

**Development Services Department**201 1st Ave E.  
Kalispell, MT 59901[www.kalispell.com](http://www.kalispell.com)**SIGN PERMIT APPLICATION**

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**\*\*ALL BLOCKS ARE REQUIRED INFORMATION (Incomplete apps will delay review)\*\***

Job Site Address (address where sign will be installed)

Kalispell

MT

59901

**PROPOSED SIGNAGE**

| Sign Type<br>(wall, freestanding, etc.) | Size per Face<br>(Sq.Ft.) | Height above Grade |            | Value of Sign               | Notes | Office Use |
|-----------------------------------------|---------------------------|--------------------|------------|-----------------------------|-------|------------|
|                                         |                           | Low Point          | High Point |                             |       |            |
|                                         |                           |                    |            |                             |       |            |
|                                         |                           |                    |            |                             |       |            |
|                                         |                           |                    |            |                             |       |            |
|                                         |                           |                    |            |                             |       |            |
| Lot Frontage (Feet)                     |                           |                    |            | Building Frontage<br>(Feet) |       |            |

Business Owner

Business Owner Phone

Business Owner Address

City, State, Zip

Business Owner Email Address

Sign Contractor Name

Sign Contractor Phone

Sign Contractor Address

City, State, Zip

Sign Contractor Email Address

**Point of Contact for Plan Review Comments**

Name

Phone

Email address

**Submittal Requirements (All Signs)**

1. Site Plan indicating location of each proposed sign, as well as the location & size (square feet) of each existing sign.
2. Dimensioned drawing of proposed signage including color, material, structural supports & electrical/lighting components.
1. Photos of colors/materials should be included with the PDF/electronic submittal.
2. Photos of the site and neighborhood context.
3. Plans shall be submitted as PDF's (electronic plans) for review.