



Clearlake Police Department
14050 Olympic Drive
Clearlake, CA 95422
(707) 994-8251 x309
clearlakepd.org

VACANT BUILDING REGISTRATION REQUEST FOR HEARING

INSTRUCTIONS

Within **14 days** of service of an order to register a vacant commercial building, the property owner may file an appeal of the order to register by completing and submitting this form. A date for an administrative hearing will be set. You will be provided an opportunity to appear, testify and present evidence regarding the order to register. Following the hearing, the hearing officer will render a decision and you will be notified in writing at the mailing address you provide below.

SUBJECT PROPERTY

Address:	Assessor's Parcel Number:
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APPELLANT INFORMATION

Name (First, Middle, Last):		
Mailing Address:		
City:	State:	Zip Code:
Primary Phone:		E-mail Address:

REQUEST EXPLANATION

Explain the basis of your appeal of the order to register.

Submit completed form to:
Code Enforcement Bureau
Clearlake Police Department
14050 Olympic Drive
Clearlake, CA 95422