



Founded in 1963

**VILLAGE OF PONTOON BEACH, ILLINOIS
APPLICATION FOR DEVELOPMENT PERMIT**

DP Application Number: _____	Date Filed: _____
Filling Fee paid, receipt of which is acknowledged: \$ _____	
Property Address: _____	Parcel ID: _____
Date Referred to Building & Zoning: _____	
Date Referred to Municipal Engineer: _____	
Referred to Soil & Water Conservation District: Yes() No() Date: _____	
Approved by Building & Zoning: _____	Date: _____
Approved by Municipal Engineer: _____	Date: _____
Permit Denied: () Date: _____	
Permit Issued: () Date: _____	Permit Number: _____
Special Conditions Imposed on Permit Yes () No() (If yes, attach written conditions)	
Bond Amount: \$ _____	
Permit Expiration Date: _____	

PORTION TO BE COMPLETED BY APPLICANT

Application is hereby made for issuance of a Development Permit, subject to the plans and certification attached to this application.

- Applicant's Name: _____ Home Phone: _____
 Street Address: _____ Cell Phone: _____
 Municipality: _____ State _____ Zip: _____
- Name and Address of owner of property forming the basis of the proposed development permit if different than the above

Applicant's Name: _____ Home Phone: _____
 Street Address: _____ Cell Phone: _____
 Municipality: _____ State _____ Zip: _____
- Interest of Applicant in project if other than owner: _____

- Project Contractor: _____ Home Phone: _____
 Street Address: _____ Cell Phone: _____
 Municipality: _____ State _____ Zip: _____
 Primary Contact Person with Contractor: _____

5. Project Engineer: _____ Work Phone: _____
Street Address: _____ Cell Phone: _____
Municipality: _____ State _____ Zip: _____
Primary Contact Person with Contractor: _____
6. Other Project Consultant(s): _____ Work Phone: _____
Street Address: _____ Cell Phone: _____
Municipality: _____ State _____ Zip: _____
Primary Contact Person with Consultant: _____
7. Description of proposed development: _____

8. Full Legal Description of all properties involved in proposed development: (In lieu of setting forth full legal description of all properties, a type-written legal description of the properties prepared by an attorney, professional engineer, title company, or the Madison County Recorder of Deeds, may be attached to this application): _____

9. Does the proposed development or redevelopment contain an area of **ten thousand (10,000) or more square feet** of total impervious surface (i.e., streets, roof, patio or parking area or combination thereof)? **Yes () No ()**. Please indicate total square footage of total impervious surface involved with project, _____, attaching to this application all measurements indicating the basis for the calculation.
10. Does the proposed development or redevelopment involve any land disturbing activity (i.e., clearing, grading, stripping, excavation, fill, or any combination thereof), that affects an area of **ten thousand (10,000) or more square feet**, or that will exceed **one hundred (100) cubic yards**? **Yes () No ()** Please indicate total square footage of land disturbing activity involved with this project, _____, attaching to this application all measurements indicating the basis for the calculation.
11. Is any portion of the proposed development or redevelopment activity located within **twenty-five (25) feet** of a river, lake, pond, stream, sinkhole, or wetland? **Yes () No ()** Please indicate on all project maps attached to application as called for herein the total distances between all involved rivers, lakes, ponds, streams, sinkholes and wetlands.

12. Does any portion of the proposed development or redevelopment take place on the sloping side of the slope disturbance line? **Yes** (___) **No** (___)

13. **APPLICANT IS REQUIRED TO ATTACH PROFESSIONALLY PREPARED CONSTRUCTION PLANS AND DOCUMENTS REFLECTING THE FOLLOWING, AND CERTIFYING THAT ALL CLEARING, GRADING, DRAINAGE AND CONSTRUCTION SHALL BE ACCOMPLISHED IN STRICT CONFORMANCE WITH THE DRAINAGE PLAN:**

- a. Topographical survey of the property at **two (2) foot** contours. If the mapping is compiled using a digital format and the Global Positioning System (GPS), applicant is required to provide both paper and digital copies to include GPS points.
- b. An **Existing Drainage** and **Proposed Drainage** plan, for the property and **one hundred (100) feet** surrounding the property at a scale of not more than **one hundred (100) feet to one (1) inch** and including the following:
 - i. Property boundary, dimensions, and approximate acreage;
 - ii. Building setback lines;
 - iii. All existing and proposed structures and sizes;
 - iv. "area in" square feet of existing and proposed impervious surface;
 - v. All existing, or proposed easements;
 - vi. All existing, abandoned, or proposed water or monitoring well head locations;
 - vii. All sanitary or combined sewer lines and septic systems;
 - viii. The banks and centerline of streams and channels;
 - ix. Shoreline of lakes, ponds, and detention basins with normal water level elevation;
 - x. Known farm drains and tiles
 - xi. Soils classifications;
 - xii. Location, size and slope of stormwater conduits and drainage swales;
 - xiii. Depressional storage areas;
 - xiv. Detention facilities;
 - xv. Roads, streets and associated stormwater inlets including finished grades;
 - xvi. Base flood elevation, flood fringe, and regulatory floodway;
 - xvii. Basis of design for the final drainage network components;
 - xviii. A statement giving any applicable engineering assumptions and calculations;
 - xix. A vicinity map showing the relationship of the site to its general surroundings at a scale of not less than **two thousand (2,000) feet to one (1) inch (1:24,000)**;
 - xx. Title, scale, north arrow, legend, seal of a Licensed Professional Engineer, date, and name of person preparing plans.
 - xxi. Cross-section data for open channel flow paths and designated overland flow paths;
 - xxii. Direction of storm flows;

