

Town of Newstead
5 Clarence Ctr Rd.
Akron, NY 14001
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Web Site: www.erie.gov/newstead

**EXCAVATIONS, TOPSOIL REMOVAL,
FILL, or POND APPLICATION**



PARCEL LOCATION: _____

NAME OF OWNER: _____

MAILING ADDRESS: _____

PHONE NUMBER: _____

*Please check all boxes that apply to your project

- ☐ Excavate *Depth of excavation _____ ft.
☐ Topsoil removal
☐ Fill # of yards of fill: _____
☐ Pond (Requires site drainage plan prepared by a licensed surveyor or engineer)

Length _____ ft. Width _____ ft. Depth _____ ft.

Distance from road right-of-way _____ ft. (must be 100' minimum)

Distance from sidelines and rear line (must be 20' minimum): _____ ft. _____ ft. _____ ft.
Side Side Rear

Additional Government Agency permits required? ☐ yes ☐ no _____
Agency

Contractor

Address

Phone

FOR OFFICE USE ONLY:

Approvals:

- ☐ Town Engineer
☐ Highway Superintendent

Permit Fee \$ 50
Town Engineer Review \$ 250
\$ 300

Date: _____
Date: _____

Cash _____ Check # _____ Credit _____
(Check payable to "Town of Newstead")

Bond/Cash Deposit posted ☐ yes ☐ no _____
Dated

Building Inspector:

- ☐ Approved ☐ Disapproved

Permit Issued on: _____
(Work must commence within 6 months)

Signature: _____ Date: _____
David Miller

Permit Expires in 12 months: _____

Permit Renewal: (Subject to NYS Code Changes & Building Inspector Approval)

Signature: _____ Date: _____
David Miller
Permit Renewal Expires in 6 months: _____

TOWN CLERK STAMP CASH OR CREDIT

SBL#

for office use only

PERMIT NUMBER

- ☐ Grading/Drainage Plans
(2 sets)
☐ SWPPP (if necessary)
☐ SPDES (if necessary)
☐ Survey
Insurance for Contractor/owner
☐ General Liability
☐ Worker's Comp
☐ Disability
OR
☐ Homeowner Affidavit

Cost of Project

\$

POND PERMIT - REQUIREMENTS



1. Set of design plans from a licensed engineer (not architect)
2. Permit Application
3. Permit fee: \$50
4. Town Engineer Review Fee: \$250

***Setback Requirement:**

Pond must be 100 feet from edge of road and 20 feet from rear or side lot lines.