



**CITY OF MILL VALLEY
LIBRARY BOARD OF TRUSTEES**

APPLICATION FOR APPOINTMENT

The information provided on this form is considered public and will be included in the public record.

Name: _____ Date Submitted: _____

Home Address: _____ Home Phone: _____

Occupation: _____ Other Phone: _____

Business Name: _____ Email: _____

Business Address: _____ Years Lived in Mill Valley: _____

Education: _____

I am a registered voter within the State of California: ☐ Yes ☐ No

The Library Board of Trustees meets at 5:30 p.m. on the second Thursday of every other month.

Are you able to attend evening meetings regularly? ☐ Yes ☐ No

Are you able to stay abreast of relevant studies and articles recommended by the City Librarian and other Board members? ☐ Yes ☐ No

Are you able to attend occasional City Council and Library Association meetings? ☐ Yes ☐ No

QUESTIONNAIRE

1. Please list past public service activities:

2. Why do you want to serve on the Library Board of Trustees?

Submit to: City Clerk via email cityclerk@cityofmillvalley.org or
mail to City Hall, 26 Corte Madera Avenue, Mill Valley, CA 94941

3. What experiences have you had that might make you uniquely qualified to serve in this capacity?

4. What do you see as the role of the Library Board of Trustees?

5. Is there any particular area of the Library's operation that interests you?

6. Please briefly discuss the goals and directions that should be important to this Board:

The [Mill Valley Municipal Code](#) outlines the Library Board of Trustees' duties and responsibilities as follows:
2.08.120 Library Board.

A. Establishment. A public library is established by the City of Mill Valley in accordance with Chapter 3, Division 20, Part 4 of the California [Education Code](#). The library shall be managed by a Board of Library Trustees which shall consist of five members. At least four members shall be residents of the City. One member may reside outside the City, but within the boundaries of the Mill Valley Elementary School District.

B. Duties and Responsibilities. The Board of Library Trustees shall have the power and it shall be the duty of such board to:

1. Oversee and advise the librarian on all matters relating to the library;
2. Set policy on all matters pertaining to the use of the library building and the use of all library materials and equipment contained therein;
3. Set policy on all matters pertaining to the selection and purchase of library books and materials;
4. Advise and make recommendations regarding additions or structural changes to the library building and equipment;
5. Review and make recommendations on the annual budget before its presentation to the City Council;
6. Assist the librarian and the City Council in negotiating contractual arrangements with other library jurisdictions;
7. Serve as the library's representative at state or national meetings of library trustees;
8. Act on any suggestions coming from the citizens of Mill Valley concerning the operation of the library. (Ord. 138, October 13, 1908; Ord. 903 § 1, December 5, 1977; Ord. 1084 § 4, January 17, 1989)