

CITY OF CERES PLANNING DIVISION SIGN APPLICATION

PLANNING & BUILDING DIVISION
2220 MAGNOLIA STREET
CERES, CA. 95307
(209) 538-5774 FAX (209) 538-5675

Please complete the following:

Name of Applicant: _____

Address of Applicant: _____

Address of Property: _____

Assessor's Parcel No.: _____

Telephone No.: _____

Business Name: _____ **Business Tel. #** _____

Type of Sign(s): ☐ Permanent ☐ Temporary ☐ Change of Sign Face Only

Type of Business or Use: _____

Parcel Size: _____ sq. ft.

Primary Business/Bldg. Frontage: _____ ft.

Secondary Business/Bldg. Frontage: _____ ft.

(Primary business frontage is that portion of the building elevation facing a street, parking lot or walkway in which the primary entrance to the building is located. All other business frontage is secondary business frontage.)

Describe Sign(s) to be Installed. Please list each new sign separately by type, i.e. attached, ground, monument, freestanding. Note overall dimensions of sign. Indicate overall height above grade for all ground, monument, and freestanding signs. Use separate sheet if necessary:

Type	Dimensions	Height
_____	_____	_____
_____	_____	_____

Describe Existing Sign(s) for this Business or Use. (Not required for temporary sign approvals). Please list each existing sign separately by type, dimensions, and height (if freestanding):

Type	Dimensions	Height
_____	_____	_____
_____	_____	_____

Are any signs proposed to be removed? If so, please describe: _____

Total Area of Proposed Signs: _____ sq.ft. **Total Area of Existing Signs:** _____ sq. ft.
(To Remain)

Important! Please include the following:

1. A sketch of proposed sign(s), noting overall dimensions, color(s), height and method of attachment. Indicate whether the sign(s) will be illuminated.
2. A site plan showing where the existing and proposed sign(s) are/will be located on the property. Indicate the building location and dimensions. If the application is for a freestanding center identification sign, indicate the dimensions of the property. For all pole signs, indicate the distance of the property from the State Highway 99 right-of-way.

Notes: a. **Approval of a Planning Division Sign Application does not include any Building Permit approval that may also be required. Please contact the Building Inspection Division at (209) 538-5753 to determine whether a Building Permit is applicable for your type of sign(s).**

- b. Sign approval shall expire 18 months after its effective date, unless a different expiration date is stipulated at time of approval. A sign approval shall remain valid for the duration of any building permit issued for the proposed sign.
- c. Sign approval shall become void if the sign is not constructed, installed, or maintained in accordance with the approved application.

For office use only:

Total Area Allowed: _____ **Maximum Height Allowed:** _____

Approval or Denial Date: _____

by: _____

Expiration Date:

- ☐ 18 months
☐ 7 days (special events, i.e. sidewalk sales)
☐ 30 days (grand openings)
☐ Other (specify) _____

Comments: _____

EXAMPLE

Address of Property: 123 Main Street

Name of Applicant: Classic Sign Company

Address of Applicant: 456 Ambassador Drive, Modesto, CA 95350

Telephone #: (209) 555-1234

Type of Sign(s): ☐ Permanent ☐ Temporary ☐ Change of Sign Face Only

Type of Business or Use: Pet Shop

Describe Sign(s) to be Installed. Please list each new sign separately by type, i.e. attached, ground, monument, freestanding. Note overall dimensions of sign. Indicate overall height above grade for all ground, monument, and freestanding signs. Use separate sheet if necessary:

1) Attached 4' x 5' Pete's Pet Shop

2) Ground 3' x 4' Pete's Pets 5 feet high

3) Attached 2' x 3' Pet Supplies

Describe Existing Sign(s) for this Business or Use. (Not required for temporary sign approvals). Please list each existing sign separately by type and dimensions:

1) Attached 3' x 3' Pet Shop

Are any signs proposed to be removed? If so, please describe: 1 - 3'x 3' existing sign
noted above

Total Area of Proposed Signs: 38 sq.ft. **Total Area of Existing Signs:** 0 sq. ft.
(To Remain)