



TEMPORARY STREET CLOSURE AND BARRICADE REQUEST

APPLICANT INFORMATION

Applicant Name: _____ Event Name: _____
 Address: _____ City: _____ State: _____ Zip: _____
 Email: _____ Phone: _____

CLOSURE DETAILS

What is the purpose of the closure? (e.g., community event, delivery, utility work, private gathering)

Please list any road, sidewalk, or parking lot closures:

What is the proposed start and end dates/times for the closure? (Include setup and takedown times.)

ACCESS AND IMPACT

☐ Yes ☐ No **Will emergency vehicles still be able to access the area if needed?** If no, please explain your plan for emergency access.

☐ Yes ☐ No **Will pedestrians still be able to safely move through or around the area?** If no, please explain what alternative route will be provided?

☐ Yes ☐ No **Have you received permission from property owners or others who may be affected?** Please describe any approvals or outreach completed.

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BARRICADE REQUEST

Please identify what types of Barricades you are requesting:

Type	Quantity
Detour Signs	
Standard Orange Horse	
Large Barricades to Block Major Intersections	
Cones	

Requested Delivery Date: _____

Delivery Address: _____

★ Please include on the site plan the closure area (including the address/intersection for barricade drop-off) streets, sidewalks, and parking lots. Be sure to indicate where barricades will be placed and streets will be blocked off.

Who will be responsible for monitoring and moving the barricades as needed during the event?

Please provide the name and contact information.

Name: _____ Phone: _____

ACKNOWLEDGEMENT/SIGNATURE

By signing this document, I certify that the information provided above is correct and I acknowledge having read and understood the information contained in this application. I agree to conduct my special event in compliance with all applicable codes, ordinances, laws and the conditions contained in the special event permit.

Signature of Organizer

Date

OFFICE USE ONLY

Date Recieved: _____

☐ Approved ☐ Not Approved

Signature

Date