



City of Mont Belvieu

Contractor Registration Application

1 Town Center Blvd, P.O. Box 1048, Mont Belvieu, TX 77580

In order to register to do work in the City of Mont Belvieu, the following information must be provided:

1. Completed Contractor Registration Form.
2. Proof of Insurance stating the City of Mont Belvieu as certificate holder.
3. Copy of State issued Masters or equivalent License (when applicable).
4. Copy of state issued Drivers License.

**Registration must be renewed annually and must be emailed to Permits@montbelvieu.net **

Each of these items must be provided, approved, and entered into our records before any work may be permitted or commenced in the City of Mont Belvieu. Working without a permit is subject to a \$250 fine.

Type of Contractor	State License Required	License #
☐ General Contractor/Builder	☐ Mechanical Contractor	
☐ Roofing Contractor	☐ Electrical Contractor	
☐ Sign Contractor	☐ Plumbing Contractor	
☐ Site Prep Contractor	☐ Irrigation Installer	
☐ Swimming Pool Contractor	☐ Fire Protection	
☐ Other:		

Company Name	Persons Authorized to Obtain Permits in the Company Name:	
Business Address:	Name	
(physical address)	Email	
City, State, Zip:	Phone	
Mailing Address:	Job Title	
(if different from physical)	Name	
City, State, Zip:	Email	
Work Phone:	Phone	
Mobile Phone:	Job Title	
E-Mail:		

The information submitted for this contractor's registration is true and accurate to the best of my knowledge. I Understand that permits are required to be issued prior to commencement of any and all construction work, and that periodic inspections must be requested for by myself or my staff, to be performed by the Building Department, particularly prior to performing any work that will cover or obscure previous work, and that permission to cover work will always be given in writing. The city reserves the right to hold or deny permits to contractors who fail to complete and obtain finals for each permit issued under their registration. Further the city may fine or suspend the registration of any contractor who fails to comply with applicable city, state, or federal codes and regulations. If Citations are issued for violations, the city is obligated to contact any applicable licensing board.

Signature: _____

Date: _____

Printed Name: _____

Title: _____

D.L. # _____