

Date: ____/____/____



BUILDING DEPARTMENT

CITY OF LESLIE
BUILDING DEPT.
602 W Bellevue/PO Box 496
Leslie, MI 49251-0496
269.629.0600
800.627.2801

Permit # _____

Job Address: _____	Property Tax ID: _____	Total Cost:\$ _____
Zoning District:(office use) _____	Owner: _____	Office use only
Use Group (Office use) _____	Phone () _____	
Type Const:(Office use) _____	Address: _____	
Basic Dimensions: _____ ft. x _____ ft.	Contractor: _____	
No. Floors: _____	Phone() _____	By _____
	Address: _____	Building Official

☐ Residential	☐ Commercial	☐ Deck	☐ New Building	☐ Re-Roofing
☐ Manufactured Homes	☐ Addition	☐ Alteration	☐ Attached Garage	☐ Siding
☐ Accessory Bldg.	☐ Swimming Pool	☐ Foundation Only	☐ Fence over 7ft tall	☐ Demolition
☐ Other _____				
_____ Sq Ft Accessory Bldg.	_____ Sq Ft main floor	_____ Sq Ft second floor	_____ Sq Ft fin. basement	
_____ Sq Ft Attached Garage	_____ Sq Ft unfinished basement	_____ Roof Height		
(attached garage requires fire separation)				

Construction documents must be sealed by an architect engineer in accordance with 1980, PA 299 as amended. The seal and signature is not required for one and two family dwellings less than 3,500 square feet of calculated floor area and public works less than \$15,000 in total construction cost.

Engineer/Architect: _____ Phone (_____) _____
Address: _____

Applicant is responsible for the payment of all fees an charges applicable to this application and must provide the following information

Name		Phone Number ()
E-mail address		Cell Phone Number ()
Address:		City, State, Zip Code
Federal ID/Social Security No.		MESC Employer No.
License No.	Exp Date	Worker's Compensation Carrier
If exempt from any of the above, explain here:		

Section 23a of the state construction code act of 1972, 1972 PA 230, MCL 125.1523a, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of section 23a are subjected to civil fines.

I, _____ (name), _____ (title), attest that the statements, specifications, and plans submitted with this application are true and complete and contain a correct description of the building or structure, lot or parcel, and proposed work. I further attest that this application complies with the requirements of MCL 125.1510 and that I am a person authorized under MCL 125.1510(2) to make the statements and attestations contained in this application under MCL 125.1510(2).

SIGNATURE

DATE

BUILDING PERMIT

SECOND PAGE

LOT DIAGRAM

Owner: _____ Job Address: _____

Address: _____

Tax I.D.: _____

- (1) Draw lot lines in feet
- (2) Label street
- (3) Draw existing structures
- (4) Draw proposed construction
- (5) Show dimensions of all buildings
- (6) Show distance from all sides of building to sidelines
- (7) Draw lakes, streams, and wet lands within 500 feet
- (8) Contractor/owner will stake 2 adjacent lot lines
- (9) Any Easements

[illegible]

Signature: _____ Date: _____

CHECKLISTS

Must be completed and returned with permit application before the permit can be issued.

Residential Construction

- ____ Completed Building Permit Application
- ____ 3 Full Sets of Plans (plus 1 Digital Set)
- ____ Energy Compliance Worksheet
- ____ Site Plan / Lot Diagram
- ____ Driveway Permit
- ____ Water & Sewer or Well & Septic Permit
- ____ Soil Erosion Permit if within 500 feet of water
- ____ Proof of Ownership
- ____ Zoning Approval
- ____ Is property located in wetlands, floodplain, or critical dune area? YES/NO

No building permit may be issued if in a flood plain without EGLE and/or DNR* Approval.

Commercial Construction

- ____ Completed Building Permit Application
- ____ 3 Sets of Plans (plus 1 Digital Set)
(MUST BE SEALED BY DESIGN PROFESSIONAL)
- ____ Energy Compliance Worksheet
- ____ Site Plan / Lot Diagram
- ____ Driveway Permit
- ____ Water & Sewer or Well & Septic Permit
- ____ Soil Erosion Permit if within 500 feet of water
- ____ Proof of Ownership
- ____ Zoning Approval
- ____ Is property located in wetlands, floodplain, or critical dune area? YES/NO
- No building permit may be issued if in a flood plain without EGLE and/or DNR* Approval.

