROOTS. If roots are in the way please notify the DPW office.
4. After removal of damaged sidewalk, please call DPW office to schedule the FIRST inspection.
5. The DPW department will, at that time, evaluate the need of any removal of roots and/or trees.
6. Frame out new form by contractor may be done after approval has been given.
7. Call DPW office to schedule the SECOND inspection to approve the frame out work that was done before you begin the pouring of the cement.
8. After SECOND approval has been given you may pour the cement.

IMPORTANT TO NOTE:

Removing more than the allowed 5 trees per year will require escrow at a 6-1 ration replanting or a fine of \$1,000.00 per tree.

At no time shall a homeowner or contractor remove any trees or roots without an inspection by the Department of Public Works. The Borough reserves the right to decide when a tree and/or root meet the criteria for removal. If the removal of a tree and/or root is required the DPW will contact the appropriate utility agencies to request the required mark outs to prevent any damage to wires and/or any buried utilities. This process may take up to three (3) full days after calling before the mark out is done and the excavation can begin.

The trimming of Borough trees is also prohibited per Ordinance.

You must contact the DPW 48 hours in advance, to schedule an inspection prior to the pouring of any concrete.

Replacement of any top soil in the area where work has been performed is the sole responsibility of the homeowner/contractor.

Signature of Applicants/Owner	Date
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CONSTRUCTIONS SPECIFICATIONS:

CURBS:

1. Curbs shall be concrete NJDOT Class "B" (air entrained).
2. Curbs shall be 9 inches with a maximum curb section of twenty (20') feet and a scored joint every ten (10') feet.
3. Curbs shall be a minimum of eighteen inches (18") in depth.
4. Curbing shall be designed to provide a curb ramp in compliance with the Americans with Disabilities Act or the Barrier Free subcode of the New Jersey Uniform Construction Code (N.J.A.C.5:23-7) at street intersections, as applicable. And approved by the Borough Engineer.

SIDEWALKS/DRIVEWAY APRONS:

1. Sidewalks/Driveway Aprons shall be concrete Class "C" (air entrained), having a 28 - day verification strength of 4,000 p.s.i.
2. Sidewalks shall be four (4") inches thick except at points of vehicular crossings, where they should be at least six (6") inches thick. At vehicular crossings, concrete sidewalk/driveway aprons shall be reinforced with welded wire fabric mesh or an equivalent.
3. Sidewalk width shall be four (4') feet; wider widths may be necessary near pedestrian generators and employment centers.
4. Graded areas shall be planted with grass or treated with other suitable ground cover, and their width and cross slope shall correspond to that of sidewalks.