

APPLICATION FOR FINAL PLAT APPROVAL

“MINOR SUBDIVISION”

VILLAGE OF MAHOMET

DO NOT WRITE IN THIS SPACE – FOR OFFICE USE ONLY

Date Filed : _____ Date Submitted to BCA: _____

Fee Paid – Receipt No. _____ Amount: _____ Date: _____

Action by Administrative Review Committee : _____ Date: _____

NOTICE TO APPLICANTS

1. Applicants are encouraged to coordinate their activities with Village staff in advance of application deadlines.
2. Only lands within the Village Corporate Limits or agreeing to annex when contiguous are eligible for a “minor” subdivision. See Ordinance for other eligibility requirements
3. The applicant must include all attachments required as part of this application before the application will be accepted as “complete”.
4. No incomplete applications will be reviewed by the Administrative Review Committee.
5. There will be no refund of any application fee for approvals not granted or withdrawn.
6. Approval of the Final Plat by the Village shall be in effect for one (1) year, and thereafter is null and void if the plat is not recorded.
7. Submission of incomplete, altered documents on more than two (2) separate occasions will result in payment of an additional Plan Review Fee, as determined by the Administrative Commission.

1. **Name of Subdivision:** _____
2. **Name of Subdivider:** _____
Address: _____
3. **Name of Local Agent:** (if applicable) _____
Address: _____
4. **Owner of Record:** _____
Address: _____
5. **Engineer:** _____
Address: _____
6. **Land Surveyor:** _____
Address: _____
7. **Attorney:** _____
Address: _____
8. **Subdivision Location:** _____

9. **Tax Parcel Number:** _____
10. **Present Land Use:** _____ **Proposed Land Use:** _____
11. **Present Zoning:** _____ **Proposed Zoning:** _____
12. **Total Area (Acres):** _____ **Total Number of Lots:** _____
13. **Is this subdivision located within the Village Corporate Limits?** _____yes _____no
Does this subdivision involve an annexation to the Village? _____yes _____no
14. **Is any open space being offered as part of this subdivision?** _____yes _____no
If so, what amount? _____

- 15. Has the Board of Appeals or the Champaign County Zoning Board of Appeals granted any variance, exception or special permit concerning this property?**

____ yes ____ no.

If yes, list case: _____

- 16. Are any waivers from the Subdivision Ordinance Regulations requested? ____yes ____no**

If yes, you **must** attach a list of waivers requested along with your justification of each. Be certain your request is complete. Only a waiver requested can be granted. Note, all "Minor" subdivision are automatically assumed to request waivers of the following: submittal of Construction Plans and Specifications, Engineer's Estimate of Construction Cost for Public Improvements, Subdividers Agreement and Bond, and Subdivider's Surety as no public improvements are proposed.

- 17. Attach six (6) full-size copies of the Final Plat**

- 18. Attach the following items (from the petitioner's attorney):**

____ Draft of Owner's Certificate and Covenants
____ Draft of County Clerk's Tax Certificate
____ Draft of Village Treasurer's Certificate
____ Draft of School District Statement

Attach the following items (from the petitioner's engineer):

____ Surveyor's Statement to Recorder of Deeds
____ Drainage calculations and summary conclusions
____ Erosion and Sedimentation Control Plan
____ Subsidiary Drainage Plat
____ IEPA Permit Application for water
____ IEPA Permit Application for wastewater (or percolation test results)
____ NPDES Stormwater Permit

- 19. Attach completed report forms / letters concerning review from the following agencies**

____ Illinois Historic Preservation Agency-Historic Preservation Consultation Report
____ Champaign County Soil and Water Conservation District-Natural Resources Report
____ Illinois Department of Natural Resources-Threatened and Endangered Species Report

20. For some subdivisions, like those outside of the Corporate Limits of the Village of Mahomet, approvals of other governmental agencies are necessary. Please attach approvals by the following entities, if necessary (contact Village Administration with questions):

_____ applicable Township Road District Commissioner
_____ applicable Township Supervisor
_____ Champaign County Engineer
_____ Champaign County Zoning Administrator
_____ Cornbelt Fire Protection District
_____ Sangamon Valley Public Water District
_____ Illinois Department of Transportation

21. Attach a separate sheet for any additional comments by the applicant (if any)

22. Attach additional exhibits (if any). Please list these items below: _____

I (we) certify that all of the above statements and the statements contained in any papers or plan submitted herewith are true to the best of my (our) knowledge and belief.

(Signature) Applicant

Date

(Signature) Owner

Date