- xxiii. Flow rates and velocities at critical points in the drainage system (may be included in the supporting documentation); and,
 - xxiv. A statement of certification of all drainage plans, calculations, and supporting data by an Illinois Licensed Professional Engineer.
- c. A depiction of environmental features of the property and immediate vicinity including the following:
- i. The limits of designated regulatory and non-regulatory wetland areas;
 - ii. The location and limits of known sinkholes (karst areas);
 - iii. Any known designated natural areas or prime farmland; and
 - iv. Any known proposed environmental mitigation features.
- d. Evaluations of drainage plan site design features which are consistent with the following hierarchy:
- i. Preservation of regulatory floodplains, flood prone and wetland areas;
 - ii. Minimization of impervious surfaces on the property consistent with the needs of the project;
 - iii. Attenuated flows by use of open vegetated swales and natural depressions and preservation of the existing natural stream channel;
 - iv. Infiltration of runoff on-site;
 - v. Provision of stormwater retention structures;
 - vi. Provision of wet or wetland detention structures;
 - vii. Provision of dry detention structures;
 - viii. Construction of storm sewers.

LIST OF DOCUMENTS ACCOMPANYING THIS APPLICATION

- | | | |
|-----|---|----------------|
| 1. | Filing Fee of \$_____; | Yes () No () |
| 2. | Legal Description of property; | Yes () No () |
| 3. | Calculation of total square footage of total impervious surface involved with project; | Yes () No () |
| 4. | Calculation of total square footage of land disturbing activity involved with project; | Yes () No () |
| 5. | Calculation of total quantity in cubic yards of earth excavated from or placed as fill on project; | Yes () No () |
| 6. | Certification by project engineer that project design criteria, standards and methods meet or exceed the requirements found in Pontoon Beach Village Code Sections 32-3-3 through 32-3-6; | Yes () No () |
| 7. | Topography Map(s) in compliance with 32-3-1(A); | Yes () No () |
| 8. | Existing Drainage Map(s) and supporting documentation in compliance with 32-3-1(B); | Yes () No () |
| 9. | Proposed Drainage Map(s) and supporting documentation in compliance with 32-3-1(B); | Yes () No () |
| 10. | Map of environmental features in compliance with 32-3-1(C) | Yes () No () |
| 11. | Acknowledgment of receipt of Inspection requirements and notification provision, including bi-weekly inspection reports; | Yes () No () |

CERTIFICATION OF APPLICANT

I, _____ (Name of applicant), hereby make application to the Village of Pontoon Beach, Illinois for issuance of a Development Permit in accordance with the requirements of the Chapter Thirty-Two (32) of the Village of Pontoon Beach Revised Code of Ordinances. I certify that if a development permit is issued, all clearing, grading, drainage, construction or development involving the movement of earth shall be accomplished in strict conformance with the plans approved by the Village of Pontoon Beach, Illinois, and in strict conformance with all applicable local, state and federal laws and regulations.

I understand and acknowledge that it is my sole responsibility to seek and obtain any and all other relevant and applicable Federal, State and Local permits prior to submission of this application to the Village of Pontoon Beach. These may include but are not limited to: Section 404 of the Clean Waters Act; Section 106 of the National Historic Preservation Act; Section 10 of the Rivers and Harbors Act; permitting required by the Illinois Department of Natural Resources, Office of Water Resources in accordance with the Rivers, Lakes and Streams Act, 615 ILCS; the Soil and Water Conservation Districts Act, 70 ILCS; the Farmland Preservation Act, 505 ILCS; the Groundwater Protection Act, 415 ILCS; and the National Pollutant Discharge Elimination System Permit (NPDES) through the Illinois Environmental Protection Agency, Division of Water Pollution Control. By my signature hereto, I affirm that relevant inquiries have been made to all applicable governmental bodies, and all required permits to undertake the proposed development have been obtained and copies are attached hereto.

I understand and acknowledge that myself and my agents shall not be relieved of responsibility for damage to persons or property otherwise imposed by law, and the Village and its officers and agents will not be made liable for such damage, by (1) the issuance of a Development Permit in accordance with the Pontoon Beach Village Code, (2) compliance with the provisions of any Development Permit issued in connection with this application or any conditions imposed thereon by the Village of Pontoon Beach and its agents, (3) failure of Village Officials to observe or recognize hazardous or unsightly conditions, (4) failure of Village Officials to recommend denial or to deny a Development Permit, or (5) exemptions from the Development Permit requirements of the Pontoon Beach Village Code.

I understand and acknowledge that in the event a Development Permit is granted based on this application, prior to final approval of performance of work subject to any issued permit, applicant's registered professional engineer must certify that all work performed in connection with the Development Permit was conducted in accordance and meets or exceeds all applicable laws and regulations, and shall provide a copy of said certification of completion to the Village Officials. In addition, I will also be required to provide the Village with an "as-built" survey and topographical map, prepared by a licensed surveyor, which shall be included with the engineer's certificate of completion.

By my signature below, on my oath, I certify that the information contained in this Application and the accompanying documents listed above are, to the best of my knowledge and belief, true and correct.

Signature of Applicant

Date