

VILLAGE OF WALBRIDGE OHIO, EMPLOYER'S RETURN OF TAX WITHHELD



AMENDED

Return with Payment

No. of Employees Represented on line No. 1 Below

1. Taxable Earnings paid all Employees subject to
Village of Walbridge, Ohio, 1.50% (.0150) Income TaxIs this a courtesy withholding? ☐ YESIs this a final return? ☐ YES ☐ NO

If yes, attach explanation

2. Actual Tax Withheld in reporting period for Village
Income Tax

3. Adjustment of Tax for prior quarter (see instructions)

4. Penalty (See Instructions)

5. Interest (See Instructions)

6. Total – (Lines 2-5)

1

2

3

4

5

6

I hereby certify that the information and statements
contained herein are true and correct.

(Signed) _____

(Official Title) _____

Date

Federal ID No. _____

Email _____

Phone _____

THIS RETURN MUST BE FILED
ON OR BEFORE THE DUE DATE SHOWN BELOW

MAKE CHECK OR MONEY ORDER PAYABLE TO:

WALBRIDGE VILLAGE - INCOME TAX**MAIL TO:****TAX ADMINISTRATOR
VILLAGE OF WALBRIDGE**

P.O. Box 555

Walbridge, OH 43465

Voice (419) 666-1830

Fax (419) 661-8458

**If receipt is desired, submit additional copy
and enclose self-addressed, stamped envelope.**

If no wages paid this quarter, mark "NONE" and return this form with explanation.

EMPLOYER NAME/ADDRESS

FOR THE MONTH(S) OF

MUST BE RECEIVED BY

Notify the Income Tax Department promptly of any change in ownership.

FORM PW-1

INSTRUCTIONS

Village of Walbridge Income Tax

- (A) (1) Each employer within or doing business within the Village of Walbridge who employs one or more persons on a salary, wage, commission or other compensation basis shall, at the time of the payment thereof, deduct the tax of one and one half percent (1.50%) of and from the gross salaries, wages, commissions or other compensation earned by Walbridge residents regardless of where such compensation was earned, and shall deduct the tax of one and one half percent (1.50%) of and from the salaries, wages, commissions or other compensation earned within the Village of Walbridge by non-residents thereof.
- (2) Notwithstanding the provisions of paragraph (A) (1) of this section, if such employer employs a Walbridge resident in another taxing municipality requiring such employer to deduct its tax from all employees engaged therein, such employer shall withhold for and remit to the Village of Walbridge only the difference, if any, between the tax on such Walbridge resident required to be withheld by such other taxing municipality and the tax imposed by this chapter.
- (3) Each such employer shall, on or before the last day of the month following the close of each calendar quarter, make a return and remit the tax hereby required to be withheld to the Tax Administrator. However, any employer who deducts taxes in the amount of Two Hundred Dollars (\$200.00) or more per month shall, on or before the 15th day of the month following the close of the preceding month, make a return and remit the tax hereby required to be withheld to the Tax Administrator. Such return shall be on a form or forms prescribed by or acceptable to the Tax Administrator and shall be subject to the rules and regulations prescribed therefor by the Tax Administrator. SUCH EMPLOYER SHALL BE LIABLE FOR THE PAYMENT OF TAXES HEREBY REQUIRED TO BE DEDUCTED AND WITHHELD, WHETHER OR NOT SUCH TAXES HAVE IN FACT BEEN SO DEDUCTED AND WITHHELD.
- (B) Such employer in collecting said tax shall be deemed to hold the same, until payment is made by such employer to the Village of Walbridge, as a Trustee for the benefit of the Village of Walbridge, and such tax collected by such employer from his employees shall, until the same is paid to the Village of Walbridge, be deemed a trust fund in the hands of such employer.
- (C) The officer or the employee having control of or charged with the responsibility of filing the return and making payment, is personally liable for failure to file the return or pay the tax due as required by this section. The dissolution of a corporation does not discharge an officer's or employee's liability for a prior failure of the corporation to file returns or pay tax due.

Withholding Tax Worksheet
(Keep for your records – Do not file)

Month Ending	Due Date	Check#	Date	Amount
1/31	2/15	_____	_____	_____
2/28	3/15	_____	_____	_____
3/31	4/15	_____	_____	_____
or 1st qtr	4/30	_____	_____	_____
4/30	5/15	_____	_____	_____
5/31	6/15	_____	_____	_____
6/30	7/15	_____	_____	_____
or 2nd qtr	7/31	_____	_____	_____

Withholding Tax Worksheet
(Keep for your records – Do not file)

Month Ending	Due Date	Check#	Date	Amount
7/31	8/15	_____	_____	_____
8/31	9/15	_____	_____	_____
9/30	10/15	_____	_____	_____
or 3rd qtr	10/31	_____	_____	_____
10/31	11/15	_____	_____	_____
11/30	12/15	_____	_____	_____
12/31	1/15	_____	_____	_____
or 4th qtr	1/31	_____	_____	_____