



Town Of Wilmington

Zoning Board of Appeals

Permit Application

☐ Area Variance ☐ Use Variance

Instructions:

All information requested by this application MUST be supplied, except where not applicable and so indicated.
All applications must be accompanied by a sketch plan and preliminary plot as set forth in Article XI of the Land Use Code of the Town of Wilmington.

Approval of this application DOES NOT eliminate the necessity of obtaining a building permit and/or certificate of occupancy.

All applications must be accompanied by a **\$125.00 application fee** made payable to the Town of Wilmington.

1. APPLICANT INFORMATION

Name_____

Street Address_____

City_____State_____Zip Code_____

Telephone ()_____

2. SUBJECT PROPERTY OWNER INFORMATION

Name_____

Street Address_____

City_____State_____Zip Code_____

3. LOCATION OF SUBJECT PROPERTY

Street Address_____

4: LAND USE DISTRICT IN WHICH THE PROPERTY IS LOCATED

5. DESCRIBE TYPE AND EXTENT OF PROPOSED USE

6. CONTACT INFORMATION

A. Name_____

Street Address_____

City_____ State_____ ZIP Code_____

Telephone: ()_____-_____

☐ Architect ☐ Designer ☐ Engineer ☐ Franchisor ☐ Surveyor

B. Name_____

Street Address_____

City_____ State_____ ZIP Code_____

Telephone: ()_____-_____

☐ Architect ☐ Designer ☐ Engineer ☐ Franchisor ☐ Surveyor

C. Name_____

Street Address_____

City_____ State_____ ZIP Code_____

Telephone: ()_____-_____

☐ Architect ☐ Designer ☐ Engineer ☐ Franchisor ☐ Surveyor

7. PRESENT USE OF PROPERTY

8. PRESENT USE OF ALL IMMEDIATELY ABUTTING PROPERTIES

- 9 Indicate the type, kind, construction, alteration or additions to all buildings contemplated, including accessory structures. NOTE: The applicant is cautioned that approval of this application shall pertain ONLY to buildings specifically set forth in this application.

- 10 GENERAL DESCRIPTION OF TOPOGRAPHY AND IMPROVEMENTS, including buildings of abutting lands:

11. ROAD FRONTAGE OF ABUTTING ROADS (Indicate if public or private.)

12. Height and number of stories of all buildings, alterations or additions when completed, and parking facilities to be provided

13. PUBLIC SERVICES AVAILABLE

14. PROVISIONS TO BE MADE FOR WATER, SEWAGE, ETC., IN ADDITION TO AVAILABLE SERVICES ABOVE

15. If the subject property is a mobile home park or campground, the applicant must furnish detailed information indicating compliance with the Town of Wilmington land use code under separate cover.

☐ MOBILE HOME PARK

☐ CAMPGROUND

☐ NOT APPLICABLE

16. If Sections 239-L and 239-M of the General Municipal Law of the State of New York are applicable, indicate date of approval by the Essex County Planning Board: ____/____/____

17. If there is prior approval of the State of New York, County of Essex, Town of Wilmington, or any agency, department, or representative state in the land use code of the Town of Wilmington, or as otherwise set forth herein, the applicant shall so indicate:

A. Government unit involved_____

B. Regulation or requirement involved_____

C. Date of approval_____/_____/_____

18. IF MUTIPLE DWELLINGS ARE CONTEMPLATED, INDICATE PROJECTED DENSITY PER ACRE

19. ESTIMATED STARTING AND COMPLETION DATES OF WORK TO BE PERFORMED

20. ADDRESS TO WHICH THE DECISION ON THIS APPLICATION SHOULD BE MAILED

21. APPLICANT SIGNATURE_____DATE_____

The following to be completed by the Zoning Board of Appeals.

Date application received _____ Date of Public Hearing _____ Date of Decision _____

DECISION: APPROVED: ____ DISAPPROVED ____ APPROVED WITH CONDITIONS ____ (below)

CONDITIONS (if any)

SIGNATURE OF ZBA CHAIRPERSON_____DATE_____

PLANNING BOARD RECOMMENDATIONS

DATE FORWARDED TO TOWN PLANNING BOARD: _____

DATE RECOMMENDATION RECEIVED FROM PLANNING BOARD: _____

SYNOPSIS OF RECOMMENDATIONS

The following to be completed by the codes enforcement officer

DATE(S) OF INSPECTION BY CODES ENFORCEMENT OFFICER: _____

REMARKS

SIGNATURE OF CEO: _____ **DATE:** _____

DATE FILED WITH TOWN CLERK_____/_____/_____

SIGNATURE OF TOWN CLERK: _____