



TOWN OF STEILACOOM THE HOME ELECTRIFICATION AND APPLIANCE REBATES PROGRAM PROGRAM OVERVIEW AND APPLICATION

FUNDED BY WASHINGTON'S

**CLIMATE
COMMITMENT
ACT**

The Department of Commerce awarded funds to the Town of Steilacoom to provide a limited number of qualifying residential electrical customers incentives for eligible high-efficiency electric equipment. The Washington State HEAR program is supported with funding from Washington's Climate Commitment Act. The CCA supports Washington's climate action efforts by putting cap-and-invest dollars to work reducing climate pollution, creating jobs, and improving public health. Information about the CCA is available at www.climate.wa.gov

Description of the Program and Outcomes:

The Town of Steilacoom's Home Electrification and Appliance Rebate (HEAR) program provides electrification rebates and direct installation services for low- and moderate-income households in the Town of Steilacoom. The Program will focus on the acquisition and installation of the following HEAR-eligible appliances and services:

- Electric heat pump water heaters
- Electric heat pump space conditioning
- Electric induction kitchen equipment
- Electric heat pump clothes dryers
- Electric heat- or energy-recovery ventilators (HRVs/ERVs)
- Electrical service and panel upgrades, when necessary for the installation of the above equipment.
- Electric wiring, when necessary for the installation of the above equipment.

The Town of Steilacoom's Home Electrification and Appliance Rebate program provides up to 90% cost coverage for low- (80% or less of the Area Median Income) and moderate (between 80% and 150% of the Area Median Income) -income single family households. Electrification rebates are provided upon proof of installation of qualifying equipment.

The goal of the Home Electrification and Appliance Rebate program is to support comprehensive, equitable electrification retrofits throughout the Town of Steilacoom.



Populations Served and Income Qualification

Populations Served: Town of Steilacoom's Home Electrification and Appliance Rebate (HEAR) program provides up to 90% cost coverage for low- (below 80% AMI) and moderate-income (below 150% AMI) residents. HEAR-funded rebates will be distributed on a first-come, first-served basis, to all eligible participants, in the order that program applications are received to the extent of the \$24,000 awarded to the Town.

Income Qualification: Participant income eligibility will be verified through requiring the participant to submit their most recent Form 1040 tax form or Social Security benefit letter, as well as self-attestation.

Rebate Distribution Process:

Eligible households will hire a contractor and pay for the installation of eligible equipment. Upon receipt of a valid, qualifying application, and proof of installation of qualifying equipment, the Town will issue a check in an amount not to exceed 90% of the qualifying costs. Funds from other programs could contribute towards the project, subject to equipment eligibility based upon BPA guidelines. Applicants may not receive more than 100% of the actual costs of the installed items from the combined funds from all qualifying programs.

Town staff will review applications and if needed coordinate with Evergreen Consulting Group to determine eligibility of the proposed equipment. The Town recommends applicants coordinate with Mr. Porter to determine if they may also qualify for other available programs. Information concerning other potential programs and Evergreen Consulting Group's contact information is available on the Town's official website at:
<https://townofsteilacoom.org/306/Energy-Conservation-Program>.

Before making a purchase, it is strongly recommended the applicant contact the Town for current energy efficiency offerings and for the status of funds remaining in this program specifically.



**TOWN OF STEILACOOM
THE HOME ELECTRIFICATION AND APPLIANCE REBATES PROGRAM
APPLICATION**



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PLEASE PROVIDE ANY DOCUMENTATION REQUESTED WITH THIS APPLICATION.

APPLICANT

DATE

ADDRESS

UTILITY ACCOUNT NUMBER

CONTACT NUMBER

AMOUNT REQUESTED: _____

ELIGIBILITY:

Applicants must meet Income Qualifications Based on 2024 HUD Income Limits and submit their most recent IRS Tax Return, Social Security Letter, or other proof of income.

Household Size	80% AMI	150% AMI
1 Person	\$64,900	\$121,600
2 People	\$74,150	\$138,950
3 People	\$83,400	\$156,350
4 People	\$92,650	\$173,700
5 People	\$100,100	\$187,600
6 People	\$107,500	\$201,500
7 People	\$114,900	\$215,400
8 People	\$122,300	\$229,300



Number of Individuals in Household: _____

Household Income: _____

Low Income (at or below 80% AMI): _____

Moderate Income (Between 80% and 150% AMI): _____

EQUIPMENT ELIGIBILITY:

The following types of equipment or related services are eligible:

Electric Heat Pump Water Heater

Electric Air-source or Ground source Heat

Pump for Space Conditioning

Commercial or Residential Induction Kitchen

Equipment

Electric Heat Pump Clothes Dryer

Electric Service necessary for the installation of high-efficiency electric equipment

Electrical Service and Panel Upgrade necessary for the installation of high efficiency electric equipment.

Electric Wiring necessary for the installation of high-efficiency electric equipment.

All equipment must meet the following requirements:

A. Remove all fossil fuel equipment where technically and economically feasible.

All air-source heat pumps must be listed on the Northeast Energy Efficiency Partnership's (NEEP) Cold Climate Air Source Heat Pump (ccASHP) Product List or meet the most recent ENERGY STAR Cold Climate product criteria.

