



BOARD OF HEALTH
380 Hillsdale Avenue
Hillsdale, New Jersey 07642
201-666- 4800
Denise Kohan RMC, CMR,QPA

2026 BOARD OF HEALTH FOOD LICENSE APPLICATION

1. Filing of this application does not authorize the applicant to start operating; the application must be approved by Board of Health and a license issued.
2. The license issued, unless temporary, will expire on December 31st. Licenses are not transferable.
3. **A LATE FEE OF 50% OF THE REGULAR FEE WILL BE ASSIGNED TO LICENSE APPLICATIONS RECEIVED AFTER JANUARY 31st.**
4. Please make your check payable to the Hillsdale Board of Health for your food license portion.
Please make your Administrative Fee check payable to the Borough of Hillsdale.

The operator and his employees must observe all applicable codes, ordinances, rules and regulations of the Board of Health and the New Jersey State Department of Health and be subject to and cooperate with periodic inspections.

FULL YEAR DEPARTMENT OF HEALTH LICENSES

___ Agricultural Market	\$400	___ Miscellaneous Retail Store	\$300
___ Bakery	\$250	___ Nursery School	\$250
___ Catering Truck	\$250	___ Pet Shop/Dog Grooming	\$250
___ Cattle & Horses	\$200	___ Pre-Packaged Candy	\$150
___ Concession Stand (Stonybrook)	\$400	___ Restaurant: 1-49 Seats	\$300
___ Convenience Store	\$350	___ Restaurant: 50-99 Seats	\$400
___ Delicatessen	\$250	___ Restaurant: Over 100 Seats	\$450
___ Food & Vending Machines:	\$100	___ Rooming or Boarding House	\$350
___ # of machines	\$ 75ea	___ Supermarket	\$1000
___ Hotels/Motels	\$400/\$850	___ Ice Cream Mobile Vending	\$350
___ Laundry & Dry Cleaning	\$300	___ School Food Service	\$250
___ Trucks Dispensing Dairy	\$200	___ Miscellaneous Mobile Retail	\$150
___ Massage/Spa	\$100	___ Produce/Food Stand	\$ 50
___ Swimming Pool	\$300		

If re-inspections are required the following fees will also be charged:

1st reinspection - \$100.00 2nd reinspection - \$200.00 3rd reinspection - \$300.00

FOR THOSE NEW ESTABLISHMENTS COMMENCING BUSINESS FROM SEPTEMBER 1 THROUGH DECEMBER 31 OF THE YEAR, THE LICENSING FEE SHALL BE 50% OF THE ESTABLISHED ANNUAL LICENSING FEE FOR THE CALENDAR YEAR. MAKE CHECKS PAYABLE TO HILLSDALE BOARD OF HEALTH.



BOARD OF HEALTH
380 Hillsdale Avenue
Hillsdale, New Jersey 07642
201-666-4800 (main)
Denise Kohan, RMC, CMR,
QPA

I/We herewith apply for a REGULAR License for one year to operate, handle, sell, distribute or maintain:
_____ (type of service.)

BUSINESS/TRADING NAME: _____

ADDRESS: _____ TELEPHONE: _____

EMAIL: _____

CORPORATION OR OWNER NAME: _____

ADDRESS: _____ TELEPHONE: _____

PRESIDENT: _____ VICE PRESIDENT: _____

EMERGENCY NAME AND PHONE NUMBER: _____

I am (We are) aware of the regulations of the State, Municipality and Board of Health regulations and agree to be governed thereby.

Date: _____ Please print name and title

Please also be aware that the State of New Jersey has enacted a new statute which requires business owners and rental unit owners to maintain certain liability insurance policies and register certificates of insurance demonstrating compliance with such statute with the municipality effective as of November 6, 2022. Please send a copy of your certificate of insurance as required pursuant to N.J.S.A. 40A:10A-1 as well as the required administrative fee of \$25.00 (Borough Code 178-2) as a separate check in the amount of \$25.00 made payable to the Borough of Hillsdale.

I Acknowledge the requirement to send in a copy of my Liability Insurance Policy as well as the additional \$25.00 Administrative Fee: _____ (Owner Signature required)

MUNICIPAL USE ONLY

Fee: _____ Check Number: _____ License Number: _____ Date: _____

Fee: \$25.00 Check Number: _____