

PERMIT APPLICATION Complete required (*) fields.

POD Signature: (circle one)

☐ OK for Issuance/Submittal _____

PLAN CHECKER Signature: (circle one)

☐ OK for Issuance/Submittal _____

PERMIT NUMBER # _____

****Plan Check will expire in 360 days from submittal date**.**

*PROJECT ADDRESS _____

*VALUATION OF PROJECT \$ _____

*DESCRIBE WORK TO BE DONE _____

*APPLICANT (contact) NAME: _____

I am the: *Phone No. _____

☐ Property Owner ☐ Architect ☐ Contractor ☐ Engineer

Employee of the

☐ Owner ☐ Contractor (Verification of Worker's Comp. Required)

*PROPERTY OWNER: (required)

Name _____

Address _____

Email Address _____

Phone Number _____

CONTRACTOR: Co. Name _____

State License # _____ Class _____ Exp. _____

SUB-CONTRACTOR: ☐ YES ☐ NO

ARCHITECT: Co. Name _____

State License # _____ Class _____ Exp. _____

ENGINEER: Co. Name _____

State Registration # _____ Class _____ Exp. _____

Address _____ City _____

State/Zip _____ Phone # _____

Email Address _____

Address _____ City _____

State/Zip _____ Phone # _____

Email Address _____

Address _____ City _____

State/Zip _____ Phone # _____

Email Address _____

RESIDENTIAL

Room/Garage addition/Alteration sq. ft.. _____

light-frame _____ sq. ft.

masonry _____ sq. ft.

BLOCK WALL / RETAINING WALL / WOOD FENCE

Linear feet of block wall (x) max. 6'-8" high _____

Linear feet of retaining wall (x) max. 6'-8" high _____

Linear feet of wood fence (x) max. 6'-8" high _____

RE-ROOF

Proposed Roofing Material _____

ICC ER# _____ of roofing

Roof area _____ sq. ft.

If 7.0 lbs. or over per sq. ft., please provide structural analysis by a registered engineer.

PATIO – SIGN – POOL & SPA

Patio enclosure _____ sq. ft.

Patio cover _____ sq. ft.

Pool & Spa _____ sq. ft.

Sign _____ sq. ft.

Demolition _____ sq. ft. Skylight _____ sq. ft. Fire sprinklers _____

NON-RESIDENTIAL / TENANT IMPROVEMENT

New Building Area _____ sq. ft.

Tenant Improvement _____ sq. ft. Occupancy Class _____ Construction Type _____

GRADING

Grading area _____ sq. ft.

For all waste collection bins or roll off boxes, it is mandatory to use CR&R Inc., City's franchise waste hauler. (Tustin City Code Section 4321 – Ord. No. 1325)

Upon receipt by the City, all application materials and the contents therein are considered a public record and may be subject to disclosure and made available for public inspection under the Public Records Act. The City shall retain all materials submitted in this application for as long as the City is required to do so under the law.

APPLICANT SIGNATURE: _____

DATE: _____



Remembering what connects us.

TAKE-OFF WORKSHEET

PLAN CHECK #: _____

PROJECT ADDRESS: _____ TRACT: _____ LOT: _____

Qty.

ELECTRICAL

Residential Envelope Fee by SQ FT: Yes ☐ No ☐

OUTLETS:	Switches ☐	Receptacles ☐	POWER: APPAR & LARGE APPLIANCES	
LIGHTING:	Fixtures ☐		SIZE & TYPE: HP, KW, KVA, KVAR	QTY.
POLE LIGHTING:	Pole ☐	Platform ☐	Theatrical Type ☐	Up to 1 Incl. ☐
SWIMMING POOL/SPA:				Over 1 to 10 Incl. ☐
SERVICES:	0-200A ☐	201-400A ☐	401-600A ☐	OVER 600A ☐
Temporary Power Pole ☐		Temporary Sub Pole ☐		Over 10 to 50 Incl. ☐
Misc. Conduits & Conductors				Over 50 to 100 Incl. ☐
Other ELECTRICAL:				Over 100 ☐
			FIXED APPLIANCES NOT OVER 1 H.P	
			QTY.	QTY.
			Range: ☐	Heater: ☐
			D.W. ☐	Oven: ☐
			Dryer: ☐	W.M. ☐
			Top: ☐	FAU: ☐
			W.H. ☐	Hood: ☐
			Fan: ☐	Disp.: ☐
			A.C. ☐	Other: ☐

Qty.

MECHANICAL

FAU Air/Furnace includes ducts & vents up to 100,000 BTU
FAU Air/Furnace includes ducts & vents over 100,000 to 1 Mil BTU
FAU Air/Furnace includes ducts & vents over 1,000,000 BTU
Appliance Vent installed and not included in appliance permit
Compressor or Boiler up to 100,000 BTU
Compressor or Boiler >100,000 BTU to 1,000,000 BTU
Compressor or Boiler > 1,000,000 BTU
Air Handling Unit < 2000 CFM
Air Handling Unit > 2000 CFM and up to 10,000 CFM
Air Handling Unit over 10,000 CFM
Evaporative Cooler other than portable type
Vent Fans serving a single register with up to 10 Fans
Vent Fans serving a single register with > 10 Fans
Hood served by a Mechanical Exhaust
Registers, Inlets or Outlets
Fire Dampers
Duct Extension
Ventilation System not a part of FAU System
Other MECHANICAL:

Qty.

PLUMBING

QTY.

Gas Piping System 1 to 4 Outlets	Toilet (s) ☐
Gas Piping System - Additional Outlets over & above 1-4	Bath Tub: ☐
Swimming Pool Piping (Excluding Heater & Gas)	Shower: ☐
Private Sewage/Septic System	Wash Basin: ☐
Installation, Alteration, Repair Piping	Kitchen Sink: ☐
Building Drain, Floor Drains or Floor Sink	Dishwasher: ☐
Lawn Sprinkler System, incl. Backflow	Laundry Tub or Tray: ☐
Vacuum Breakers/Backflow Devices 1-5	Automatic Washer: ☐
Vacuum Breakers/Backflow Devices ea >5	Water Heater: ☐
House Sewer Connection/Abandonment/Cap	Water Softener: ☐
Additional Building Sewer	
Fire Sprinkler Heads	
Landscaping & Irrigation Plan Check	
Re-piping Potable Water	
Industrial Waste Interceptor	
Gas Pressure and Regulator	
Solar Heating System	
Other PLUMBING:	