Please complete the secondary list below that applies to the project.

Foundation Only

- ____ Foundation Plan

Deck

- ____ Floor Plan
- ____ Elevation (Side View)
- ____ Cross Section (Footing to Top of Structure)
- ____ Connection Detail (Post to Girder)

Detached Garage/Accessory Structure

- ____ Completed Trade Permit Application (if applicable)
- ____ Exterior Elevation
- ____ Floor Plan
- ____ Cross Section
- ____ Engineered Truss Diagram

Fence – Over 7ft Tall.

- ____ Completed Building Permit Application
- ____ Details that include Footings and fence construction.

Manufactured Home**HUD Approved**

- ____ HUD approved installation instructions.

State approved.

- ____ (a) A statement that the work to be performed under the permit is to include the installation of a certified premanufactured unit or building component in accordance with the provisions of the act which statement shall be signed by the applicant or his agent, with an appropriate address.
- ____ (b) A copy of the approved building system with respect to which the premanufactured unit or building component was manufactured or is to be manufactured if one has not been furnished to that local enforcement agency previously.
- ____ (c) A copy of the building system approval report, where it has not been furnished to that local enforcement agency previously.

Roof Repair

- ____ Drawings of Work to be Performed that includes but not limited to: Roof covering materials, Number of layers, Decking, Roof venting, Flashing, other structural / construction, ETC.

Swimming Pools

- ____ Completed Electrical Permit Application
- ____ Completed Mechanical Permit Application (If Heated)
- ____ Site Plan (With Barriers)
- ____ Cross Section
- ____ Alarms (If Applicable)
- ____ Indicated Type of Pool
- ____ Bonding Requirements

Solar Panels

- ____ Drawings For Ground and Roof Mounted Systems
- ____ Completed Electrical Permit Application
- ____ Manufacturer's Specs (Installation Instructions)
- ____ Utility Inter- Connection Agreement

Signs

- ____ Completed Electrical Permit Application (If illuminated)
- ____ Foundation (Free Standing Signs or Monuments)
- ____ Drawings With Sufficient Details for a Plan Review

Demo

- ____ Proof Of Disconnects All Utilities
- ____ Regulated/controlled materials (i.e., contaminated materials, asbestos, underground storage tanks, etc.) are present on site. YES/NO
If YES, appropriate authorities must be contracted, and material disposed properly.

*** Blueprints and drawings must contain sufficient detail to perform a plan review for conformance with the State Building Code. Including wall sections/cross-sections drawings showing material dimensions and specifications from footing to rafters, as well as floor plan indicating all room dimension, window, door, and stair openings. All structures containing Pre -manufacturer members (roof trusses, laminated beams, etc.) require sealed drawings from manufacturer, forward to our office at time of delivery.**

Print: _____ **Date:** _____

Signature: _____

Contact List

SANITATION & WATER SUPPLY PERMITS - County Environmental Health Dept. (517) 887-4312

DRIVEWAY/SIDEWALK PERMIT - City Hall for city street (517) 589-8236 or County Road Commission for county roads (517) 676-2200

SOIL EROSION PERMIT County Drain Commission (517) 676-8395.

EGLE approval (517) 373-1170.

BUILDING DEPARTMENT

ENERGY CODE COMPLIANCE FORM PRESCRIPTIVE METHOD

Building Component Minimum Required Insulation R Value (R21)
(Walls: Top of wall to top of foundation, including rim joist)

Window and Door Area (Fenestration openings)

Calculate % of windows and doors compared to total area:

Total wall area (top of wall to finish grade) = _____ sq. ft.

Total window and door area = _____ sq. ft.

Window and door area divided by wall area = _____ %

For 0% to 15% use

R2.85 windows

Over 15% verify compliance per Chapter 4 & 5 of the International Energy Conservation Code.

