



BUILDING SAFETY DIVISION • 250 EAST L STREET • BENICIA, CA 94510
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BUILDING PERMIT APPLICATION EXTENSION / PERMIT EXTENSION / REACTIVATION REQUEST FORM

Please fill out this form completely. Extension requests must be submitted **prior** to expiration date. Each extension request fee is per the Current Master Fee Schedule for a maximum 30-day extension, and due at the time of request. No more than (3) extensions will be allowed for the life of the permit application or issued permit. No extension of time will be approved past a tri-annual State of California code cycle change.

NOTE: A separate request form for each application or permit issued for a project address is required.

☐ APPLICATION EXTENSION REQUEST

☐ PERMIT EXTENSION REQUEST

☐ PERMIT REACTIVATION REQUEST

APPLICATION or PERMIT NUMBER(S): _____

JOB SITE ADDRESS: _____

CITY, STATE & ZIP: _____

NAME: _____

E-MAIL ADDRESS: _____

PHONE NUMBER: _____

SIGNATURE: _____

THE REQUESTOR MUST BE THE PROPERTY OWNER, DESIGN PROFESSIONAL
OF RECORD OR THE LICENSED CONTRACTOR OF RECORD.

***COPY OF PHOTO ID REQUIRED**

JUSTIFIABLE REASON FOR EXTENSION/REACTIVATION: _____

FOR STAFF USE ONLY

☐ BUILDING

☐ MECHANICAL

☐ ELECTRICAL

☐ PLUMBING

☐ APPROVED

☐ DECLINED

Chief Building Official

REASONING: _____

EXTENDED TO: _____ EXT. #: _____ FEES TO BE PAID: _____