



BUSINESS LICENSE APPLICATION

701 Fourth Street • Yreka, CA 96097
(530) 841-2386 • FAX (530) 842-4836 yrekaca.gov

Please mark one: ☐ New Business ☐ Change of Ownership ☐ Change of Business Location
☐ Change of Business Name ☐ Add/Change Business Description ☐ Other please explain _____

Business Start Date (in Yreka): _____ Business Phone #: _____

Business Name: _____

Business Location: _____

Business Mailing Address (If Different): _____

Type of Business: Corporation: ☐ Ltd. Liability Corp. ☐ Partnership: ☐ Sole: ☐ Other: _____
Please explain

Non-Profit Status with IRS: Yes: ☐ No: ☐ Driver's License # or CA ID # or Corporation ID #: _____

Must provide proof of Non-Profit Status with application

CA Dept. of Tax & Fee Admin – Seller Permit #: _____ Email Address: _____

Description of Business: _____

Business Owners Name: _____

If a Corporation, LLC or Partnership list names of the principal parties: _____

CA Contractor's License: _____ Worker's Compensation Policy No. _____

(COPY OF DECLARATION PAGE OF POLICY MUST ACCOMPANY THIS APPLICATION)

Residence Address: _____ Residence/Cell Phone: _____

Does your business involve preparation or selling of food or beverages? ☐ Yes ☐ No

If **YES**, you must provide an approved health certificate which can be acquired through the Siskiyou County Health Department.

Is your business run out of your home in Yreka? ☐ Yes ☐ No

If **YES**, a home occupation permit is required from the Planning Department before a business license can be issued.

This information is subject to disclosure pursuant to the California Public Records Act

I understand and acknowledge that issuance of a City business license may require proof of authorization from other agencies and does not authorize a person to conduct an unlawful business or to conduct a business that is not in compliance with all other rules, regulations and statutes of the federal, state and county governments and City of Yreka. I, the undersigned, certify under penalty of perjury that the information included with this application is true and correct.

I declare my name is _____ and that this was executed on _____
(PRINT NAME) (DATE)

(SIGNATURE)

Notice under federal and state law, compliance with disability access law is a serious and significant responsibility that applies to all California building owners and tenants with buildings open to the public. You may obtain information about your legal obligations and how to comply with disability access laws at the following agencies: The Division of the State Architect at www.dgs.ca.gov/dsa/Home.aspx
The Department of Rehabilitation at www.rehab.cahwnet.gov The California Commission of Disability Access at www.cdda.ca.gov

Business License Fee _____ This fee includes State Mandated Disability Access & Education Revolving Fund Fee of \$4.00.

Fee schedule attached

Other permits may apply depending on type of business

Sign Permits required before installing any sign

CITY STAFF WILL COMPLETE - Zoning information – What zone is this business in? _____
☐ No, this business is not allowed in this zone ☐ Yes, this business is a permitted use per YMC # _____ ☐ This type of business requires approval and validation of a conditional use permit per YMC # _____ before a business license can be issued.

Fees paid: \$ _____ Date paid: _____ Initial: _____

City of Yreka Annual & Prorated Business License Fees

A state fee of \$4 has been added to Business Licenses, effective January 1st, 2018, as part of SB 1186. This \$4 fee is for the Certified Access Specialist program (CAsp), which is designed to improve Americans with Disabilities Act compliance.

Business License Fee Types & Fees

Fee Type	Fee
Business License Fee - Business located outside City Limits	\$45 annually plus \$4.00 SB 1186 = \$49.00 total Calendar year January - December
Business License Fee - Business located within City Limits	\$30 annually fee plus \$4 SB 1186 = \$34.00 Calendar year January - December
Motels and RV Parks License Fee	\$34 up to 5 rooms, additional rooms/spaces are \$1.80 each (includes SB 1186 fee).
Home Occupation Permit	\$125 one-time fee, plus annual business license fee of \$34.00 (includes SB 1186 fee).
Peddlers/Vendors/Solicitors	\$5 per day
Retail Merchants License Tax	\$34 first year - 2nd-year fee based on gross receipts (includes SB 1186 fee).

Prorated fees for businesses located within city limits & businesses outside city limits doing business within city limits.

