

TOWN OF SHENANDOAH

**Treasurer's Office
426 First Street
Shenandoah VA 22849
Phone: (540) 652-8164**

**PLEASE RETURN THIS
FORM TO TREASURER'S
OFFICE - KEEP A COPY
FOR YOUR RECORDS**

TRANSIENT OCCUPANCY TAX RETURN

☐ Final Return (Check if your business has closed)

Note: This return must be filed even if no sales were made during the period.

**THIS FORM MUST BE RETURNED TO THE TOWN OF SHENANDOAH EACH MONTH
EVEN IF ALL TAXES ARE PAID TO THE TOWN BY A THIRD PARTY. AIRBNB DOES NOT
PROVIDE A BREAKDOWN OF LOCATIONS THEY ARE REMITTING FOR.**

Business Name:

Business Address:

Month of:

File and Pay by (last day of following month)

Description

ALL RENTALS

**RENTALS PAID THRU
PLATFORMS**

Gross sales

Tax (10%)

**Penalty for late filing and payment
(10% of Tax)**

**Interest for late filing and payment
(10% per annum calculated on TAX + PENALTY)**

TAX PAID BY PLATFORMS

**Total AMOUNT DUE (LESS TAX PAID BY
PLATFORM) + (Penalty and Interest, if applicable)**

**I DECLARE THAT THIS RETURN HAS BEEN EXAMINED BY ME AND TO THE BEST
OF MY KNOWLEDGE AND BELIEF IS TRUE, CORRECT AND COMPLETE RETURN.**

Signature: _____

Date: _____

Revised 7/1/2024