



Town of Morristown, Office of the Town Clerk
200 South Street, Morristown, New Jersey 07960
Tel: 973-292-6636 ** www.townofmorristown.org

REQUEST FOR RESIDENTIAL PARKING

Residential Parking Permits are issued annually by the Town Clerk's Office for the period of January 1 through December 31.

**Submit this Application to the Town Clerk's Office via e mail at resparking@townofmorristown.org
or hand deliver in-office at Town Hall, 1st Floor.**

Application Date:		NEW	RENEWAL
Resident Name:		Cell Phone:	
Address including unit#:		Street Requested for Permit:	
E mail:		Is the vehicle used for commercial purposes?	Yes No
Vehicle Type: Sedan/Coupe SUV Truck Minivan Van Other:			
REQUIRED DOCUMENTS		CONDITIONS	
* Driver's License (current Morristown address must be listed, or the DMV letter reflecting address change must be included with request).		* If more than one (1) residential parking permit is requested, vehicle registration MUST be submitted for each vehicle, clearly reflecting ownership.	
* Vehicle Insurance (current and unexpired)		* If more than one (1) tenant of the same unit is requesting a permit, each individual tenant must complete a Residential Parking Request for with supporting documentation.	
* Copy of Vehicle Registration (vehicle must be registered in the state of New Jersey and reflect current Morristown address).		* New Jersey License Plates AND New Jersey Registration in requestors name are REQUIRED.	
		* Leased vehicles must provide Proof of Insurance.	
Applicant Signature:		Date Submitted:	
DO NOT WRITE BELOW THIS LINE OFFICIAL USE ONLY			
Date Submitted:		Date Received:	
DOCUMENTS RECEIVED & ATTACHED			
☐ Driver's License ☐ Utility Bill ☐ Vehicle Insurance ☐ NJ Issued Vehicle Registration ☐ Other _____			
☐ Approved ☐ Denied Application Received by (print and sign):			
SPECIAL PARKING CONSIDERATION			
Special consideration may be made for residents that have out-of-state registration or NJ License Address Conflicts, if the conditions list below are met:			
* Student Residents: Documentation providing residency, letter from Admissions Office, Student Identification.			
* Temporary Residents due to Employment (using personal vehicle with out-of-state plates, insurance and registration): Documentation providing residency, including lease/rental agreement and signed/notarized letter from Employer noting duration of temporary employment.			
* Residents using Family Member owned Vehicle: Documentation providing residency, Notarized letter from Vehicle Owner stating that vehicle has been permitted for use by requestor. Vehicle Owners relationship to requestor: _____.			
* Residents using work issued (non-commercial) vehicles: Notarized letter on Letterhead from Employer.			
* NJ License & Registration Address Information Conflict: For licenses which do not reflect current Morristown address, a new license must be updated with DMV or if changed online, a copy of the DMV Letter must be provided.			
(AT THE TIME OF RENEWAL, ALL SPECIAL PARKING REQUESTS ARE REQUIRED TO SUBMIT UPDATED DOCUMENTATION, EVEN IF PROVIDED IN PRIOR YEARS)			
TOWN CLERK APPROVAL/DENIAL OF SPECIAL REQUEST			
☐ Approved ☐ Denied If denied, provide reason:			
Town Clerk Signature:		Date:	