PRORATED FEES INCLUDES \$4.00 FOR SB 1186	BUSINESS LOCATED WITHIN CITY LIMITS	BUSINESS OUTSIDE CITY LIMITS DOING BUSINESS WITHIN CITY LIMITS
APRIL- DECEMBER	\$26.50	\$37.75
MAY - DECEMBER	\$26.50	\$37.75
JUNE - DECEMBER	\$26.50	\$37.75
JULY - DECEMBER	\$19.00	\$26.50
AUGUST - DECEMBER	\$19.00	\$26.50
SEPTEMBER - DECEMBER	\$19.00	\$26.50
OCTOBER - DECEMBER	\$11.50	\$15.25
NOVEMBER - DECEMBER	\$11.50	\$15.25
DECEMBER ONLY	\$11.50	\$15.25

DISABILITY ACCESS REQUIREMENTS AND RESOURCES

NOTICE TO APPLICANTS FOR BUSINESS LICENSES AND COMMERCIAL BUILDING PERMITS:

Under federal and state law, compliance with disability access laws is a serious and significant responsibility that applies to all California building owners and tenants with buildings open to the public. You may obtain information about your legal obligations and how to comply with disability access laws at the following agencies:

DEPARTMENT OF
GENERALSERVICES,
Division of the State
Architect, CASp Program

www.dgs.ca.gov/dsa
www.dgs.ca.gov/casp

DEPARTMENT OF
REHABILITATION
Disability Access Services

www.dor.ca.gov
[www.rehab.cahwnet.gov/
disabilityaccessinfo](http://www.rehab.cahwnet.gov/disabilityaccessinfo)

DEPARTMENT OF
GENERALSERVICES,
California Commission on
Disability Access

www.ccda.ca.gov
[www.ccda.ca.gov/resourc
es-menu/](http://www.ccda.ca.gov/resources-menu/)

CERTIFIED ACCESS SPECIALIST INSPECTION SERVICES

Compliance with state and federal construction-related accessibility standards ensures that public places are accessible and available to individuals with disabilities. Whether your business is moving into a newly constructed facility or you are planning an alteration to your current facility, by engaging the services of a Certified Access Specialist (CASp) early in this process you will benefit from the advantages of compliance and under the Construction-Related Accessibility Standards Compliance Act (CRASCA, Civil Code 55.51-55.545), also benefit from legal protections.

Although your new facility may have already been permitted and approved by the building department, it is important to obtain CASp inspection services after your move-in because unintended access barriers and violations can be created, for example, placing your furniture and equipment in areas required to be maintained clear of obstructions. For planned alterations, a CASp can provide plan review of your improvement plans and an access compliance evaluation of the public accommodation areas of your facility that may not be part of the alteration.

A CASp is a professional who has been certified by the State of California to have specialized knowledge regarding the applicability of accessibility standards. CASp inspection reports prepared according to CRASCA entitle business and facility owners to specific legal benefits, in the event that a construction-related accessibility claim is filed against them.

To find a CASp, visit www.apps2.dgs.ca.gov/DSA/casp/casp_certified_list.aspx.

DISABILITY ACCESS REQUIREMENTS AND RESOURCES

GOVERNMENT TAX CREDITS, TAX DEDUCTIONS AND FINANCING

State and federal programs to assist businesses with access compliance and access expenditures are available:

Disabled Access Credit for Eligible Small Businesses

FEDERAL TAX CREDIT—Internal Revenue Code Section 44 provides a federal tax credit for small businesses that incur expenditures for the purpose of providing access to persons with disabilities. For more information, refer to Internal Revenue Service (IRS) Form 8826: Disabled Access Credit at www.irs.gov.

STATE TAX CREDIT—Revenue and Taxation Code Sections 17053.42 and 23642 provide a state tax credit similar to the federal Disabled Access Credit, with exceptions. For more information, refer to Franchise Tax Board (FTB) Form 3548: Disabled Access Credit for Eligible Small Businesses at www.ftb.ca.gov.

Architectural and Transportation Barrier Removal Deduction

FEDERAL TAX DEDUCTION—Internal Revenue Code Section 190 allows businesses of all sizes to claim an annual deduction for qualified expenses incurred to remove physical, structural and transportation barriers for persons with disabilities. For more information, refer to IRS Publication 535: Business Expenses at www.irs.gov.

California Capital Access Financing Program

STATE FINANCE OPTION—The California Capital Access Program (CalCAP) Americans with Disabilities Act (CalCAP/ADA) financing program assists small businesses with financing the costs to alter or retrofit existing small business facilities to comply with the requirements of the federal ADA. Learn more at www.treasurer.ca.gov/cpcf/cap/.

FEDERAL AND STATE LEGAL REQUIREMENTS ON ACCESSIBILITY FOR INDIVIDUALS WITH DISABILITIES

AMERICANS WITH DISABILITIES ACT OF 1990 (ADA) —The ADA is a federal civil rights law that prohibits discrimination against individuals with disabilities, and requires all public accommodations and commercial facilities to be accessible to individuals with disabilities. Learn more at www.ada.gov.

CALIFORNIA BUILDING CODE (CBC)—The CBC contains the construction-related accessibility provisions that are the standards for compliant construction. A facility's compliance is based on the version of the CBC in place at the time of construction or alteration. Learn more at www.bsc.ca.gov.