CITY OF VENTURA FINANCE

www.CityofVentura.ca.gov

Business Tax Office

NON-PROFIT AND LIMITED INCOME APPLICATION FOR EXEMPTION FROM BUSINESS LICENSE TAX

San Buenaventura Ordinance No. 92-19, Sec. 4.155.430

Business Name:	
Owner/Officer's Name and Title:	
SSN/FEIN/ID#:	
Business Address:	
Mailing Address:	
Telephone:	Business Type:

To qualify for business tax exempt status, submit copies of required documentation based on your claim for exemption along with the completed Business License Application.

***NON-PROFIT ORGANIZATION Sec. 4.155.430.1**

Attach to this form the following:

1. The organization's articles of incorporation (only required for renewals if changed within the last 5 years)
2. Evidence of the organization's non-profit status (i.e. federal or state tax exempt status letter or recent tax return)
3. Administrative fee

*** LIMITED INCOME Sec 4.155.430.2**

Attach to this form the following:

1. Copy of the previous year's tax return showing income of $2400 or less.
2. Administrative fee

Please sign the following statement:

I am requesting exemption from payment of the city business license tax based upon the information that I have provided herein. I declare under penalty of perjury under the laws of the State of California that the above and attached information is true and correct.

Signed: _____ Print Name: _____

Title: _____ Date: _____

OFFICE USE ONLY

Application Type	❑ New	❑ Renewal	
Organization's Bylaws	❑ Attached	❑ On File	
Federal Tax Exempt Status Letter	❑ Attached	❑ On File	Date Application Received:_____
State Tax Exempt Status Letter	❑ Attached	❑ On File	Business License Number:_____

In compliance with the Americans with Disabilities Act, this information is available in alternate formats by contacting the Business License Office at 805-658-4715 or by contacting the California Relay Service.