

Case No. _____
Date of Hearing _____
Disposition _____

ZONING BOARD OF APPEALS

(state)

- ☐ Building Permit
- ☐ Permit to build on a lot with less frontage or area than is required
- ☐ Permit for an addition to existing structure
- ☐ Permit for use
- ☐ Permit for an accessory building
- ☐ Permit to repair or remodel existing structure
- ☐ Certificate of Occupancy
- ☐ Permit for change of occupancy
- ☐ Permit for an extension of non-conforming use
- ☐ Permit for a fence, wall, hedge, sign
- ☐ Special Permit _____
- ☐ Temporary Permit _____
- ☐ Other _____

1. Location of premises _____
(street and number)

2. Provision(s) of the Zoning Ordinance appealed from: Section _____, Subdivision _____, Paragraph _____, and Columns _____ of the Schedule Controlling Land and Buildings of said Ordinance.

[illegible]

4. Previous Appeal:

Has been made: Date _____ 20_____
Has not been made

5. Reason for Appeal:

A variance is requested from the requirements of the aforementioned Section, Subdivision and Paragraph and Columns of the Schedule of said Ordinance for the following reasons:

6. Description of Premises:

- (1) Size of Plot: Front _____ feet; Rear _____ feet; Depth _____ feet; Area _____ square feet.
- (2) Size of Yards to Nearest Portion of Building:
Front Yard _____ feet; Right side yard _____ feet; Left side yard _____ feet;
Rear yard _____ feet.
- (3) Height of Building:
Number of Stories _____; Height from top of foundation wall to top of roof _____ feet; Height from top of foundation wall to mid-section of roof _____ feet; Height from top of curb in front of the property to top of roof _____ feet.
- (4) Type of Occupancy _____
- (5) First floor area of proposed and existing buildings, including accessory structures _____ sq.ft.
- (6) Percentage of lot to be occupied by proposed and existing buildings _____ %.
- (7) For other purposes _____

7. AFFIDAVITS

OF OWNERSHIP

State of New York

SS:

County of Westchester

_____ being duly sworn, deposes and says that _____
_____ resides at _____ in the _____ of
_____ and that _____ is the
owner in Fee of all premises, lot, piece, or parcel in the land mentioned in this application and located in the Village of Tuckahoe.

(Owner)

Sworn to before me this _____ day

Of _____ 20____

(Notary Public)

OF THE APPLICANT

State of New York

SS:

County of Westchester

I hereby depose and say that to the best of my knowledge and belief, all of the statements in this application and the statements contained in papers submitted herewith are true.

(Applicant)

Sworn to before me this _____ day

Of _____ 20____

(Notary Public)

OF SERVICE

State of New York

SS:

County of Westchester

I _____ am the owner of the premises, lot, piece or parcel of land mentioned in this application and located in the Village of Tuckahoe, hereby authorize _____ who resides at _____ in the _____ of _____ County of _____ in the State of _____ to make the annexed application on my behalf.

(Owner)

Sworn to before me this _____ day

Of _____ 20____

(Notary Public)

Village of Tuckahoe

Zoning Board Procedures

1. SUBMIT 3 DRAWINGS AND A COPY OF SURVEY WITH BUILDING PERMIT APPLICATION AND APPROPRIATE FEE.
2. AFTER DENIAL LETTER, SUBMIT APPROPRIATE FEE ALONG WITH 8 SETS OF EACH ARCHITECTURAL DRAWINGS, COPIES OF DENIAL LETTER AND COPIES OF ZONING BOARD APPLICATION ALONG WITH A DIGITAL COPY EMAILED TO mmccann@tuckahoe.gov.
3. LEGAL NOTICE TO APPEAR IN **THE EASTCHESTER REVIEW** 2 WEEKS PRIOR TO MEETING. LEGAL NOTICE MUST BE IN THE ISSUE OF **THE EASTCHESTER REVIEW** THE THIRD FRIDAY BEFORE THE SCHEDULED ZONING BOARD MEETING.
4. NOTIFY SURROUNDING AREA RESIDENTS – COPY OF LEGAL NOTICE CERTIFIED – RETURN RECEIPT REQUESTED. IN ADDITION, ALSO NOTIFY AREA RESIDENTS THROUGH REGULAR MAIL. ALSO SUBMIT A LIST OF AREA RESIDENTS WITHIN 200 FEET OF THE PROPERTY THAT YOU WILL NOTIFY AND AN AREA RADIUS MAP SHOWING SUCH. BE SURE TO BRING IN YOUR PROOF OF MAILINGS.
5. SUBMIT A SEPARATE CHECK OF \$75.00 FOR A ZONING BOARD SIGN TO BE POSTED ON THE PROPERTY TWO WEEKS PRIOR TO THE MEETING. THIS FEE IS REFUNDABLE WHEN THE SIGN IS RETURNED.
6. AN OWNER/REPRESENTATIVE MUST APPEAR AT THE BOARD MEETING TO ANSWER QUESTIONS OR APPLICATION WILL NOT BE ADDRESSED.
7. AFTER BOARD APPROVAL – APPLICANT MUST RETURN TO THE BUILDING DEPARTMENT AND OBTAIN BUILDING PERMIT.
8. UPON BUILDING PERMIT RECEIPT, APPLICANT MUST SCHEDULE INSPECTIONS FOR FOOTINGS, PLUMBING, ELECTRICAL, ETC.
9. UPON COMPLETION OF THE PROJECT AN APPLICATION FOR CERTIFICATE OF OCCUPANCY OR COMPLETION MUST BE COMPLETED, NOTARIZED AND RETURNED FOR CERTIFICATE OF OCCUPANCY (AFFIDAVIT OF COST, REQUEST FOR CERTIFICATE OF OCCUPANCY AND BUILDERS AFFIDAVIT)
10. OBTAIN DEPARTMENTAL APPROVAL FROM THE FIRE DEPARTMENT, DEPARTMENT OF PUBLIC WORKS AND ELECTRICAL UNDERWRITER AS NECESSARY.

NOTE: IF PROJECT INVOLVES A BUILDING EXTENSION WHICH INCREASES THE BUILDING SIZE/DIMENSIONS THEN AN UPDATED SURVEY MAY BE REQUIRED WHICH REFLECTS THAT ADDITION OR EXTENSION.

LEGAL NOTICE

NOTICE OF PUBLIC HEARING ON APPEAL BEFORE THE ZONING BOARD OF THE VILLAGE OF TUCKAHOE, NEW YORK

NOTICE IS HEREBY GIVEN that the ZONING BOARD OF APPEALS, of the Village of Tuckahoe, will hold a public hearing on WEDNESDAY EVENING, AT 7:30 PM on:

Date

Application for: _____

Residing at _____ who
appeals the decision of the Building Inspector, who denied the issuance of a
building permit to:

This property is located at: _____

And is also known as SECTION _____ BLOCK _____ LOT(s) _____

The nature of the application is for the following relief: _____

All interested parties are urged to attend this public hearing at which time they will be afforded the opportunity to express their views and or submit written communications to the Village Clerk or The Zoning Board of Appeals, 65 Main Street, Tuckahoe, NY 10707

APPLICANT

Date: _____