



Code Enforcement Office
700 Watson Blvd
202 N Davis Dr PMB 718
Warner Robins, GA 31099-1488
478-302-5509, Fax: 478-929-6940

TEMPORARY/SPECIAL EVENT SIGN PERMIT APPLICATION

Special Event Sign Requirements:

1. Maximum size allowance for all such devices and signs shall be 150 sq. ft.
2. Temporary Sign may be displayed for Maximum of 15 days and removed for a Minimum of 30 before reinstalling (A separate permit is required for each event; maximum number of permits allowed per year is 4.)
3. All such signs temporary/special event signs must be attached to the exterior wall/s of a building or beneath a canopy, but shall not be placed or located in violation of section 6-278.1
4. Failure to remove the temporary/special event sign within the time frames required shall result in forfeiture of one (1) permit period for each day the temporary/special event sign remains in violation, up to a maximum forfeiture of four (4) periods or one year. Such forfeiture shall be in addition to other penalties provided for violation of this Code.
5. All temporary/special event signs must comply with all other applicable regulations and conditions.

PART ONE: NAME OF ORGANIZATION OR BUSINESS REQUESTING PERMIT:

Business Name: _____

Contact: _____

Address: _____

City: _____ State _____ Zip _____

Phone #: _____ Fax #: _____

Email: _____

Location where special event and/or banner will take place:

Date of Event _____ through _____ (not to exceed 15 days)

Temporary Sign Information: Sign Dimensions: _____ Total SqFt: _____

This portion to be completed by Code Enforcement Office

Permit # _____ Denied _____ Approved _____ with the following stipulations:

By _____ on _____.

Code Enforcement Officer

Date