Roof/Ceiling Insulation

R49 insulation in roof/ceiling areas

Floors over unconditioned spaces with 25% or less exposed directly to outside air:

Use R21 insulation

Floors over unconditioned spaces with over 25% exposed directly to outside air:

Use R49 insulation

Basement walls:

Basement walls with conditioned space: Use R10 on top of wall to basement floor

Basements without conditioned space: Use R10 on top of wall to basement floor

Basement walls from top of wall to basement floor OR insulate floor over unconditioned basement: Use R21

Slab on grade floor (walkout basement floors) and its supporting foundation:

No heat apparatus in floor slab: Use R11 insulation

Heat apparatus in floor slab: Use R13 insulation

Crawl space: Use R20 for wall insulation or use R21 for floor over unconditioned space.

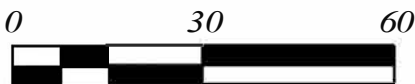
Job address: _____

Applicant's signature: _____

Date: _____

THIS FORM SHALL BE COMPLETED BEFORE PERMIT APPROVAL IS GIVEN IF USING THE PRESCRIPTIVE METHOD OF MUEC COMPLIANCE. If not using the prescriptive method of compliance, provide documentation of meeting requirements of the US PA Energy Star House program or meeting the requirements of the Home Energy Rating System (HERS) with a score of 83 or better, **OR** provide a "systems analysis report" per N1105.1.

CERTIFICATE OF SURVEY



LEGEND

- 0 SECTION CORNER
- e SET IRON
- o FOUND IRON

BASIS OF BEARING: STATE PLANE
COORDINATES, MI SOUTH ZONE 2113, NA083

ORIGINAL PLAT
OF LESLIE

18

N 90°00'00" E

66.00'

PARCEL NO.
12-5-67-89-00
0.20 ACRES

19

20

132.00'

132.00'

64.3'

16.6'

HOUSE
#987

176'

N 00°00'00" W

S 00°00'00" E

N. R.O.W. LINE

N 90°00'00" W

66.00'

EASY STREET
(66' WIDE)

LEGAL DESCRIPTION

LOT 19, ORIGINAL PLAT OF LESLIE, AS RECORDED IN LIBER 1 OF PLATS, PAGE 235, INGHAM COUNTY RECORDS.

CERTIFICATION STATEMENT

I, PROFESSIONAL SURVEYOR #12345, CERTIFY THAT THIS SURVEY WAS MADE UNDER MY DIRECTION, THAT ALL CORNERS HAVE BEEN MARKED AS SHOWN, THAT THE RATIO OF CLOSURE OF THE UNADJUSTED AEO OBSERVATIONS WAS 1:5000 OR BETTER, AND THAT ALL THE REQUIREMENTS OF PUBLIC ACT 132, AS AMENDED, HAVE BEEN COMPLIED WITH



Professional Surveyor's Signature

2-28-20
DATE



GENERIC
Land Surveyors, Inc.
111234FiveSt. 111
Anytown, Michigan 48854
Ph: 123,456,7890-111-
Fx: 123,456,7891-J-U-1-
http://www.generic.com

PART OF THE ORIGINAL PLAT OF
LESLIE, SECTION 8, T2N-RJW,
CITY OF LESLIE,
INGHAM COUNTY, MICHIGAN

Scale: 1"=30' Date: 2-28-20 11 OF 11
Drawn: ABC Checked: PSS Job: 2020-45

SITE PLAN



LEGEND

- SECTION CORNER
- SET IRON
- FOUND IRON

BASIS OF BEARING: STATE PLANE
COORDINATES, MI SOUTH ZONE 2113, NA083

ORIGINAL PLAT
OF LESLIE

SIDE & REAR-YARD
MINIMUM SETBACKS,
PER RS-3 ZONING
DISTRICT

33'
R.O.W 18

N 90°00'00" W
66.00'

N 90°00'00" E

66.00'

PARCEL NO.
12-5-67-89-00
0.20 ACRES

PROPOSED
DECK

HOUSE
#987

EASY STREET
66' WIDE

10' WIDE
GAS EASEMENT
L.543, P.678

20

BACK OF CURB

EASY STREET

LEGAL DESCRIPTION

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Professional Surveyor's Signature

2-28-20
OATE



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PART OF THE ORIGINAL PLAT OF
LESLIE, SECTION 8, T2N-R7W,
CITY OF LESLIE,
INGHAM COUNTY, MICHIGAN

Scale: 1"=30' Date: 2-28-20 SHT. 1 OF 1
Drawn: ABC Checked: PSS Job: 2020-45