B. All equipment must be ENERGY STAR Certified or CEE North Region Certified.

C. All equipment that uses refrigerants must follow the statutory global warming potential (GWP) limits from the Washington State Department of Ecology and the U.S. Environmental Protection Agency (EPA), and where technically and economically feasible, must use low GWP refrigerants listed by the EPA's Significant New Alternatives Policy (SNAP) Program, or the California Air Resources Board (CARB).

D. Mechanical, electrical, and plumbing (MEP) equipment may be eligible if necessary for the installation of eligible high-efficiency electric equipment.



REQUIRED INFORMATION
FAILURE TO INCLUDE APPLICABLE INFORMATION WILL RESULT IN
REJECTION OF THE APPLICATION

Fuel type of equipment be replaced?	
Type of High-Efficient Electric Equipment or Appliance being Requested/Acquired?	
Brand?	
Model Number?	
Certification?	
Efficiency Rating?	
Cold Climate Certification?	
Uses low-GWP Refrigerants? (Yes or No)	
Applicable Building/Electrical Permit Numbers?	
Date of Purchase or Installation?	
Name or Company Installing the Equipment?	
Is Installation Certification from the Company Included? (Required.)	
Total Cost Related to the Installation of High-Efficient Electric Equipment or Appliance Installed?	

INCOME VERIFICATION

A household may qualify for incentives if it meets at least one of the following criteria listed in Table 1 below. You may provide proof of income, either by providing verifiable documentation to your utility or Community Action Agency or by signing a self-attestation that your household meets at least one income qualification criteria.

Gross income includes all wages, tips, rental income, public assistance, social security or pensions, income from self-employment, alimony, interest, or any other sources of income defined by the IRS income tax return.

Note to utilities: If needed, contact info@comfortreadyhome.com to customize this income portion for your program.

Table 1: Qualifying Income Criteria

Total Number of People in the Household, Including Yourself	Household's Gross Annual Income
You may qualify for incentives if you meet at least one of the following income criteria or receive assistance from any of the programs below:	
☐	Gross income falls within 200% of the federal poverty line (see Table 2)
☐	Gross income meets your state's income guidelines (if different)
☐	Gross income meets your tribe's income guidelines (if different)
☐	LIHEAP
☐	HUD
☐	NAHASDA
☐	Section 8
☐	TANF
☐	Supplemental Social Security

Table 2: Income Qualifications Based on 200% of 2024 Federal Poverty Level

1 person	\$30,120
2 people	\$40,880
3 people	\$51,640
4 people	\$62,400
5 people	\$73,160
6 people	\$83,920
7 people	\$94,680
8 people	\$105,440
9 or more	Add \$10,760 each

Proof of Income Option 1: Income Verification with Documentation

Submit documentation to entity verifying income or to confirm eligibility. Check with resident's utility to determine if other income documentation is necessary.

Eligible Income Sources	Documentation Submitted to Utility (Only one document necessary)	Utility Verified Documentation (Note: Utility is not required to collect or maintain documentation after verification.)
Community Action Agency Certification	☐	☐
Pay stub	☐	☐
IRS form 1040	☐	☐
LIHEAP certification	☐	☐
HUD eligibility	☐	☐
NAHASDA eligibility	☐	☐
Section 8 eligibility	☐	☐
TANF eligibility	☐	☐
Supplemental Social Security	☐	☐
Proof of current assistance from state health and human services agency	☐	☐
Social Security Income	☐	☐
GA	☐	☐
VA	☐	☐
Unemployment	☐	☐

Option 2: Self-Attestation of Income

Complete the self-attestation to confirm income eligibility if you have not provided documentation of income from eligible sources listed in Option 1.

I, Enter First and Last Name am a ☐ Homeowner or ☐ Tenant (<i>check one</i>) of the single-family home, manufactured home, or multifamily unit that will receive or have received energy efficient upgrades. I am a customer of Enter name of serving electric utility . I am aware that this utility and Community Action Agencies in my area can provide energy efficient upgrades at a high-level of assistance, but it requires I prove I meet certain income qualification guidelines. (<i>check one</i>) ☐ I do hereby declare that my gross household income does not exceed the maximum income for my household size as indicated in the eligible income threshold above. ☐ OR, I benefit from any of the Eligible Income-Qualified Programs listed below. ▪ Community Action Agency Certification ▪ Section 8 eligibility ▪ LIHEAP certification ▪ HUD Housing ▪ Supplemental Social Security Income ▪ TANF ▪ NAHASDA I certify that the information presented is true and accurate. I further understand false, misleading or incomplete information may render me (the Applicant) ineligible to receive my utility's higher income-qualified incentive. If my utility finds that any information provided in connection with this application is false, then my utility reserves the right to require reimbursement of any incentives provided to which I am not entitled. My utility reserves the right to request additional documentation or proof of income to verify income qualification and to verify benefits.			
Applicant Signature My signature below certifies that I am eligible for this utility income-qualified incentive program.			
Print Name		Date	