

## **Ripon Police Department Block Party Application**

A block party is an outdoor neighborhood gathering coordinated by the residents of that neighborhood that includes the closure of a public right of way within an area zoned for residential use. Block parties are NOT for open invitation and do not extend beyond the specific residents of that City block and their particular guests.

Block parties may not include the closure of arterial streets and may not be for commercial, for-profit, or advertising purposes. Those wishing to hold a block party must obtain a Block Party Permit by meeting the requirements below.

The permit process is designed to mitigate public inconvenience and minimize risk to the greatest extent possible. Block Party Permits are processed through the Ripon Police Department. The Block Party Permit process enables staff to work with you in advance of your event date to address any potential challenges to help ensure a successful event.

### **Permit Requirements:**

- 1) All block party permit applications must be submitted at least 30-days prior to the date of the event.
- 2) All application materials listed below must be submitted in order to receive a Block Party Permit.
- 3) Block parties may be held any day of the week and must begin after 11 a.m. and conclude prior to 10 p.m.
- 4) Street(s) to be closed must be residential with minimal traffic and may not include the closure of arterial streets and may not be for commercial, for-profit, or advertising purposes.
- 5) At least 75% of the residents on the closed street(s) must give their consent to the event.
- 6) Residents have the right to drive to and from their homes, providing any vehicular movement does not interfere with the block party
- 7) All residences on the street must be freely accessible to emergency traffic.
- 8) Possession/Consumption of alcoholic beverages is prohibited upon any public place.
- 9) The neighborhood must be left clean and orderly.
- 10) The police department may still respond to any type of complaint at such party and any expense incurred by the department will be charged to all persons listed on the Block Party Neighborhood Consent Form.

### **Required Application Materials:**

All materials can be delivered to the Ripon Police Department at 259 N. Wilma Ave., Ripon, CA 95366. You may also email the application to CSO Supervisor Elizabeth Ries at [eries@cityofripon.org](mailto:eries@cityofripon.org).

- 1) Completed Application
- 2) Completed Neighborhood Consent Form
- 3) Site Map/Traffic Plan
  - All traffic plans must clearly identify the street(s) being closed and indicate the location, type and quantity of the traffic control equipment (barricades, signs, etc.) being used. Note: The police department does not provide any traffic control equipment.
  - Electronically generated maps are preferred.



# City of Ripon POLICE DEPARTMENT

259 N. Wilma Ave. • Ripon, CA 95366

Daniel Sauer, Chief of Police

Business (209) 599-2102  
Animal Services (209) 599-3146  
Fax (209) 599-4034  
Website [www.riponpd.org](http://www.riponpd.org)

## APPLICANT INFORMATION

Date of Application: \_\_\_\_\_ First and Last Name: \_\_\_\_\_  
Home Address: \_\_\_\_\_  
Home Phone: \_\_\_\_\_ Mobile Phone: \_\_\_\_\_  
Email Address: \_\_\_\_\_

[Attach your Site Map/Traffic Plan to this application](#)

## EVENT INFORMATION

Date of Event: \_\_\_\_\_  
Event Location: \_\_\_\_\_  
(Street(s) being closed)  
Primary purpose or reason for event: \_\_\_\_\_  
Event Start Time: \_\_\_\_\_ Event End Time: \_\_\_\_\_  
Start Time of Street(s) Closure: \_\_\_\_\_ Time Street(s) will re-open: \_\_\_\_\_  
Will amplified sound be used? (circle one) Yes No  
If yes, please describe.

\_\_\_\_\_  
Permittee Signature

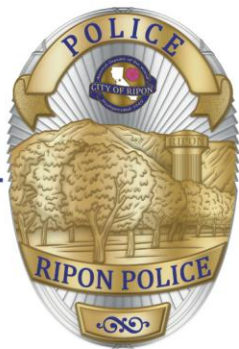
\_\_\_\_\_  
Date

\_\_\_\_\_  
Chief of Police Daniel Sauer

\_\_\_\_\_  
Date

☐ Approved

☐ Denied



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## BLOCK PARTY NEIGHBORHOOD CONSENT FORM

The applicant must have at least 75% of the residents on the requested closed street (s) complete this form. Attach the completed form with your application and deliver to the Ripon Police Department 259 N. Wilma Avenue, Ripon, CA 95366 or via email to [eries@cityofripon.org](mailto:eries@cityofripon.org)

### EVENT INFORMATION

Date of Event:

Event Location:

*(Street(s) being closed)*

Primary purpose or reason for event:

Event Start Time:

Event End Time:

Start Time of Street(s) Closure:

Time Street(s) will re-open:

Will amplified sound be used? (circle one)

Yes

No

If yes, please describe.

### NEIGHBORHOOD CONSENT

By completing this form, you give your consent to the applicant to close the above- mentioned street(s) with issuance of a Block Party Permit from the Ripon Police Department.

Full Name

Address

Phone Number

Signature

