



Town of Wrightsville Beach, N.C.

321 Causeway Drive Wrightsville Beach, NC 28480

Zoning Compliance Application (ZCB20/21)

Name of Business: _____

Name of Owner/Operator: _____

Phone Number: _____ Email Address: _____

Website: _____

Description of Business & Physical Address:

Description of Business Activities:

Hours of Operation: _____ Zoning District: _____

Operating Location(s): _____

Number of Participants: _____

Parking Required: _____

Will Town of Wrightsville Beach facilities be used? : _____

Are any additional permits or licenses needed to operate? : _____

I understand that the fee for this application is non-refundable and; I certify that I am authorized to grant and do in fact grant permission to Planning Staff and his/her agents to enter on the aforementioned lands/premises in connection with evaluating information related to this permit:

Signature: _____ Date: _____

Please include any other information that you feel may be applicable to the Town's consideration of your request. Feel free to use additional sheets if needed. Please submit this form to the Town of Wrightsville Beach Department of Planning and Inspections for review along with a payment (check/cash) of \$100 for new and existing uses (non-refundable). Please note that the Town may request additional information/actions be taken depending on the nature of your proposed business activity, anticipated impacts, and consistency with the Towns Code of Ordinances.

Staff Comments/Conditions:

Approved: _____
ZC#: _____

155.1.12.4 Application for Certificate of Zoning Compliance.

(A) Each application for a preliminary certificate of zoning compliance shall be accompanied by a plan in duplicate, drawn to scale, one copy of which shall be returned to the owner upon approval. The plan shall show the following:

- (1) The shape and dimensions of the lot on which the proposed building or use is to be erected or conducted.
- (2) The location of the lot with respect to adjacent rights-of-way.
- (3) The shape, dimensions, and location of all buildings, existing and proposed, on the lot.
- (4) The nature of the proposed use of the building or land, including the extent and location of the use on the lot.
- (5) The location and dimensions of off-street parking and the means of ingress and egress to the space.
- (6) Any other information which the UDO Administrator may deem necessary for consideration in enforcing the provisions of this Ordinance.

(B) Upon completion of all final inspections of work for which a building permit was issued and prior to the issuance of a certificate of compliance as required by N.C.G.S. § 160D-403(g), the UDO Administrator shall issue a final certificate of zoning compliance indicating that the completed repairs or construction comply with the provisions of this Ordinance. All new structures, substantially improved structures (as defined in Exhibit A), all structures that have been elevated and all structures which have been added to shall be required to provide verification of building height and setbacks before a final certificate of zoning compliance is issued. Such verification shall be in the form of a survey or other documentation acceptable to the UDO Administrator and prepared by a registered land surveyor. The height and elevation of the structure may be provided on the "Elevation Certificate" under "Comments".