



City of Roanoke

500 S. Oak Street, Roanoke, TX 76262 • 817-491-2411

Temporary Food Permit Application

A separate application and permit is required for each stand, booth, cart etc.

Location of Event: _____

Name/Type of Event: _____

Vendor/Booth Name: _____

Responsible Person: _____ Phone Number: _____ Email: _____

Beginning Date: _____ Ending Date: _____ Time of Operation: _____

Menu: List all items. Any Changes must be submitted and approved by the Health Department prior to Event.

Food Items to be served (*only listed foods and beverages may be authorized.)

Source

*(food purchased from :)

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____

Note: No home preparation or storage of foods allowed. Any food items served without approval may result in the temporary food establishment being suspended or revoked for non-compliance with City Ordinance.

Food prepared on site: ☐ Yes ☐ No if no, where? _____

Cooking equipment: ☐ Electrical ☐ Charcoal ☐ Propane ☐ Other: _____

Describe hot holding equipment: _____

Describe cold holding equipment: _____

Describe facility ☐ Covered ☐ Open ☐ Enclosed ☐ Other: _____

Type of floor surface: ☐ Asphalt ☐ Concrete ☐ Plywood ☐ Other: _____

Each vendor is responsible for hand wash facility

☐ I have received the Temporary Event Guidelines and agree to abide by them

Signature of Applicant _____ Date _____

Exempt by Ordinance 436-10: ☐ Yes ☐ No _____

Issued by: _____ Date issued: _____

Fees Collected: _____ Date paid: _____

Method of Payment: _____ Receipt #: _____