



City of Suffolk VIRGINIA

Department of Planning & Community Development
442 W. Washington St., Ste. 1084A, Suffolk, VA 23434
Phone: (757) 514-4150 Fax: (757) 514-4199
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ELECTRICAL APPLICATION

Building Permit #:

Map#:

Acct#:

TYPE of Permit: ☐ Commercial ☐ Residential

SITE LOCATION (Include unit/lot#):

CONTRACTOR or OWNER

SUBMITTED BY: ☐ OWNER ☐ CONTRACTOR

CITY of SUFFOLK License # _____

DPOR Contractors License# _____ (must be 10 digits) Class ☐ A / ☐ B / ☐ C

Property Owner Name:

Address:

Applicant Name:

Company Name:

Address:

City:

State:

Zip Code:

Phone Number:

Email Address:

☐ New ☐ Addition/Alteration ☐ Meter Base ☐ Panel Replacement ☐ Repair ☐ Service Upgrade

☐ Dominion Power (Work Request# _____) ☐ Community Electric ☐ Franklin Power

TYPE OF WORK BEING PERFORMED

NEW SERVICE SIZE: NO. OF AMPS _____ ☐ SINGLE PHASE or ☐ THREE PHASE NUMBER OF METERS _____

SERVICE UPGRADE: EXISTING SERVICE SIZE _____ AMPS UPGRADING TO _____ AMPS ☐ SINGLE PHASE OR ☐ THREE PHASE

TEMPORARY SERVICE: ☐ YES or ☐ NO, IF YES _____ AMPS; CONSTRUCTION TRAILER ☐ YES or ☐ NO

ALTERNATIVE ENERGY: ☐ GENERATOR ☐ SOLAR ☐ OTHER _____

Electrical Permits (Number of Circuits required for all Commercial and Residential additions/repairs)

NUMBER OF BRANCH CIRCUITS AND FEEDERS:

0-20 AMPS _____ 21-40 AMPS _____ 41-60 AMPS _____ 61-150 _____ OVER 150 AMPS _____

POOL: ☐ POOL BOND & EQUIPMENT

DESCRIPTION OF WORK:

Estimated Value:

**Please make sure application is completed in its entirety*

I understand that it is my responsibility to investigate and pursue as necessary

- ***Private deed restrictions and covenants regulating construction beyond the limitations contained in Suffolk City Ordinances. Contact your homeowner's association regarding your development's restrictions***
- ***If this is a rental property, it is your responsibility to assure that you have the authority to use this property. The City assumes no liability for its use.***
- ***Administrative processing fees will deducted from any refund if the permit is voided/cancelled. Applicant agrees to waive a full refund as set in section 107.1.2, in the Virginia Construction Code***

THE SIGNATURE BELOW INDICATES THAT I AGREE TO COMPLY WITH THE CURRENT EDITION OF THE VIRGINIA UNIFORM STATEWIDE BUILDING CODE AND ALL SUPPLEMENTS AND THE EROSION AND SEDIMENT CONTROL REQUIREMENTS AS CONTAINED IN CHAPTER 34, SUFFOLK CITY CODE AND ALL OTHER CITY CODE REQUIREMENTS. THIS APPLICATION IS MADE PURSUANT TO U.S.B.C. SECTION 110. STRUCTURES ARE NOT PERMITTED TO BE PLACED ON EASEMENTS OR RIGHT OF WAYS. THE CITY WILL BE HELD HARMLESS FOR VIOLATION OF THIS POLICY.

This permit will be issued in the name of the listed property owner or licensed contractor. As the permit holder of record you will be responsible and liable for the construction approved on this permit.

Applicant's Signature

Applicant's Name Printed

Date

INTERNAL USE ONLY

Reviewed by _____ Application Complete ☐ Yes or ☐ No

Electrical Permits(new service, temporary service & service changes)		700 - 799 amps	
Minimum	56.00	Single Phase Fee (new)	386.00
State Levy	2.00%	Single Phase Fee (change)	232.00
1 - 99 amps		Three Phase Fee (new)	541.00
Single Phase Fee (new)	56.00	Three Phase Fee (change)	310.00
Single Phase Fee (change)	56.00	800 - 899 amps	
Three Phase Fee (new)	56.00	Single Phase Fee (new)	441.00
Three Phase Fee (change)	56.00	Single Phase Fee (change)	265.00
100-149 amps		Three Phase Fee (new)	617.00
Single Phase Fee (new)	56.00	Three Phase Fee (change)	353.00
Single Phase Fee (change)	56.00	900 - 999 amps	
Three Phase Fee (new)	78.00	Single Phase Fee (new)	497.00
Three Phase Fee (change)	56.00	Single Phase Fee (change)	298.00
150 - 199 amps		Three Phase Fee (new)	695.00
Single Phase Fee (new)	83.00	Three Phase Fee (change)	397.00
Single Phase Fee (change)	56.00	1,000 - 1,099 amps	
Three Phase Fee (new)	116.00	Single Phase Fee (new)	551.00
Three Phase Fee (change)	66.00	Single Phase Fee (change)	331.00
200 - 299 amps		Three Phase Fee (new)	772.00
Single Phase Fee (new)	110.00	Three Phase Fee (change)	441.00
Single Phase Fee (change)	66.00	1,100 - 1,199 amps	
Three Phase Fee (new)	154.00	Single Phase Fee (new)	607.00
Three Phase Fee (change)	88.00	Single Phase Fee (change)	364.00
300 - 399 amps		Three Phase Fee (new)	816.00
Single Phase Fee (new)	166.00	Three Phase Fee (change)	463.00
Single Phase Fee (change)	100.00	1200 amps	
Three Phase Fee (new)	232.00	Single Phase Fee (new)	662.00
Three Phase Fee (change)	132.00	Single Phase Fee (change)	397.00
400 - 499 amps		Three Phase Fee (new)	860.00
Single Phase Fee (new)	221.00	Three Phase Fee (change)	485.00
Single Phase Fee (change)	132.00	Over 1,200 amps	
Three Phase Fee (new)	309.00	Single Phase Fee (new)	662.00 plus 26 per 50 amps after
Three Phase Fee (change)	176.00	Single Phase Fee (change)	397.00 plus 16 per 50 amps after
500 - 599 amps		Three Phase Fee (new)	860.00 plus 21 per 50 amps after
Single Phase Fee (new)	276.00	Three Phase Fee (change)	485.00 plus 11 per 50 amps after
Single Phase Fee (change)	166.00	0 - 30 amps (per circuit)	5.00
Three Phase Fee (new)	386.00	31 - 60 amps (per circuit)	6.00
Three Phase Fee (change)	221.00	61 - 100 amps (per circuit)	8.00
600 - 699 amps		101 - 200 amps (per circuit)	17.00
Single Phase Fee (new)	331.00	over 200 amps (per circuit)	22.00
Single Phase Fee (change)	198.00	Pool Grounding	61.00
Three Phase Fee (new)	463.00	Repair Wiring, Apparatus, Fixtures	56.00
Three Phase Fee (change)	265.00		