



TOWN AND VILLAGE OF GREENE CODE ENFORCEMENT OFFICE

Town Hall
51 Genesee Street P.O Box 129
Greene, NY 13778
(607)656-4191 Ext 214



OPERATING PERMIT APPLICATION

Applicant Information

Name: _____

Mailing Address: _____

Phone Number: _____

Email Address: _____

Property/Building Information

Property Owner (if different from applicant): _____

Property Address: _____

Tax Map Number (SBL): _____

Zoning District: _____

Type of Occupancy (per NYS Building Code): _____

Use of Building or Space

Please describe the nature of the use requiring an Operating Permit:

Is this a new use or renewal? ☐ New ☐ Renewal

Is this for a temporary or seasonal event/use? ☐ Yes ☐ No

If yes, specify dates: _____ to _____

Building Details

Square Footage of Area Covered by the Permit

Construction Type (if known)

Sprinkler System: ☐ Yes ☐ No

Fire Alarm System: ☐ Yes ☐ No

Maximum Occupancy Load (if applicable)

Fuel Source(s): ☐ Electric ☐ Gas ☐ Oil ☐ Other: _____

Attachments Required

☐ Floor Plan of the Area

☐ Site Plan/Location Map

☐ Fire Safety Equipment List

☐ Certificate of Insurance

☐ Event Description (if temporary)

☐ Any Other Supporting Documents

Types of Operating Permits (per NYS Requirements)

1. Storage, handling or use of hazardous materials in quantities exceeding those listed in the NYS code.
2. Operations involving combustible dust-producing activities.
3. Use of pyrotechnic devices or open flames in assembly occupancies.
4. Construction activities involving hot work (e.g., welding, cutting).
5. Operation of industrial ovens.
6. Use of a building for assembly (e.g., large gatherings, events).
7. Places of public assembly with an occupant load of 100 persons or more.
8. Buildings that require fire safety and evacuation plans under the NYS code.
9. Temporary structures such as tents and membrane structures.

10. Special events or activities that pose potential hazards to life or property.

Applicant Certification

I hereby apply for an Operating Permit and certify that the statements made in this application are true. I understand that all work and use must comply with the NYS Uniform Fire Prevention and Building Code and the local Code of the Town and Village of Greene.

Signature of Applicant: _____

Date: _____

OFFICE USE ONLY

Received by: _____ Date: _____

Fee Paid: \$_____ Receipt #: _____

Permit #: _____

Approved by: _____

Expiration Date: _____